

# KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, October 14, 2020

6:00 PM

## PLEDGE OF ALLIANCE

### 6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
  - a. Minutes from September 23, 2020
  - b. Claims processed after the September 23, 2020 regular meeting, as audited for payment
  - c. Acknowledge Committee Minutes
    - i. KFD Oct Meeting Minutes
  - d. Pay Request: #18 Final 2017 Str. Assessment Project SL Contracting \$125,560.06
  - e. Garbage Hauler License: GFI

### B. VISITORS TO THE COUNCIL

### C. MAYOR'S REPORT

### D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

### E. PUBLIC HEARING

### F. COMMITTEE REPORT

1. Basic update on Zoning Code

### G. OLD BUSINESS

### H. NEW BUSINESS

1. Market Analysis Proposal for Kasson Liquor Store
2. Kraus Anderson Proposal for Forensic Investigation of Library Building
3. Mowing Acres
  - i. Mowing Maintenance RFP

### I. ADMINISTRATORS REPORT

1. Administrator's Report
2. ICS Timeline

i. Contract

3. Covid Spending Update
4. Election Grant
5. Security, Carpeting and Paint for City Hall

**J. ENGINEER'S REPORT**

1. Highway 14 Corridor Analysis <https://www.us14corridoranalysis.com/>
  - i. Selected Long-Term Corridor Access Alternative
2. Letter from resident regarding Sump Pump Inspection Program

**K. PERSONNEL**

1. Rescind Jurrens Retirement notification from Fire Dept

**L. ATTORNEY**

1. Closed Session – To consider potential strategies for labor negotiations and strategy

**M. CORRESPONDENCE**

1. Department Head Reports
2. PD September Calls for Service
3. TZD Award for Josh Hanson
4. Serve MN Emergency Response Initiative
5. Income Statement
6. Cash and Investment Summary
7. Final Preliminary Budget

**N. ADJOURN**

1 **KASSON CITY COUNCIL REGULAR MEETING AGENDA**  
2 **Wednesday, September 23, 2020**  
3 **6:00 PM**

4 Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of  
5 September, 2020 at 6:00 PM.

6  
7 **THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egger, Ferris, McKern and Zelinske

8  
9 **THE FOLLOWING MEMBERS WERE ABSENT:** None

10  
11 **THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Linda Rappe and Finance  
12 Director Nancy Zaworski, City Engineer Brandon Theobald, City Attorney Melanie Leth, Police Chief Josh  
13 Hanson, Tim O'Morro, Tony Bigelow, Xochilth Alvarez, Adolfo Angel and David Dubbels

14  
15 **PLEDGE OF ALLIANCE**

16 **APPROVE AGENDA**

17 Add: Mayor Report – Update on mental health and assign a committee for insurance proposal.

18 Add: Mayor Report – Appoint a subcommittee for insurance and audit RFP

19 Add: Closed session under Attorney potential Library litigation

20 **Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson Burton**  
21 **with All Voting Aye**

22  
23 **CONSENT AGENDA**

24 Minutes from September 9, 2020

25  
26 Claims processed after the September 9, 2020 regular meeting, as audited for payment in the amount of  
27 \$583,304.64

28  
29 Acknowledge Committee Minutes

30 Library Board Minutes – August 18, 2020

31 Fire Department Minutes – September 14

32  
33 Evaluations:

34 Nancy Hackenmiller Library Assistant up one step to Grade 3 step 6 eff. 9-16-20

35  
36 **Motion to Approve the Consent Agenda made by Councilperson Ferris, second by Councilperson**  
37 **Zelinske with All voting Aye.**

38  
39 **VISITORS TO THE COUNCIL**

40 **Budget and Levy public input**

41 Open public input – no comments

42 Closed public input

43  
44 **MAYOR'S REPORT**

45 **Assign Insurance committee** – The Mayor and Councilperson Egger volunteered.

46

47 **Update on mental health initiative** – The City has prepaid counseling hours at Fernbrook, and people should  
48 call Fernbrook to set up these hours. Mayor McKern is still trying to set up the presentations. The presenter  
49 wants to know if the city has a zoom account, Administrator Ibisch stated that we have access through  
50 Southeast MN League or through COMPAS or the City buy its own subscription. Administrator Ibisch will  
51 coordinate with the presenter on the zoom credentials. The DCI has agreed to put a free insert in the  
52 advertiser. The Mayor would like something on the website also for these initiatives.  
53

#### 54 **PUBLIC FORUM**

55 Tim O'Morro – 19 N Mantorville Ave – wanted to thank Kasson Police and the Fire for their actions this  
56 morning. They performed 120% and deserve a shout out.  
57

#### 58 **PUBLIC HEARING**

59 **Liquor License for El Patron, 504 S Mantorville Ave –**  
60 Public Hearing Opened –  
61

62 Aldolfo Angel he is the son of the owner in Austin and Winona wanted to thank Kasson for the opportunity  
63 and feels welcome in Kasson. Administrator Ibisch offered the EDA to help with signage. El Patron is planning  
64 on opening October 1.  
65

66 Public Hearing closed

67 **Motion to Approve the Liquor License made by Councilperson Ferris, second by Councilperson Burton with**  
68 **All Voting Aye.**  
69

70 **Natural Gas Ordinance –**

71 Public Hearing opened

72 No comments

73 Public hearing closed

74 Administrator Ibisch stated that any increase will be on the MN Energy bill, this is similar to the Cable  
75 franchise.

76 **Motion to Approve made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.**

77 *Ordinance #877-2020*

78 *Ordinance Amending the Franchise Fee on Natural Gas Companies Operating in the City of Kasson*  
79 *(on file)*

80 **Motion to Approve Summary Publication of Natural Gas Ordinance**

81 **Motion to Approve a Summary Publication made by Mayor McKern, second by Councilperson Ferris with All**  
82 **Voting Aye.**  
83

#### 84 **COMMITTEE REPORT**

85 **Planning Commission**

86 **Bigelow Voigt 8<sup>th</sup> Final Plat** – The Planning Commission held a public hearing at their last meeting and they  
87 recommend approval.

88 **Motion to Approve the Resolution for Bigelow-Voigt 8<sup>th</sup> Final Plat made by Councilperson Zelinske, second**  
89 **by Councilperson Burton with All Voting Aye.**

90 *Resolution #9.2-20*

91 *Resolution Approving The Final Plat For The Property At Pid No. 240290700, Known As Bigelow Voigt 8<sup>th</sup>*  
92 *Addition*  
93 *(on file)*

94 **Meadowbrooke Second Preliminary and Final Plat** – Administrator Ibisch stated that the trail will follow the  
95 east sidewalk on 14<sup>th</sup> Ave NE so that it will connect with the next phase of development.

96  
97 **Motion to Approve the Preliminary and Final Plats of Meadowbrooke Second made by Councilperson**  
98 **Egglar, second by Councilperson Zelinske with All Voting Aye.**

99  
100 ***Resolution #9.3-20***

101 ***Resolution Approving The Preliminary Plat And Final Plat For The Property At Pid No. 240270700, Known As***  
102 ***Meadowbrooke 2<sup>nd</sup> Addition***  
103 ***(on file)***

104  
105 **Conditional Use Permit – Stannard Storage** – Councilperson Burton went through the Planning Commission  
106 discussion and stated that the limestone rock will meet the dust free and the conditions refer to the security  
107 also. The Council would like to remove “proper screening” from point #3 and to add Condition #5 - At future  
108 time if development occurs upon adjacent properties then proper screening will be required.

109  
110 **Motion to Approve the Conditional Use Permit with Amendments made by Councilperson Egglar, second by**  
111 **Councilperson Burton with All Voting Aye.**

112 ***Resolution #9.4-20***

113 ***Resolution Approving a Conditional Use Permit to Allow for Rental Storage Units and External Storage at***  
114 ***800 7<sup>th</sup> St SE, Kasson, MN***  
115 ***(on file)***

116 **OLD BUSINESS**

117 **Council Discussion on 2021 Budget and Levy** – Finance Director Nancy Zaworski stated that Council has vetted  
118 this. This has to be recorded at the County. Councilperson Burton is ok adopting this as is, knowing that there  
119 will be an opportunity to change before the final levy. Councilperson Zelinske does not feel the “wall” should  
120 be in the budget. Mayor McKern also does not want to use levy funds. Councilperson Egglar would not want  
121 to designate this as “wall” funds. Director Zaworski stated that we will leave it as undesignated funds.

122 **Motion to Adopt the Preliminary 2021 Budget made by Councilperson Ferris, second by Councilperson**  
123 **Egglar with All Voting Aye.**

124  
125 **Motion to Approve the Resolution Adopting the Preliminary 2020 Levy Collectible in 2021 made by**  
126 **Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

127 ***Resolution #9.5-20***

128 ***Resolution Adopting the Preliminary 2020 Levy Collectible in 2021***  
129 ***(on file)***

130  
131 **Ordinance #878 Establishing Salaries of Mayor and Council Members** – The Council deliberated and came to  
132 the consensus that only meetings involving legal or personnel issues will qualify as the \$25 per hour for  
133 meetings lasting longer than four hours.

134 **Motion to Approve as Amended made by Councilperson Zelinske, second by Councilperson Ferris with All**  
135 **Voting Ayes.**

136 ***Ordinance #878 – 2020***

137 ***Ordinance Amending the Establishing Salaries of Mayor and Council Members***  
138 ***(on file)***

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140 **NEW BUSINESS**

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**ADMINISTRATORS REPORT**

**Proposals for Facilities** – Administrator Ibisch stated that these have been before the Council and the EMS committee and the presentations have been made. **Motion to Approve ICS for Proposed services made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

**Dodge County Solar Proposal** – Administrator Ibisch stated that this is something that Planning and Zoning will be seeing and it is for Council’s awareness today. Dodge County is looking at a possible solar farm on a parcel located within the City limits. There is a meeting tomorrow with the County, City Engineer, City Administrator and Planning Consultant, Brad Scheib.

**Update on the Historic School** – Councilperson Ferris had a request from Jerry Berg wanting to be updated on the meeting. Administrator Ibisch stated that this is very preliminary and they are looking at market rate housing.

**Update on Plaza 57** – The Owner may be interested in seeing if the City is interested in buying some of the property on north side of the property.

Administrator Ibisch updated the Council on a potential easement encroachment with Erdman’s on the 3<sup>rd</sup> Ave Side.

Mayor Thanked Erdman’s for their contribution to the community over the years.

**ENGINEER’S REPORT - I and I Reduction - Sump Pump and Sewer Lateral Program** – The letters have been sent and the public meetings have also been set up in person and via zoom.

**TH 57 Update** – Engineer Theobald stated that they will be developing a website that will have info on it and public meetings regarding the project, this is still planned to be next year but there is a 50/50 chance.

**16<sup>th</sup> Street NE Update** – regarding surface on final life of asphalt. The paving contractor acknowledged there were surface defects. The asphalt passed core tests and the contractor will fix by chip sealing or something next year.

**PERSONNEL**

**ATTORNEY**

**Closed session regarding potential litigation for the Library.**

Closed at 6:55PM

Open 7:09 PM

Outcome: Update from Attorney Leth on litigation issue with the Library.

**CORRESPONDENCE**

Correspondence was reviewed

**ADJOURN 7:10PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.**

**ATTEST:**

\_\_\_\_\_  
Linda Rappe, City Clerk

\_\_\_\_\_  
Chris McKern, Mayor

## SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 534,796.58

DATE APPROVED: 10-14-2020

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#1	\$18,433.70
#2	15,144.62
#3	43,002.00
#4	458,216.26
	<u>\$534,796.58</u>

09/29/20  
13:02:28

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 9/20  
For Pay Date: 09/29/20

Page: 1 of 4  
Report ID: AP100V

#1

For Pay Date = 09/29/20

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34994		3674 CANADIAN PACIFIC RAILWAY CO.	120.00					
	2000158655	09/15/20 #3387001 ANN'L LIC FEE-SAN	120.00			602 948 4948	430	1010
		Total for Vendor:	120.00					
34995		4238 CINTAS CORP	67.87					
	8404797045	09/04/20 RESTOCK 1st AID KITS	13.57			101 920 4920	433	1010
	8404797045	09/04/20 RESTOCK 1st AID KITS	13.57			601 943 4943	433	1010
	8404797045	09/04/20 RESTOCK 1st AID KITS	13.57			602 948 4948	433	1010
	8404797045	09/04/20 RESTOCK 1st AID KITS	13.58			604 957 4957	433	1010
	8404797045	09/04/20 RESTOCK 1st AID KITS	13.58			605 963 4963	433	1010
		Total for Vendor:	67.87					
34996		30 CMS OF ROCHESTER	8,842.49					
	20-814	08/31/20 KA BLDG-MILEAGE	404.13			101 240 4240	331	1010
	20-814	08/31/20 KA BLDG-INSPECTION FEES	8,438.36*			101 240 4240	444	1010
		Total for Vendor:	8,842.49					
35001		77 HAWKINS INC	5,786.85					
	4792114	08/27/20 ALUM SULFATE LIQUID	5,786.85			602 947 4947	211	1010
		Total for Vendor:	5,786.85					
34999		5881 NAPA AUTO PARTS	144.84					
	384646	08/04/20 ARMORALL PROT/TOTE	27.75			602 947 4947	240	1010
	384669	08/04/20 OIL FILTER/SYNTH OIL	30.21*			101 210 4210	220	1010
	385487	08/13/20 BATTERY ACCESSORIES	7.69			601 943 4943	240	1010
	385896	08/18/20 HEAT SHRINK/BUTT CONNECT	26.27			601 943 4943	220	1010
	385904	08/18/20 BUTANE TORCH/BUTT CONNECT	26.98			601 943 4943	220	1010
	385950	08/19/20 LUBRICANT	7.69			601 943 4943	220	1010
	386128	08/21/20 BATTERY ACCESSORIES	13.99			602 947 4947	240	1010
	386463	08/25/20 SAND PAD	4.26			101 310 4310	220	1010
		Total for Vendor:	144.84					
35002		23 PHILLIPS WINE & SPIRITS	260.00					
	6088622	09/09/20 LIQUOR	260.00			609 975 4975	251	1010
		Total for Vendor:	260.00					

09/29/20  
13:02:28

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 9/20  
For Pay Date: 09/29/20

Page: 2 of 4  
Report ID: AP100V

For Pay Date = 09/29/20

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34997		5838 SCHWICKERT'S TECTA AMERICA LLC	611.04					
	8510067852	09/11/20 REPAIR LIBRARY ROOF LEAK	611.04			211 550 4550	400	1010
		Total for Vendor:	611.04					
35003		5818 WEX Bank	2,600.61					
	67626656	09/23/20 151.645 GAL UNLD-ELECTRIC	307.78			604 957 4957	212	1010
	67626656	09/23/20 81.830 GAL UNLD-PARKS	166.31			101 522 4522	212	1010
	67626656	09/23/20 781.678 GAL UNLD-P D	1,575.64			101 210 4210	212	1010
	67626656	09/23/20 44.390 GAL UNLD-STREETS	91.71			101 310 4310	212	1010
	67626656	09/23/20 113.327 GAL UNLD-WATER	229.58*			601 943 4943	212	1010
	67626656	09/23/20 113.327 GAL UNLD-WW	229.59			602 948 4948	212	1010
		Total for Vendor:	2,600.61					
		# of Claims	8	Total:				18,433.70



09/29/20  
13:02:32

CITY OF KASSON  
Claim Approval Signature Page  
For the Accounting Period: 9 / 20

Page: 4 of 4  
Report ID: AP100A

CITY OF KASSON  
401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED \_\_\_\_\_ Council Member

*See signature page*

\_\_\_\_\_ Council Member

#2

10/09/20  
08:53:56

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 10/20  
For Pay Date: 10/06/20

Page: 1 of 3  
Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 9/20) ****								
35119	E	5691 FURTHER-FSA	40.84					
		39573912 09/29/20 FLEX REIMBURSEMENT	40.84			602 2177		1010
		Total for Vendor:	40.84					
35121	E	3785 I.R.S.	128.78					
		10/06/20 S.T.D.-MEDICARE MATCH	24.41			101 310 4310	123	1010
		10/06/20 S.T.D.-S.S. MATCH	104.37			101 310 4310	122	1010
		Total for Vendor:	128.78					
*** Claim from another period ( 9/20) ****								
35120		5671 RECREATION BY LEMMIE JONES LLC	14,975.00					
		RLJ2020-03 09/22/20 BAL.-REPR SLIDES/PLAY FEAT	14,975.00*			101 514 4514	400	1010
		Total for Vendor:	14,975.00					
		# of Claims	3	Total:				15,144.62
		Total Electronic Claims						169.62
		Total Non-Electronic Claims						14975.00

10/09/20  
08:54:00

CITY OF KASSON  
Fund Summary for Claims  
For the Accounting Period: 10/20

Page: 2 of 3  
Report ID: AP110

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$15,103.78
602 Sewer Fund	
1010 CASH-OPERATING	\$40.84
Total:	\$15,144.62

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10/09/20  
08:54:01

CITY OF KASSON  
Claim Approval Signature Page  
For the Accounting Period: 10 / 20

Page: 3 of 3  
Report ID: AP100A

CITY OF KASSON  
401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED see signature page Council Member  
\_\_\_\_\_ Council Member

10/07/20  
10:50:40

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 10/20  
For Pay Date: 10/07/20

#3

For Pay Date = 10/07/20  
\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35005		456u A & A ELECTRIC & UNDERGROUND	1,600.00					
	G-20-84.3	09/14/20 BORING-16 ST NE	1,600.00			604 957 4957	444	1010
		Total for Vendor:	1,600.00					
35023		2693 AFFORDABLE PORTABLES	510.00					
	15778	08/01/20 AUG. PORTABLES-6 STD UNITS	510.00			101 522 4522	410	1010
		Total for Vendor:	510.00					
35006		203 BAKER & TAYLOR INC	288.92					
	2035476038	09/08/20 BOOKS	42.67			211 550 4550	218	1010
	2035474950	09/09/20 BOOKS	60.07			211 550 4550	218	1010
	2035482082	09/11/20 BOOKS	126.44			211 550 4550	218	1010
	2035484182	09/11/20 BOOK	17.07			211 550 4550	218	1010
	2035488823	09/15/20 BOOKS	42.67			211 550 4550	218	1010
		Total for Vendor:	288.92					
35012		1012 BELLBOY CORPORATION	447.30					
	102019600	09/17/20 BAGS	22.60			609 975 4975	210	1010
	102019600	09/17/20 SALES TAX	1.55			609 975 4975	210	1010
	102019600	09/17/20 SALES TAX	-1.55			609 2025		1010
	102019600	09/17/20 D C TRANSIT TAX	0.11			609 975 4975	210	1010
	102019600	09/17/20 D C TRANSIT TAX	-0.11			609 2026		1010
	85850100	09/17/20 LIQUOR	418.70			609 975 4975	251	1010
	85850100	09/17/20 FREIGHT	6.00			609 975 4975	335	1010
		Total for Vendor:	447.30					
35013		5239 BREAKTHRU BEVERAGE MN WINE &	1,696.49					
	1081181530	09/16/20 LIQUOR	1,644.29			609 975 4975	251	1010
	1081181530	09/16/20 MIXES	30.00			609 975 4975	254	1010
	1081181530	09/16/20 FREIGHT	22.20			609 975 4975	335	1010
		Total for Vendor:	1,696.49					
35014		3385 CANNON RIVER WINERY	156.00					
	8759	09/17/20 WINE	156.00			609 975 4975	251	1010
		Total for Vendor:	156.00					

10/07/20  
10:50:40

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 10/20  
For Pay Date: 10/07/20

Page: 2 of 7  
Report ID: AP100V

For Pay Date = 10/07/20  
\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35025		6194 Engineer Supply	569.97					
	11227321	10/05/20 MAP RACKS	569.97*			101 191 4191	240	1010
		Total for Vendor:	569.97					
35015		25 JOHNSON BROTHERS LIQUOR CO	1,777.84					
	1642796	09/15/20 LIQUOR	651.99			609 975 4975	251	1010
	1642797	09/15/20 WINE	1,097.85			609 975 4975	251	1010
	1642798	09/15/20 MIXES	28.00			609 975 4975	254	1010
		Total for Vendor:	1,777.84					
35026		37 KMTELECOM	2,369.27					
	10/01/20	PHONES-P D	225.35			101 210 4210	321	1010
	10/01/20	PHONES-F D	186.07			101 220 4220	321	1010
	10/01/20	PHONES-C H	646.26			101 140 4140	321	1010
	10/01/20	CITY YELLOW PAGES AD	15.40			101 140 4140	343	1010
	10/01/20	PHONES-PLAN/ZONING	22.29			101 191 4191	321	1010
	10/01/20	PHONES-EDA	22.29			290 650 4650	321	1010
	10/01/20	PHONES-K.A.C.	62.96			101 514 4514	321	1010
	10/01/20	PHONES-LIBRARY	142.69			211 550 4550	321	1010
	10/01/20	PHONES-WATER	108.90			601 944 4944	321	1010
	10/01/20	PHONES-WWTP	73.35			602 949 4949	321	1010
	10/01/20	PHONES-WWTP OPERATIONS	130.34			602 947 4947	321	1010
	10/01/20	PHONES-PARK N REC	93.83			101 510 4510	321	1010
	10/01/20	PHONES-STREETS	38.93			101 310 4310	321	1010
	10/01/20	PHONES-SHOP	312.89			604 959 4959	321	1010
	10/01/20	PHONES-L.S.	163.07			609 976 4976	321	1010
	10/01/20	PHONES-ARENA	110.60			606 516 4516	321	1010
	10/01/20	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,369.27					
35008		6192 MIRACLE RECREATION	6,172.41					
	826885	09/17/20 PH 2-MODULAR EQUIP-MEADOWLAND	6,172.41			101 680 4522	530	1010
		Total for Vendor:	6,172.41					

10/07/20  
10:50:40

CITY OF KASSON  
Claim Approval List  
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35027		55 MN ENERGY RESOURCES CORP	3,339.93					
	09/28/20	NAT GAS-K.A.C	2,477.62			101 514 4514	380	1010
	09/29/20	NAT GAS-L S	25.24			609 979 4979	380	1010
	09/28/20	NAT GAS-RENTAL (OLD LIBRARY)	24.86			101 1151		1010
	09/28/20	SALES TAX	1.71			101 1151		1010
	09/28/20	SALES TAX	-1.71			101 2025		1010
	09/28/20	D C TRANSIT TAX	0.12			101 1151		1010
	09/28/20	D C TRANSIT TAX	-0.12			101 2026		1010
	09/24/20	NAT GAS-C H	64.42			101 194 4194	380	1010
	09/28/20	NAT GAS-P D	53.65			101 210 4210	380	1010
	09/28/20	NAT GAS-F D	45.00			101 220 4220	380	1010
	09/28/20	NAT GAS-F D	45.00			101 220 4220	380	1010
	09/29/20	NAT GAS-PARK MAINT SHED	45.00			101 522 4522	380	1010
	09/29/20	NAT GAS-P W B 1/2	32.60			101 310 4310	380	1010
	09/29/20	NAT GAS-P W B 1/2	32.60			604 957 4957	380	1010
	09/29/20	SALES TAX	2.24			604 957 4957	380	1010
	09/29/20	SALES TAX	-2.24			604 2025		1010
	09/29/20	D C TRANSIT TAX	0.16			604 957 4957	380	1010
	09/29/20	D C TRANSIT TAX	-0.16			604 2026		1010
	09/29/20	NAT GAS-D C ICE ARENA	392.09			606 516 4516	380	1010
	09/29/20	NAT GAS-WWTP	55.46			602 947 4947	380	1010
	09/29/20	NAT GAS-LIBRARY	46.39			211 550 4550	380	1010
		Total for Vendor:	3,339.93					
35087		291 MN MUNICIPAL BEVERAGE ASSN	1,200.00					
	07/01/20	'20-'21 MEMBERSHIP DUES	600.00*			609 976 4976	334	1010
	07/01/20	'20-'21 MEMBERSHIP DUES	600.00			609 1550		1010
		Total for Vendor:	1,200.00					
35016		60 NORTHERN BEVERAGE DIST. CO. LL	6,051.65					
	689448 09/17/20	BEER	6,054.45			609 975 4975	252	1010
	689448 09/17/20	FREIGHT	2.00			609 975 4975	335	1010
	97000035 09/17/20	cr-BEER	-4.80			609 975 4975	252	1010
		Total for Vendor:	6,051.65					

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35017		23 PHILLIPS WINE & SPIRITS	6,850.85					
	6092093	09/15/20 LIQUOR	6,299.10			609 975 4975	251	1010
	6092094	09/15/20 WINE	415.75			609 975 4975	251	1010
	6092095	09/15/20 MIXES	136.00			609 975 4975	254	1010
		Total for Vendor:	6,850.85					
35018		63 SCHOTT DIST CO INC	7,478.60					
	401586	09/16/20 BEER	7,270.10			609 975 4975	252	1010
	401586	09/16/20 NA BEVERAGE	135.00			609 975 4975	254	1010
	401587	09/16/20 BEER	73.50			609 975 4975	252	1010
		Total for Vendor:	7,478.60					
35019		3850 SOUTHERN GLAZER'S OF MN	983.65					
	1995423	09/16/20 LIQUOR	871.91			609 975 4975	251	1010
	1995423	09/16/20 WINE	92.00			609 975 4975	251	1010
	1995423	09/16/20 FREIGHT	12.40			609 975 4975	335	1010
	1965246	06/24/20 LIQUOR	7.34			609 975 4975	251	1010
		Total for Vendor:	983.65					
35009		3571 STATE INDUSTRIAL PRODUCTS CORP.	649.03					
	901667376	09/09/20 COVID-FLR CLNRS-ARENA	649.03*			101 417 4417	430	1010
		Total for Vendor:	649.03					
35010		153 STUSSY CONSTRUCTION INC	272.18					
	45695	08/31/20 3/4" ROAD ROCK-MEADOWLAND SHEL	272.18			101 522 4522	220	1010
		Total for Vendor:	272.18					
35099		6095 TRAIL CREEK COFFEE ROASTERS	96.00					
	234	08/27/20 COFFEE FOR RESALE	96.00*			609 975 4975	259	1010
		Total for Vendor:	96.00					
35020		5047 WATERVILLE FOOD & ICE INC	138.15					
	04-008827	09/22/20 ICE-LIQUOR STORE	85.49*			609 975 4975	257	1010
	04-008797	09/16/20 ICE-LIQUOR STORE	52.66*			609 975 4975	257	1010
		Total for Vendor:	138.15					

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35021		2407 WINE MERCHANTS	68.70					
	7298501	09/15/20 WINE	68.70			609 975 4975	251	1010
		Total for Vendor:	68.70					
35011		2427 XCEL ENERGY	285.06					
	700919768	09/16/20 UTIL SERV-NW LIFT ST 8/5-9/	285.06			602 948 4948	380	1010
		Total for Vendor:	285.06					
		# of Claims	22	Total:				43,002.00



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401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED \_\_\_\_\_ Council Member  
\_\_\_\_\_ Council Member

*Signature page*

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35101		2693 AFFORDABLE PORTABLES	255.00					
	16038	10/01/20 OCT. PORTABLES-3 STD UNITS	255.00			101 522 4522	430	1010
		Total for Vendor:	255.00					
35089		6199 AMBIENT HOUSE PRODUCTIONS LLC	2,722.50					
	2060	09/14/20 COVID-DEPOSIT-F D VIDEO PRODUC	2,722.50*			101 417 4417	430	1010
		Total for Vendor:	2,722.50					
35028		6193 ARCHKEY TECHNOLOGIES	34,061.00					
	85041	09/30/20 COVID-CC CHAMBERS SERVER UPGRA	2,283.00*			101 417 4417	430	1010
	85236	10/06/20 COVID-CC CHAMBERS-A.V. UPGRADE	31,778.00*			101 417 4417	430	1010
		Total for Vendor:	34,061.00					
35102		2373 ARROW BUILDING CENTER	1,035.21					
	5098498	09/08/20 2x10's-PICNIC TABLES	335.00			101 522 4522	220	1010
	5112750	09/17/20 2x4's-PICNIC TABLES	11.00			101 522 4522	220	1010
	5114498	09/18/20 SUPPLIES-K.A.C. CEILING	202.14			101 514 4514	220	1010
	5114513	09/18/20 SUPPLIES-MEADOWLAND SHELTER	385.30			101 522 4522	220	1010
	5118608	09/22/20 LUMBER-MEADOWLAND SHELTER	198.00			101 522 4522	220	1010
	5123886	09/25/20 LUMBER-MEADOWLAND SHELTER	62.90			101 522 4522	220	1010
	5126913	09/28/20 SUPPLIES-MEADOWLAND SHELTER	6.12			101 522 4522	220	1010
	5128039	09/29/20 SUPPLIES-MEADOWLAND SHELTER	55.50			101 522 4522	220	1010
	5128044	09/29/20 cr-SUPPLIES-MEADOWLAND SHELTE	-152.00			101 522 4522	220	1010
	5128450	09/29/20 cr-SUPPLIES-MEADOWLAND SHELTE	-68.75			101 522 4522	220	1010
		Total for Vendor:	1,035.21					
35029		1037 AUTOMATIC SYSTEMS CO	1,146.30					
	35340S	09/23/20 EMERGENCY REPAIRS @ WWTP	1,146.30			602 947 4947	400	1010
		Total for Vendor:	1,146.30					
35030		6195 BABCOCK, KERI	51.62					
	10/02/20	MAILBOX DAMAGED BY PLOW	51.62			101 312 4312	430	1010
		Total for Vendor:	51.62					

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35090		203 BAKER & TAYLOR INC	281.85					
	2035507378	09/22/20 BOOKS	228.38			211 550 4550	218	1010
	2035508622	09/23/20 BOOKS	53.47			211 550 4550	218	1010
		Total for Vendor:	281.85					
35091		5274 BECKLEY'S OFFICE PRODUCTS	66.50					
	65159	10/06/20 MOBILE SHREDDING-C H	66.50*			101 140 4140	440	1010
		Total for Vendor:	66.50					
35031		1012 BELLBOY CORPORATION	2,705.77					
	85951400	09/24/20 LIQUOR	1,521.03			609 975 4975	251	1010
	85951400	09/24/20 FREIGHT	24.00			609 975 4975	335	1010
	0102056600	09/24/20 BAGS	22.60			609 975 4975	210	1010
	0102056600	09/24/20 SALES TAX	1.55			609 975 4975	210	1010
	0102056600	09/24/20 SALES TAX	-1.55			609	2025	1010
	0102056600	09/24/20 D C TRANSIT TAX	0.11			609 975 4975	210	1010
	0102056600	09/24/20 D C TRANSIT TAX	-0.11			609	2026	1010
	86064500	10/01/20 LIQUOR	1,020.65			609 975 4975	251	1010
	86064500	10/01/20 FREIGHT	10.00			609 975 4975	335	1010
	0102094300	10/01/20 BAGS	107.49			609 975 4975	210	1010
	0102094300	10/01/20 SALES TAX	7.38			609 975 4975	210	1010
	0102094300	10/01/20 SALES TAX	-7.38			609	2025	1010
	0102094300	10/01/20 D C TRANSIT TAX	0.53			609 975 4975	210	1010
	0102094300	10/01/20 D C TRANSIT TAX	-0.53			609	2026	1010
		Total for Vendor:	2,705.77					
35131		4151 BLUE TARP CREDIT SERVICES	118.97					
	73029263	09/10/20 RECVR TUBE/STRAP/RATCHET	118.97			101 310 4310	240	1010
		Total for Vendor:	118.97					
35103		4525 BOLSTER, MIKE	19.84					
	10/07/20	COVID-C C CHAMBERS UPGRADE	19.84*			101 417 4417	430	1010
		Total for Vendor:	19.84					

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35092		4708 BOUND TREE MEDICAL LLC	155.32					
	83775954	09/16/20 MEDICAL SUPPLIES	155.32			101 220 4220	210	1010
		Total for Vendor:	155.32					
35032		5239 BREAKTHRU BEVERAGE MN WINE &	1,690.51					
	1081184234	09/23/20 LIQUOR	1,093.40			609 975 4975	251	1010
	1081184234	09/23/20 WINE	448.00			609 975 4975	251	1010
	1081184234	09/23/20 MIXES	120.59			609 975 4975	254	1010
	1081184234	09/23/20 FREIGHT	28.52			609 975 4975	335	1010
		Total for Vendor:	1,690.51					
35033		5514 CEDA	10,907.00					
	09/30/20	4th QTR 2020 EDA SERVICES	10,907.00*			290 650 4650	444	1010
		Total for Vendor:	10,907.00					
35129		2410 CENTRAL MN MUNICIPAL POWER AGE	186,697.86					
	6919	09/30/20 CMPA DUES-SEPT	1,500.00			604 959 4959	334	1010
	6919	09/30/20 FEES FOR SERVICES	1,529.54			604 959 4959	430	1010
	6919	09/30/20 PURCH'D POWER	149,528.08			604 956 4956	381	1010
	6919	09/30/20 PURCH'D POWER-TRANSMISSION	31,966.09			604 956 4956	381	1010
	6919	09/30/20 CAPACITY PURCHASED-SEPT	988.80			604 956 4956	381	1010
	6919	09/30/20 CIP MONTHLY ASSMNT-SEPT	1,185.35			604 959 4959	429	1010
		Total for Vendor:	186,697.86					
35132		82 CHS INC	176.64					
	09/30/20	34.699 GAL UNLD-STREETS	70.14			101 310 4310	212	1010
	441-IG0200	09/23/20 GRASS SEED	106.50			604 957 4957	220	1010
	441-IG0200	09/23/20 SALES TAX	7.32			604 957 4957	220	1010
	441-IG0200	09/23/20 SALES TAX	-7.32			604 2025		1010
	441-IG0200	09/23/20 D C TRANSIT TAX	0.53			604 957 4957	220	1010
	441-IG0200	09/23/20 D C TRANSIT TAX	-0.53			604 2026		1010
		Total for Vendor:	176.64					

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35034		5667 CINTAS	90.70					
	4062612956	09/25/20 MATS-L.S.	90.70*			609 979 4979	410	1010
		Total for Vendor:	90.70					
35093		34 CITY OF KASSON	828.47					
	09/23/20	COVID-KA20-480-CC CHAMBER MOVE	828.47*			101 417 4417	430	1010
		Total for Vendor:	828.47					
35035		30 CMS OF ROCHESTER	7,450.99					
	20-916 09/30/20	KA BLDG-MILEAGE	335.73			101 240 4240	331	1010
	20-916 09/30/20	KA BLDG-INSPECTION FEES	7,115.26*			101 240 4240	444	1010
		Total for Vendor:	7,450.99					
35036		5441 COLIBRI SYSTEM	84.88					
	#D1620 09/15/20	WELDING BARS-BOOK COVER MACHIN	84.88			211 550 4550	220	1010
		Total for Vendor:	84.88					
35037		668 CONTINENTAL RESEARCH CORP	195.54					
	19035 09/21/20	HANDS DOWN	27.93			101 310 4310	210	1010
	19035 09/21/20	HANDS DOWN	27.93			101 312 4312	210	1010
	19035 09/21/20	HANDS DOWN	27.93			101 517 4517	210	1010
	19035 09/21/20	HANDS DOWN	27.93			601 943 4943	210	1010
	19035 09/21/20	HANDS DOWN	27.94			602 948 4948	210	1010
	19035 09/21/20	HANDS DOWN	27.94			604 957 4957	210	1010
	19035 09/21/20	HANDS DOWN	27.94			605 963 4963	210	1010
	19035 09/21/20	SALES TAX	1.92			604 957 4957	210	1010
	19035 09/21/20	SALES TAX	-1.92			604	2025	1010
	19035 09/21/20	D C TRANSIT TAX	0.13			604 957 4957	210	1010
	19035 09/21/20	D C TRANSIT TAX	-0.13			604	2026	1010
		Total for Vendor:	195.54					
35038		3314 DECKLEVER MECHANICAL INC	7,511.67					
	218002356 09/03/20	REPAIR COMPRESSORS A & B	7,511.67*			606 516 4516	400	1010
		Total for Vendor:	7,511.67					

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35039		953 DISCOUNT PAPER PRODUCTS	79.81					
	285357	09/22/20 50 ROLLS RECEIPT PAPER	79.81			609 975 4975	210	1010
	285357	09/22/20 SALES TAX	5.48			609 975 4975	210	1010
	285357	09/22/20 SALES TAX	-5.48			609	2025	1010
	285357	09/22/20 D C TRANSIT TAX	0.39			609 975 4975	210	1010
	285357	09/22/20 D C TRANSIT TAX	-0.39			609	2026	1010
		Total for Vendor:	79.81					
35133		69 DODGE COUNTY ENVIRONMENTAL	49.45					
	09/30/20	WASTE DISPOSAL	7.06*			101 310 4310	430	1010
	09/30/20	WASTE DISPOSAL	7.06			101 312 4312	430	1010
	09/30/20	WASTE DISPOSAL	7.06			101 517 4517	430	1010
	09/30/20	WASTE DISPOSAL	7.06			601 943 4943	430	1010
	09/30/20	WASTE DISPOSAL	7.07			602 948 4948	430	1010
	09/30/20	WASTE DISPOSAL	7.07			604 957 4957	430	1010
	09/30/20	WASTE DISPOSAL	7.07			605 963 4963	430	1010
		Total for Vendor:	49.45					
35040		5156 DODGE COUNTY INDEPENDENT/DODGE	40.00					
	10518	09/17/20 '21 BUDGET & LEVY NOTICE	40.00			101 153 4153	351	1010
		Total for Vendor:	40.00					
35041		1 DODGE COUNTY SHERIFF'S OFFICE	9,520.00					
	2020-0004	09/14/20 IT SUPPORT-6 LAPTOPS	8,100.00			101 210 4210	370	1010
	2020-0004	09/14/20 NET MOTION FEES-6 LAPTOPS	720.00			101 210 4210	370	1010
	2020-0004	09/14/20 VIRTUAL MACHINE-1	700.00			101 210 4210	370	1010
		Total for Vendor:	9,520.00					
35042		4104 FARMERS TOP SOIL INC	155.28					
	8018	08/01/20 SCREENED TOPSOIL-HORSESHOE PIT	155.28			101 517 4517	220	1010
		Total for Vendor:	155.28					
35083		6196 FELIX, CARMEN	5.84					
	1347-17	09/25/20 RL MTR DEP REFUND AFT APPL TO	5.84			604	2212	1010
		Total for Vendor:	5.84					

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35094		2618 FIRE SAFETY USA INC	890.00					
	138810	09/17/20 4 SAFETY YELLOW JACKETS	890.00			101 220 4220	214	1010
		Total for Vendor:	890.00					
35095		3766 FIRST HORIZON BANK	24.00					
	5005260	09/25/20 SAFEKEEPING FEES	18.00*			391 650 4650	430	1010
	5005260	09/25/20 SAFEKEEPING FEES	6.00			604 959 4959	430	1010
		Total for Vendor:	24.00					
35127		5456 FRANKE, ROGER	94.49					
	08/20/20	E.A.B. TREATMENT REIMB'D	94.49			101 524 4524	444	1010
		Total for Vendor:	94.49					
35123		3466 GALLS, LLC	76.58					
	016604942	09/30/20 PECK-UNIFORM PANT	76.58			101 210 4210	214	1010
		Total for Vendor:	76.58					
35104		2723 GIBBS LAWN & SNOW CARE INC	1,883.33					
	14670	10/01/20 MONTHLY CEMETERY MOW	1,833.33			610 984 4984	444	1010
	14670	10/01/20 FERTILIZE-C H	50.00*			101 194 4194	440	1010
		Total for Vendor:	1,883.33					
35043		5242 GOPHER STATE ONE CALL	116.10					
	0091074	09/30/20 86 LOCATES-SEPTEMBER	116.10			604 957 4957	437	1010
		Total for Vendor:	116.10					
35044		5036 HOHENSTEINS INC	108.00					
	219893	09/23/20 BEER	108.00			609 975 4975	252	1010
		Total for Vendor:	108.00					
35045		5064 HOMETOWN HAULERS LLC	1,148.00					
	80262	10/01/20 SEPT GARBAGE-C H	33.56			101 323 4323	430	1010
	80262	10/01/20 SEPT GARBAGE-LIBRARY	57.18			101 323 4323	430	1010
	80262	10/01/20 SEPT GARBAGE-WWTP	152.86*			602 947 4947	430	1010
	80262	10/01/20 SEPT GARBAGE-SHOP	192.77			101 323 4323	430	1010
	80262	10/01/20 SEPT GARBAGE-F D	76.43			101 323 4323	430	1010

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	80262	10/01/20 SEPT GARBAGE-L S	53.21			101 323 4323	430	1010
	80262	10/01/20 SEPT GARBAGE-PARKS	444.46			101 323 4323	430	1010
	80262	10/01/20 SEPT GARBAGE-P D	33.39			101 323 4323	430	1010
	80262	10/01/20 SEPT GARBAGE-ARENA	104.14			606 516 4516	430	1010
		Total for Vendor:	1,148.00					
35046		25 JOHNSON BROTHERS LIQUOR CO	10,091.22					
	1647690	09/22/20 LIQUOR	2,683.96			609 975 4975	251	1010
	1647691	09/22/20 WINE	1,514.55			609 975 4975	251	1010
	1652557	09/29/20 LIQUOR	4,928.46			609 975 4975	251	1010
	1652558	09/29/20 WINE	964.25			609 975 4975	251	1010
		Total for Vendor:	10,091.22					
35105		3454 KASSON CAR CARE	139.53					
	21723	10/05/20 BATTERY	139.53			101 310 4310	220	1010
		Total for Vendor:	139.53					
35047		315 KASSON FIRE RELIEF ASSN.	46,328.43					
	09/30/20	ANNUAL STATE AID	37,951.14			101 220 4220	430	1010
	09/30/20	SUPPLEMENTAL STATE AID	8,377.29			101 220 4220	430	1010
		Total for Vendor:	46,328.43					
35048		35 KASSON HARDWARE HANK	59.98					
	304042	09/30/20 BOX FANS	59.98			211 550 4550	220	1010
		Total for Vendor:	59.98					
35117		362 KWIK TRIP STORES	231.42					
	09/30/20	66.695 GAL B20ULS-F D	152.42			101 220 4220	212	1010
	09/30/20	16.381 GAL UNLD-F D	32.37			101 220 4220	212	1010
	09/30/20	8.713 GAL UNLD-WATER	23.31*			601 943 4943	212	1010
	09/30/20	8.713 GAL UNLD-WW	23.32			602 948 4948	212	1010
		Total for Vendor:	231.42					
35124		F104 L & L STREET RODS & SPORT TRUCKS	622.69					
	3030	10/05/20 ACCESSORIES-2019 DURANGO	622.69			101 210 4210	240	1010
		Total for Vendor:	622.69					

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35106		157 LEAGUE OF MINNESOTA CITIES	92.04					
	329887	10/07/20 ADOBE PRO-LINDA & AMY	92.04			101 140 4140	210	1010
		Total for Vendor:	92.04					
35049		89 METRO SALES INC	3,960.47					
	INV1676312	10/01/20 QTRLY MAINT-B&W-PWB 9/26-1	15.20			601 944 4944	210	1010
	INV1676312	10/01/20 QTRLY MAINT-B&W-PWB 9/26-1	15.20			602 949 4949	210	1010
	INV1676312	10/01/20 QTRLY MAINT-B&W-PWB 9/26-1	30.40			604 959 4959	210	1010
	INV1676312	10/01/20 QTRLY MAINT-B&W-PWB 9/26-1	15.20			605 963 4963	210	1010
	INV1676312	10/01/20 SALES TAX	2.09			604 959 4959	210	1010
	INV1676312	10/01/20 SALES TAX	-2.09			604 2025		1010
	INV1676312	10/01/20 D C TRANSIT TAX	0.15			604 959 4959	210	1010
	INV1676312	10/01/20 D C TRANSIT TAX	-0.15			604 2026		1010
	INV1676312	10/01/20 QTRLY MAINT-CLR-PWB 9/26-1	9.89			601 944 4944	210	1010
	INV1676312	10/01/20 QTRLY MAINT-CLR-PWB 9/26-1	9.89			602 949 4949	210	1010
	INV1676312	10/01/20 QTRLY MAINT-CLR-PWB 9/26-1	19.80			604 959 4959	210	1010
	INV1676312	10/01/20 QTRLY MAINT-CLR-PWB 9/26-1	9.89			605 963 4963	210	1010
	INV1676312	10/01/20 SALES TAX	1.36			604 959 4959	210	1010
	INV1676312	10/01/20 SALES TAX	-1.36			604 2025		1010
	INV1676312	10/01/20 D C TRANSIT TAX	0.10			604 959 4959	210	1010
	INV1676312	10/01/20 D C TRANSIT TAX	-0.10			604 2026		1010
	INV1673985	09/29/20 COVID-P D-RICOH C2000 COPI	3,835.00*			101 417 4417	430	1010
		Total for Vendor:	3,960.47					
35050		4224 MIDWEST FENCE & MFG. COMPANY	14,860.00					
		WILL BE REIMBURSED FROM JOINT VENTURES.						
	182793	09/18/20 BACKSTOP/BALL PARK FENCE	7,430.00			101 680 4522	530	1010
	182793	09/18/20 REIMB-BACKSTOP/BALL PARK FENCE	7,430.00			101 1151		1010
		Total for Vendor:	14,860.00					
35134		299 MISSISSIPPI WELDERS SUPPLY CO	26.10					
	164101	10/09/20 CARBON DIOXIDE	3.73			101 310 4310	210	1010
	164101	10/09/20 CARBON DIOXIDE	3.72			101 312 4312	210	1010
	164101	10/09/20 CARBON DIOXIDE	3.73			101 517 4517	210	1010
	164101	10/09/20 CARBON DIOXIDE	3.73			601 943 4943	210	1010
	164101	10/09/20 CARBON DIOXIDE	3.73			602 948 4948	210	1010

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	164101	10/09/20 CARBON DIOXIDE	3.73			604 957 4957	210	1010
	164101	10/09/20 CARBON DIOXIDE	3.73			605 963 4963	210	1010
	164101	10/09/20 SALES TAX	0.25			604 957 4957	210	1010
	164101	10/09/20 SALES TAX	-0.25			604	2025	1010
	164101	10/09/20 D C TRANSIT TAX	0.01			604 957 4957	210	1010
	164101	10/09/20 D C TRANSIT TAX	-0.01			604	2026	1010
		Total for Vendor:	26.10					
35115		2514 MN DEPT OF COMMERCE	329.61					
	10/01/20	TREE OVERPAY-D KNUDSON	3.00			101	1151	1010
	2726-03	10/01/20 UTIL REFUND-K SMITH	38.47			604	2212	1010
	1358-14	10/01/20 UTIL REFUND-R ANAKCHHUNN	9.73			604	2212	1010
	0923-11	10/01/20 UTIL REFUND-A RATHS	1.90			604	2212	1010
	0198-05	10/01/20 UTIL REFUND-J DAVIS	276.51			604	2212	1010
		Total for Vendor:	329.61					
35051		142 MN MUNICIPAL UTILITIES ASSN	465.00					
	55921	09/28/20 '20 DRUG TEST CONSORTIUM	62.00*			101 310 4310	334	1010
	55921	09/28/20 '20 DRUG TEST CONSORTIUM	155.00*			101 510 4510	334	1010
	55921	09/28/20 '20 DRUG TEST CONSORTIUM	62.00			601 944 4944	334	1010
	55921	09/28/20 '20 DRUG TEST CONSORTIUM	62.00*			602 949 4949	334	1010
	55921	09/28/20 '20 DRUG TEST CONSORTIUM	124.00			604 959 4959	334	1010
35113		142 MN MUNICIPAL UTILITIES ASSN	695.00					
	56026	10/07/20 NELSON-1st LINE SUPERVISOR COU	695.00*			604 959 4959	333	1010
		Total for Vendor:	1,160.00					
35053		976 MN SHERIFFS' ASSOCIATION	300.00					
	219240	09/23/20 WEIGEL-ADV DATA PRACTICES	150.00			101 210 4210	333	1010
	219240	09/23/20 WEIGEL-ADV GUN LAWS CLASS	150.00			101 210 4210	333	1010
		Total for Vendor:	300.00					
35054		2344 MN VALLEY TESTING LABORATORIES	433.25					
	1052436	09/25/20 SUSP SOLIDS/MERC TESTING	433.25			602 947 4947	440	1010
		Total for Vendor:	433.25					

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35055		978 MTI DISTRIBUTING INC	383.71					
	1277263-00	09/18/20 MOWER REPAIRS	383.71*			101 522 4522	400	1010
		Total for Vendor:	383.71					
35107		5340 NAGEL SOD	322.13					
	09/23/20	3 PALLETS OF SOD	322.13			605 963 4963	220	1010
		Total for Vendor:	322.13					
35084		6197 NASH, KAYLA	110.23					
	1363-07	09/25/20 RL MTR DEP REFUND AFT APPL TO	110.23			604 2212		1010
		Total for Vendor:	110.23					
35056		60 NORTHERN BEVERAGE DIST. CO. LL	10,271.50					
	692328	09/24/20 BEER	5,714.70			609 975 4975	252	1010
	692328	09/24/20 FREIGHT	2.00			609 975 4975	335	1010
	695208	10/01/20 BEER	4,552.80			609 975 4975	252	1010
	695208	10/01/20 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	10,271.50					
35057		5088 OFFICE DEPOT INC	125.67					
	1263263850	09/23/20 MO. PLANNERS/CALENDARS	80.15			101 140 4140	210	1010
	1263263850	09/23/20 MO. PLANNERS	45.52			211 550 4550	210	1010
		Total for Vendor:	125.67					
35058		2380 OLSON TREE SERVICES INC	3,080.00					
	2571	10/01/20 REMOVE 2 TREES-1301 W MAIN	3,080.00			604 957 4957	444	1010
	2571	10/01/20 SALES TAX	211.75			604 957 4957	444	1010
	2571	10/01/20 SALES TAX	-211.75			604 2025		1010
	2571	10/01/20 D C TRANSIT TAX	15.40			604 957 4957	444	1010
	2571	10/01/20 D C TRANSIT TAX	-15.40			604 2026		1010
		Total for Vendor:	3,080.00					
35059		502 ON-SITE COMPUTERS INC	192.90					
	CW69975	09/10/20 WORK ON WEIGEL'S SYSTEM	192.90*			101 210 4210	440	1010
		Total for Vendor:	192.90					

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35060		2876 PAUSTIS WINE COMPANY	528.75					
	102233	09/23/20 WINE	520.00			609 975 4975	251	1010
	102233	09/23/20 FREIGHT	8.75			609 975 4975	335	1010
		Total for Vendor:	528.75					
35061		5354 PEARSON BROS., INC.	17,095.52					
	5136	08/16/20 '20 STR MAINT-CHIP SEALING	17,095.52			101 311 4311	400	1010
		Total for Vendor:	17,095.52					
35062		23 PHILLIPS WINE & SPIRITS	3,338.82					
	6095721	09/22/20 LIQUOR	946.00			609 975 4975	251	1010
	6095722	09/22/20 WINE	173.00			609 975 4975	251	1010
	6095723	09/22/20 MIXES	44.00			609 975 4975	254	1010
	6099250	09/29/20 LIQUOR	1,861.86			609 975 4975	251	1010
	6099251	09/29/20 WINE	313.96			609 975 4975	251	1010
		Total for Vendor:	3,338.82					
35063		446 PITNEY BOWES GLOBAL FINANCIAL	158.37					
	3104211870	09/19/20 PST MTR LEASE 7/19-10/18	79.19			101 194 4194	410	1010
	3104211870	09/19/20 PST MTR LEASE 7/19-10/18	79.18			604 957 4957	410	1010
	3104211870	09/19/20 SALES TAX	5.44			604 957 4957	410	1010
	3104211870	09/19/20 SALES TAX	-5.44			604	2025	1010
	3104211870	09/19/20 D C TRANSIT TAX	0.39			604 957 4957	410	1010
	3104211870	09/19/20 D C TRANSIT TAX	-0.39			604	2026	1010
		Total for Vendor:	158.37					
35108		3936 POMP'S TIRE SERVICE INC	3,840.54					
	230098015	10/05/20 REPL 2 TIRES-'07 DUMP TRK	1,047.10			101 312 4312	400	1010
	230098029	10/06/20 REPL 8 TIRES-'03 DUMP TRK	2,793.44			101 310 4310	400	1010
		Total for Vendor:	3,840.54					
35064		4037 PREFERRED HEATING & COOLING LLC	388.00					
	3428-1	09/22/20 FABRICATE 2 OUTDOOR HOODS	388.00			601 943 4943	220	1010
		Total for Vendor:	388.00					

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35066		4277 REACH	828.00					
	66823	04/10/20 SOFTWARE LIC RENEWAL TO 12/31	552.00			606 516 4516	370	1010
	66823	04/10/20 SOFTWARE LIC RENEWAL TO 5/3/21	276.00			606 1550		1010
		Total for Vendor:	828.00					
35067		4662 READY-MIX CONCRETE CO., LLC	445.00					
	316310	09/23/20 FOOTINGS-MEADOWLAND PARK SHEL	445.00			101 522 4522	220	1010
		Total for Vendor:	445.00					
35068		5507 REINDERS INC	722.69					
	3167429-00	09/17/20 FERTILIZER FOR BALLFIELDS	240.45			101 517 4517	400	1010
	3167430-00	09/17/20 GRASS SEED/FERTILIZER	132.30			605 963 4963	220	1010
	3167565-00	09/29/20 WEED CNTRL-LIONS PARK	349.94			101 517 4517	220	1010
		Total for Vendor:	722.69					
35069		95 ROCHESTER SAND & GRAVEL	3,962.71					
	4900024304	09/17/20 ASPHALT MIX	1,443.56*			101 311 4311	220	1010
	4900024320	09/18/20 ASPHALT MIX	2,519.15*			101 311 4311	220	1010
		Total for Vendor:	3,962.71					
35070		63 SCHOTT DIST CO INC	14,428.15					
	402318	09/24/20 BEER	3,950.50			609 975 4975	252	1010
	402318	09/24/20 NA BEVERAGE	396.60			609 975 4975	254	1010
	402986	10/01/20 BEER	10,067.05			609 975 4975	252	1010
	402986	10/01/20 NA BEVERAGE	14.00			609 975 4975	254	1010
		Total for Vendor:	14,428.15					
35071		64 SELCO	5.50					
	048130	09/29/20 PATRON CARDS	5.50			211 550 4550	210	1010
		Total for Vendor:	5.50					
35085		6198 SMITH, KENNETH	52.66					
	0310E-03	09/25/20 RL MTR DEP REFUND AFT APPL T	52.66			604 2212		1010
		Total for Vendor:	52.66					

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35072		3850 SOUTHERN GLAZER'S OF MN	3,592.39					
	1998004	09/23/20 LIQUOR	1,667.22			609 975 4975	251	1010
	1998004	09/23/20 WINE	496.00			609 975 4975	251	1010
	1998004	09/23/20 FREIGHT	37.20			609 975 4975	335	1010
	2000481	09/30/20 LIQUOR	737.82			609 975 4975	251	1010
	2000481	09/30/20 WINE	658.00			609 975 4975	251	1010
	2000481	09/30/20 FREIGHT	24.15			609 975 4975	335	1010
	0059952	09/30/20 WINE CREDIT	-28.00			609 975 4975	251	1010
		Total for Vendor:	3,592.39					
35073		5708 STAPLES BUSINESS CREDIT	278.86					
	7314314916	09/21/20 YELLOW CARD STOCK	4.72			601 944 4944	210	1010
	7314314916	09/21/20 YELLOW CARD STOCK	4.72			602 949 4949	210	1010
	7314314916	09/21/20 YELLOW CARD STOCK	9.44			604 959 4959	210	1010
	7314314916	09/21/20 YELLOW CARD STOCK	4.72			605 963 4963	210	1010
	7314314916	09/21/20 SALES TAX	0.64			604 959 4959	210	1010
	7314314916	09/21/20 SALES TAX	-0.64			604 2025		1010
	7314314916	09/21/20 D C TRANSIT TAX	0.04			604 959 4959	210	1010
	7314314916	09/21/20 D C TRANSIT TAX	-0.04			604 2026		1010
	7314314916	09/21/20 10x13 ENVELOPES FOR PERMIT	56.04			101 191 4191	210	1010
	7314314916	09/21/20 MOUSE/PENS	34.08			101 140 4140	210	1010
	7314314916	09/21/20 STAPLES-L S	16.48*			609 976 4976	210	1010
	7314314916	09/21/20 SALES TAX	1.13*			609 976 4976	210	1010
	7314314916	09/21/20 SALES TAX	-1.13			609 2025		1010
	7314314916	09/21/20 D C TRANSIT TAX	0.08*			609 976 4976	210	1010
	7314314916	09/21/20 D C TRANSIT TAX	-0.08			609 2026		1010
	7312606592	09/03/20 PRICE CREDIT-ELECTION SUPP	-1.12			101 141 4141	210	1010
	7314726535	09/25/20 INK CARTRIDGES-HP8000	74.89			101 140 4140	210	1010
	7314726535	09/25/20 INK CARTRIDGES-HP8000	14.98			601 944 4944	210	1010
	7314726535	09/25/20 INK CARTRIDGES-HP8000	14.98			602 949 4949	210	1010
	7314726535	09/25/20 INK CARTRIDGES-HP8000	29.95			604 959 4959	210	1010
	7314726535	09/25/20 INK CARTRIDGES-HP8000	14.98			605 963 4963	210	1010
	7314726535	09/25/20 SALES TAX	2.05			604 959 4959	210	1010
	7314726535	09/25/20 SALES TAX	-2.05			604 2025		1010
	7314726535	09/25/20 D C TRANSIT TAX	0.14			604 959 4959	210	1010
	7314726535	09/25/20 D C TRANSIT TAX	-0.14			604 2026		1010
		Total for Vendor:	278.86					

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35097		79 STREICHER'S	425.94					
	I1454269	09/24/20 NORLAND-3 UNIFORM PANTS	239.97			101 210 4210	214	1010
	I1454269	09/24/20 NORLAND-3 L/S SHIRTS	185.97			101 210 4210	214	1010
		Total for Vendor:	425.94					
35135		153 STUSSY CONSTRUCTION INC	963.65					
	45857	09/30/20 3/4" ROAD ROCK	841.61			601 943 4943	220	1010
	45857	09/30/20 3/4" ROAD ROCK	122.04			101 310 4310	220	1010
		Total for Vendor:	963.65					
35074		498 TEIGEN PAPER & SUPPLY INC	111.47					
	96095	09/29/20 SOFT SCRUB CLNR	14.76			211 550 4550	210	1010
	95956	09/28/20 CAN LINERS	44.91			211 550 4550	210	1010
	98927	08/31/20 CAN LINERS	51.80			101 310 4310	220	1010
		Total for Vendor:	111.47					
35125		5834 THOMSON REUTERS - WEST	123.60					
	843127932	10/01/20 WEST INFO CHARGES-SEPT	123.60*			101 210 4210	440	1010
		Total for Vendor:	123.60					
35076		4446 TRACY SERVICES LLC	50.00					
	3405	09/13/20 LAWN MOW-602 N MANT AVE	50.00			101 1151		1010
		Total for Vendor:	50.00					
35110		3382 VERIZON WIRELESS	1,479.38					
	9863215744	09/20/20 CELL PHONES-P D	683.99			101 210 4210	321	1010
	9863215744	09/20/20 CELL PHONES-STREETS	86.57			101 310 4310	321	1010
	9863215744	09/20/20 CELL PHONES-PARKS	137.25			101 510 4510	321	1010
	9863215744	09/20/20 CELL PHONES-WATER	99.18			601 944 4944	321	1010
	9863215744	09/20/20 CELL PHONES-WWTP	49.60			602 949 4949	321	1010
	9863215744	09/20/20 CELL PHONES-WWTP OPERATION	49.59			602 947 4947	321	1010
	9863215744	09/20/20 CELL PHONE-P W DIRECTOR	47.76			604 959 4959	321	1010
	9863215744	09/20/20 CELL PHONES-ELECTRIC	269.77			604 959 4959	321	1010
	9863215744	09/20/20 CELL PHONE-ARENA	55.67			606 516 4516	321	1010
		Total for Vendor:	1,479.38					

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11:48:56

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 10/20  
For Pay Date: 10/15/20

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Report ID: AP100V

For Pay Date = 10/15/20

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35078		5047 WATERVILLE FOOD & ICE INC	67.01					
	04-008881	09/29/20 ICE-LIQUOR STORE	67.01*			609 975 4975	257	1010
		Total for Vendor:	67.01					
35079		637 WEBER, LETH & WOESSNER PLC	4,575.00					
	AUG '20	08/31/20 .5 HR LEGAL-P&Z-THOMPSON	72.50*			101 191 4191	304	1010
	AUG '20	08/31/20 1.0 HR LEGAL-P&Z-BLAINES	145.00*			101 191 4191	304	1010
	AUG '20	08/31/20 1.7 HRS LEGAL-BLAINES LITTIGAT	246.50			101 111 4111	304	1010
	AUG '20	08/31/20 4.9 HRS LEGAL-HEASER COMPLAIN	581.00			101 111 4111	304	1010
	AUG '20	08/31/20 2.3 HRS LEGAL-'17 STR ASSMNT	295.00			101 111 4111	304	1010
	AUG '20	08/31/20 1.4 HRS LEGAL-HOUSTONS 1ST	189.00			101 111 4111	304	1010
	AUG '20	08/31/20 2.8 HRS LEGAL-CITY COUNCIL	406.00			101 111 4111	304	1010
	AUG '20	08/31/20 .2 HR LEGAL-SHOPKO SALE	29.00*			249 650 4650	430	1010
	AUG '20	08/31/20 1.7 HRS LEGAL-ENG-HWY 57/16 S	246.50*			101 196 4196	304	1010
	AUG '20	08/31/20 .3 HR LEGAL-ENG-B.V. 8TH	43.50*			101 196 4196	304	1010
	AUG '20	08/31/20 TRANSCRIPT-CC MTG-HEASER COMP	100.00			101 111 4111	304	1010
	AUG '20	08/31/20 WARRANTY DEED-HWY 57/16 ST	3.00*			101 196 4196	304	1010
	SEPT '20	PR 09/30/20 19.4 HRS LEGAL-P D	2,218.00			101 160 4160	304	1010
		Total for Vendor:	4,575.00					
35080		388 WESCO RECEIVABLES CORP	11,854.20					
	378457	09/23/20 PARTS-ELECTRIC	11,854.20			604 957 4957	220	1010
		Total for Vendor:	11,854.20					
35081		5182 WHKS & CO.	22,784.40					
	41903	09/21/20 MEADOWBROOKE II ENG REV & OBS	1,345.00			101 1151		1010
	41539	07/20/20 16 ST NE IMPROVEMENTS	15,466.40*			412 196 4196	303	1010
	41903	09/21/20 STONE RIDGE 2ND-ENG REV & OBS	171.00			101 1151		1010
	41902	09/21/20 MN DNR TRAIL GRANT	1,982.00*			101 196 4196	303	1010
	41903	09/21/20 SO. FORK 3RD-ENG REV & OBS	140.00			101 1151		1010
	41902	09/21/20 LITTLES SUBDIV-EROSION REPAIR	114.00*			101 417 4417	430	1010
	41903	09/21/20 B.V. 8TH-ENG REV & OBSERV	2,247.00			101 1151		1010
	41903	09/21/20 SO. POINTE-ENG REV & OBSERV	1,319.00			101 1151		1010
		Total for Vendor:	22,784.40					

10/09/20  
11:48:56

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 10/20  
For Pay Date: 10/15/20

Page: 16 of 18  
Report ID: AP100V

For Pay Date = 10/15/20

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35082		2407 WINE MERCHANTS	144.00					
	7299516	09/22/20 WINE	144.00			609 975 4975	251	1010
		Total for Vendor:	144.00					
35111		489 ZARNOTH BRUSH WORKS INC	405.75					
	0181847-IN	09/15/20 3 DISP GUTTER BROOMS	405.75			101 310 4310	220	1010
		Total for Vendor:	405.75					
		# of Claims	85	Total:				458,216.26



10/09/20  
11:48:57

CITY OF KASSON  
Claim Approval Signature Page  
For the Accounting Period: 10 / 20

Page: 18 of 18  
Report ID: AP100A

CITY OF KASSON  
401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED See signature page Council Member  
\_\_\_\_\_ Council Member

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous Meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$ 70,258.17

Appointment of Entertainment: (NOV) ALEXANDER/DERBY

**Training/Drill(s):**

OCT 19	Physical Agility / pallet training
OCT 26	SE EMS - neurological and toxicological emergencies

**Guest(s):**

NONE

**Old Business:**

- Sunwood Manor
  - The keys are officially in the EMR clipboard, one key for the back door and a master key
- Flu Clinics
  - Kasson Fire Hall on September 29th
    - Update - went well and gave 49 shots
    - Assessed how we can potentially do COVID vaccines in the future
- Med ComPass
  - November 9<sup>th</sup>
  - MUST ATTEND, need to be clean shaven, sign up will be posted soon
- EMR Recert
  - November 9<sup>th</sup> will be the skills stations
- Fire Prevention Week / Open House
  - Handouts will be put together tonight
- Zumbro Valley Mutual Aid Dinner
  - In person meeting on October 13<sup>th</sup> at 7pm in Mantorville
  - Let Chief know if you plan to attend
- Heavy Rescue Class Update
  - Alexander/Kruger said it was a great training with lots of equipment and vehicles used

**New Business:**

- Relief
  - Annual dues need to be paid to Curtis Alexander (\$7.00)
  - Positions below will be up for election - please give a letter of intent to Jim McAndrews and let him know that you placed it there if you are interested
    - Vice President : CJ Seljan
    - Treasure: Brant Kruger

- Trustee: Cody Miller

○ Banquet Update

- We will not be having it at Events in Rochester for 2021
- January 16th, we will still be having a meal and awards recognition that night

○ Thank You

- Lois Cunningham - thank you for Dewey Fjerstad and donated \$300 to the department
- Ellie Bungum - thank you for the scholarship
- Garrett and Stevie - thank you for the response to their emergency

**Officers Update:**

- N/A

**Relief Updates:**

- Leave of Absence Request for Brent Freerksen
  - 9/14 is the effective date - motion was given and approved
- Mail in Donation Update
  - We are at approximately \$27,000
- By-Laws Update
  - The State is requesting that we reword how we list responsibilities for EMR side of our department and how we recognize the return to service payout
  - The by-laws are now being changed to accomplish what we are trying to get done with the State
  - When the changes are made, members will receive the by-laws for review and we will vote on them again
- We are working on putting together the budget and are looking for ideas on what we can look into getting for the department

=====

▪ Apparatus / Other Status Reports

- 🔍 Rescue will be gone Tuesday October 6th for service
- 🔍 Engine I
- 🔍 Engine II
- 🔍 Tanker I
- 🔍 Tanker II
- 🔍 Ladder I
- 🔍 Grass Rig
- 🔍 Utility
- 🔍 EMR Unit
- 🔍 HAZMAT

Oil changes will start to be completed so you may see trucks missing / air compressor is having some issues, DC Seljan is working on it / trucks are filthy, let's take pride in our equipment

**Bills Reviews by Relief:**

- N/A

**Review of Calls:**

**38 Calls for September 2020**

- EMS 30
- MVA 3
- Rescue 2
- Fire 1
- Weather 0
- Alarm 0
- Cancelled 2
- Other 0

- **Campbell reviewed a call for a male who fell**
  - **The vital signs were on the concerning side and family voiced concerns as well**
  - **Communication with the ambulance crew was difficult on this call**
    - **We can call medical control if needed**
    - **We can politely bring up our concerns to the ambulance crew**
  - **We need to make sure our reports are extremely detailed in case there is an investigation in the future**
- **Reviewed the latest fire call on how we need to know our roles and stay on our assignment**

**Good of the Assoc:**

- **Ulve brought up that grass burns are getting close to being ready**
  - **Will be announced as they come up in the next 2 - 3 weeks**

**Meeting Adjourned**

**Respectfully Submitted: Lindsey Derby, Sec / Treas '20  
Krista Weigel, Emergency Services Administrative Assistant**

*... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...*

_____	_____
_____	_____
_____	_____

2905 South Broadway  
Rochester, MN 55904-5515  
Phone: 507.288.3923  
Fax: 507.288.2675  
Email: rochester@whks.com  
Website: www.whks.com



September 28, 2020

Honorable Mayor and City Council  
City of Kasson  
401 5<sup>th</sup> Street SE  
Kasson, MN 55944-2204

RE: Kasson, MN  
2017 Street Assessment Project  
Pay Request No. 18

Dear Mayor and City Council:

Enclosed is Pay Request No. 18 for work on the above referenced project.

We recommend that the City accept the project and make final payment in the amount of \$125,560.06 to:

S.L. Contracting, Inc.  
2510 Schuster LN. NW  
Rochester, MN 55901

Acceptance by the City Council will initiate the start of the one-year maintenance bond, as specified in the contract documents.

Please contact me if you have any questions.

Sincerely,

**WHKS** & co.

A handwritten signature in blue ink, appearing to read 'Brandon W. Theobald', is written over a light blue horizontal line.

Brandon W. Theobald, P.E.

BT/tb

Enclosure

cc: Timothy Ibisch, City Administrator  
Trevor Lampland, S.L. Contracting  
Scott Lampland, S.L. Contracting

2905 South Broadway  
 Rochester, MN 55904  
 Phone: 507.288.3923



FINAL PAYMENT ESTIMATE  
 FOR CONSTRUCTION WORK COMPLETED

Project: 2017 Street Assessment Project (3rd, 4th, & 5th Ave NW)  
 Project No.: 8320  
 Location: Kasson, Minnesota  
 Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,351,124.40  
 CO #1 Price: \$ 10,272.00  
 CO #2 Price: \$ 7,500.00  
 Revised Price: \$ 6,368,896.40  
 Date: Sep. 17, 2019  
 Estimate #: 18-Final  
 % Complete: 99%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
Schedule A								
1.	MOBILIZATION	1	LUMP SUM	\$ 300,000.00	1.0	0.0	1.0	\$ 300,000.00
2.	CLEARING & GRUBBING (TREE)	214	EACH	\$ 525.00	213.0	0.0	213.0	\$ 111,825.00
3.	GRUBBING (STUMP)	7	EACH	\$ 100.00	16.0	0.0	16.0	\$ 1,600.00
4.	REMOVE WATER MAIN	8,856	LIN FT	\$ 6.00	8,783.5	0.0	8,783.5	\$ 52,701.00
5.	REMOVE CURB AND GUTTER	19,375	LIN FT	\$ 3.60	20,065.5	0.0	20,065.5	\$ 72,235.80
6.	REMOVE SEWER PIPE (STORM)	1,740	LIN FT	\$ 9.00	1,706.0	0.0	1,706.0	\$ 15,354.00
7.	REMOVE CONCRETE WALK	2,470	SQ YD	\$ 4.00	2,884.1	0.0	2,884.1	\$ 11,536.40
8.	REMOVE CONCRETE DRIVEWAY PAVEMENT	2,800	SQ YD	\$ 6.00	3,008.0	0.0	3,008.0	\$ 18,048.00
9.	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	787	SQ YD	\$ 6.00	983.5	0.0	983.5	\$ 5,901.00
10.	REMOVE BITUMINOUS ROADWAY PAVEMENT	40,851	SQ YD	\$ 4.00	41,675.0	0.0	41,675.0	\$ 166,700.00
11.	RELOCATE MAILBOX	81	EACH	\$ 25.00	87.0	0.0	87.0	\$ 2,175.00
12.	MILL PAVEMENT	3,959	SQ YD	\$ 3.00	1,660.0	0.0	1,660.0	\$ 4,980.00
13.	REMOVE MANHOLE OR CATCH BASIN	48	EACH	\$ 400.00	55.0	0.0	55.0	\$ 22,000.00
14.	REMOVE GATE VALVE AND BOX	28	EACH	\$ 200.00	40.0	0.0	40.0	\$ 8,000.00
15.	REMOVE HYDRANT	20	EACH	\$ 320.00	20.0	0.0	20.0	\$ 6,400.00
16.	SALVAGE HYDRANT	1	EACH	\$ 750.00	1.0	0.0	1.0	\$ 750.00
17.	TOPSOIL BORROW (LV)	2,000	CU YD	\$ 20.00	2,689.0	0.0	2,689.0	\$ 53,780.00
18.	GEOTEXTILE FABRIC, TYPE V	52,300	SQ YD	\$ 1.60	51,888.0	0.0	51,888.0	\$ 83,020.80
19.	EXCAVATION - COMMON (P)	32,000	CU YD	\$ 8.00	32,224.0	0.0	32,224.0	\$ 257,792.00
20.	EXCAVATION - CONTAMINATED MATERIALS	1,000	CU YD	\$ 10.00	0.0	0.0	0.0	\$ -
21.	AGGREGATE BASE (CV) CLASS 5	12,000	CU YD	\$ 26.00	11,376.5	0.0	11,376.5	\$ 295,789.00
22.	AGGREGATE SUBBASE BREAKER RUN (CV)	8,800	CU YD	\$ 23.00	2,100.5	0.0	2,100.5	\$ 48,311.50
23.	TYPE SP 12.5 NON-WEARING COURSE MIX	6,000	TON	\$ 70.00	5,987.13	0.00	5,987.13	\$ 419,099.10
24.	TYPE SP 12.5 WEARING COURSE MIX	6,000	TON	\$ 70.00	4,943.3	0.0	4,943.3	\$ 346,027.50
25.	SELECT GRANULAR BORROW (CV)	17,500	CU YD	\$ 15.00	16,586.5	0.0	16,586.5	\$ 248,797.50
26.	SUBGRADE PREPARATION	107	STA.	\$ 350.00	107.0	0.0	107.0	\$ 37,450.00
27.	8" PVC PIPE SEWER, SDR 26	8,830	LIN FT	\$ 37.00	8,712.0	0.0	8,712.0	\$ 322,344.00
28.	12" PVC PIPE SEWER, SDR 26	2	LIN FT	\$ 200.00	0.0	0.0	0.0	\$ -
29.	TELEWISE SANITARY SEWER	8,830	LIN FT	\$ 1.30	8,712.0	0.0	8,712.0	\$ 11,325.60
30.	12" PIPE SEWER	1,108	LIN FT	\$ 29.00	1,095.0	0.0	1,095.0	\$ 31,755.00
31.	15" PIPE SEWER	2,013	LIN FT	\$ 31.00	2,039.0	0.0	2,039.0	\$ 63,209.00
32.	18" PIPE SEWER	612	LIN FT	\$ 37.00	613.0	0.0	613.0	\$ 22,681.00
33.	24" PIPE SEWER	1,798	LIN FT	\$ 44.00	1,796.0	0.0	1,796.0	\$ 79,024.00
34.	36" PIPE SEWER	1,435	LIN FT	\$ 70.00	1,435.0	0.0	1,435.0	\$ 100,450.00
35.	15" RC PIPE SEWER	5	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
36.	18" RC PIPE SEWER	40	LIN FT	\$ 44.00	35.0	0.0	35.0	\$ 1,540.00
37.	24" RC PIPE SEWER	48	LIN FT	\$ 48.00	48.0	0.0	48.0	\$ 2,304.00
38.	27" RC PIPE SEWER	29	LIN FT	\$ 62.00	20.0	0.0	20.0	\$ 1,240.00
39.	36" RC PIPE SEWER	142	LIN FT	\$ 85.00	142.0	0.0	142.0	\$ 12,070.00
40.	60" SPAN RC-ARCH SEWER	331	LIN FT	\$ 230.00	331.0	0.0	331.0	\$ 76,130.00
41.	4" PVC SUBDRAIN	1,771	LIN FT	\$ 12.00	1,424.0	0.0	1,424.0	\$ 17,088.00
42.	6" PVC SUBDRAIN	60	LIN FT	\$ 15.00	62.0	0.0	62.0	\$ 930.00
43.	4" PVC SUBDRAIN CLEAN-OUT	134	EACH	\$ 180.00	137.0	0.0	137.0	\$ 24,660.00
44.	6" PVC SUBDRAIN CLEAN-OUT	49	EACH	\$ 200.00	53.0	0.0	53.0	\$ 10,600.00
45.	6" PERFORATED PVC SUBDRAIN	13,450	LIN FT	\$ 16.00	13,127.0	0.0	13,127.0	\$ 210,032.00
46.	8" PERFORATED PVC SUBDRAIN	100	LIN FT	\$ 20.00	0.0	0.0	0.0	\$ -
47.	8"X6" PVC WYE (SANITARY)	37	EACH	\$ 195.00	44.0	0.0	44.0	\$ 8,580.00
48.	8"X4" PVC WYE (SANITARY)	100	EACH	\$ 160.00	101.0	0.0	101.0	\$ 16,160.00
49.	8"X4" PVC WYE (SUBDRAIN)	5	EACH	\$ 100.00	0.0	0.0	0.0	\$ -
50.	6"X4" PVC WYE (SUBDRAIN)	134	EACH	\$ 80.00	138.0	0.0	138.0	\$ 11,040.00
51.	6" PVC SANITARY SERVICE PIPE	1,400	LIN FT	\$ 22.00	1,419.5	0.0	1,419.5	\$ 31,229.00
52.	4" PVC SANITARY SERVICE PIPE	3,300	LIN FT	\$ 20.00	3,045.5	0.0	3,045.5	\$ 60,910.00
53.	CONNECT TO EXISTING WATER MAIN	9	EACH	\$ 900.00	9.0	0.0	9.0	\$ 8,100.00
54.	CONNECT TO EXISTING STORM SEWER	10	EACH	\$ 750.00	13.0	0.0	13.0	\$ 9,750.00
55.	CONNECT TO EXISTING SANITARY SEWER	4	EACH	\$ 1,500.00	9.0	0.0	9.0	\$ 13,500.00
56.	CONNECT TO EXISTING SUBDRAIN	40	EACH	\$ 90.00	25.0	0.0	25.0	\$ 2,250.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
57.	HYDRANT	23	EACH	\$ 3,950.00	23.0	0.0	23.0	\$ 90,850.00
58.	SALVAGE HYDRANT	1	EACH	\$ 900.00	2.0	0.0	2.0	\$ 1,800.00
59.	1" CORPORATION STOP	138	EACH	\$ 188.00	140.0	0.0	140.0	\$ 26,320.00
60.	2" CORPORATION STOP	5	EACH	\$ 450.00	2.0	0.0	2.0	\$ 900.00
61.	6" GATE VALVE AND BOX	26	EACH	\$ 1,350.00	25.0	0.0	25.0	\$ 33,750.00
62.	8" GATE VALVE AND BOX	54	EACH	\$ 1,750.00	54.0	0.0	54.0	\$ 94,500.00
63.	1" CURB STOP & BOX	133	EACH	\$ 240.00	137.0	0.0	137.0	\$ 32,880.00
64.	2" CURB STOP & BOX	4	EACH	\$ 500.00	2.0	0.0	2.0	\$ 1,000.00
65.	1" TYPE K COPPER PIPE	4,486	LIN FT	\$ 20.00	4,707.5	0.0	4,707.5	\$ 94,150.00
66.	2" TYPE K COPPER PIPE	175	LIN FT	\$ 30.00	81.5	0.0	81.5	\$ 2,445.00
67.	6" WATERMAIN	390	LIN FT	\$ 36.00	363.5	0.0	363.5	\$ 13,086.00
68.	8" WATERMAIN	10,945	LIN FT	\$ 39.00	11,096.0	0.0	11,096.0	\$ 432,744.00
69.	12" WATERMAIN	16	LIN FT	\$ 66.00	7.0	0.0	7.0	\$ 462.00
70.	4" POLYSTYRENE INSULATION	526	SQ YD	\$ 38.00	534.5	0.0	534.5	\$ 20,311.00
71.	DUCTILE IRON FITTINGS	4,014	POUND	\$ 8.00	4,798.5	0.0	4,798.5	\$ 38,388.00
72.	CATCH BASIN, TYPE 1	68	EACH	\$ 2,200.00	68.0	0.0	68.0	\$ 149,600.00
73.	CATCH BASIN, TYPE 4	1	EACH	\$ 3,000.00	1.0	0.0	1.0	\$ 3,000.00
74.	STORM MANHOLE, 48", TYPE 4	8	EACH	\$ 3,400.00	9.0	0.0	9.0	\$ 30,600.00
75.	STORM MANHOLE, 60", TYPE 4	13	EACH	\$ 4,200.00	13.0	0.0	13.0	\$ 54,600.00
76.	STORM MANHOLE, 72", TYPE 4	4	EACH	\$ 5,200.00	4.0	0.0	4.0	\$ 20,800.00
77.	STORM MANHOLE, 84", TYPE 4	2	EACH	\$ 6,400.00	2.0	0.0	2.0	\$ 12,800.00
78.	STORM MANHOLE, 96", TYPE 4	2	EACH	\$ 6,500.00	2.0	0.0	2.0	\$ 13,000.00
79.	STORM MANHOLE, 108", TYPE 4	1	EACH	\$ 7,500.00	1.0	0.0	1.0	\$ 7,500.00
80.	SANITARY MANHOLE, TYPE 3	31	EACH	\$ 2,900.00	31.0	0.0	31.0	\$ 89,900.00
81.	SANITARY MANHOLE, TYPE 3A	2	EACH	\$ 5,200.00	2.0	0.0	2.0	\$ 10,400.00
82.	NEW FRAME & RING CASTING	1	EACH	\$ 460.00	1.0	0.0	1.0	\$ 460.00
83.	4" CONCRETE WALK	23,475	SQ FT	\$ 4.40	23,349.9	0.0	23,349.9	\$ 102,739.56
84.	6" CONCRETE WALK	4,048	SQ FT	\$ 8.40	3,696.5	0.0	3,696.5	\$ 31,050.60
85.	CONCRETE STEPS	2	EACH	\$ 400.00	4.0	0.0	4.0	\$ 1,600.00
86.	TRUNCATED DOMES	478	SQ FT	\$ 48.00	491.6	0.0	491.6	\$ 23,596.80
87.	CONCRETE CURB & GUTTER DESIGN B624 (HAND PLACED)	931	LIN FT	\$ 36.00	2,086.5	0.0	2,086.5	\$ 75,114.00
88.	CONCRETE CURB & GUTTER DESIGN B624 (MACHINE)	18,322	LIN FT	\$ 16.00	18,004.0	0.0	18,004.0	\$ 288,064.00
89.	CONCRETE CURB & GUTTER DESIGN DRIVEOVER	220	LIN FT	\$ 20.00	184.0	0.0	184.0	\$ 3,680.00
90.	6" CONCRETE DRIVEWAY PAVEMENT	2,360	SQ YD	\$ 50.00	1,629.9	0.0	1,629.9	\$ 81,495.00
91.	7" CONCRETE DRIVEWAY PAVEMENT	213	SQ YD	\$ 55.00	148.9	0.0	148.9	\$ 8,189.50
92.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	590	SQ YD	\$ 60.00	2,107.5	0.0	2,107.5	\$ 126,450.00
93.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	55	SQ YD	\$ 62.00	130.8	0.0	130.8	\$ 8,109.60
94.	3" BITUMINOUS DRIVEWAY PAVEMENT	312	SQ YD	\$ 35.00	784.8	0.0	784.8	\$ 27,468.00
95.	6" AGGREGATE DRIVEWAY	289	SQ YD	\$ 5.00	239.5	0.0	239.5	\$ 1,197.50
96.	TRAFFIC CONTROL	1	LUMP SUM	\$ 13,000.00	1.0	0.0	1.0	\$ 13,000.00
97.	CROSS WALK MARKING-EPOXY	144	SQ FT	\$ 5.00	144.0	0.0	144.0	\$ 720.00
98.	4" SOLID LINE WHITE-EPOXY	198	LIN FT	\$ 3.00	198.0	0.0	198.0	\$ 594.00
99.	PAVT MESSAGE (HANDICAPPED SYMBOL) EPOXY	2	EACH	\$ 150.00	2.0	0.0	2.0	\$ 300.00
100.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 52,500.00	1.048	0.00	1.048	\$ 55,000.00
101.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 2,000.00	1.0	0.0	1.0	\$ 2,000.00
102.	SILT FENCE, TYPE HEAVY DUTY	250	LIN FT	\$ 2.60	0.0	0.0	0.0	\$ -
103.	STORM DRAIN INLET PROTECTION	86	EACH	\$ 30.00	99.0	0.0	99.0	\$ 2,970.00
104.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	16	EACH	\$ 850.00	10.0	0.0	10.0	\$ 8,500.00
105.	SODDING TYPE LAWN	21,050	SQ YD	\$ 5.00	26,282.5	0.0	26,282.5	\$ 131,412.50
106.	AGGREGATE FOR PIPE FOUNDATION	400	CU YD	\$ 25.00	800.0	0.0	800.0	\$ 20,000.00
107.	ADJUST FRAME & RING CASTING	9	EACH	\$ 360.00	22.5	0.0	22.5	\$ 8,100.00
108.	ADJUST GATE VALVE BOX	4	EACH	\$ 200.00	0.0	0.0	0.0	\$ -
109.	GATE VALVE BOX - TOP SECTION	20	EACH	\$ 220.00	17.0	0.0	17.0	\$ 3,740.00
110.	EXPLORATORY EXCAVATION	50	HOURS	\$ 250.00	50.0	0.0	50.0	\$ 12,500.00
111.	TELEWISE SANITARY SEWER LATERAL	137	EACH	\$ 165.00	150.0	0.0	150.0	\$ 24,750.00
112.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	30	HOURS	\$ 400.00	3.0	0.0	3.0	\$ 1,200.00
<b>Schedule B</b>								
1.	MOBILIZATION	1	LUMP SUM	\$ 12,000.00	1.0	0.0	1.0	\$ 12,000.00
2.	CLEARING & GRUBBING (TREE)	1	EACH	\$ 800.00	1.0	0.0	1.0	\$ 800.00
3.	REMOVE WATER MAIN	365	LIN FT	\$ 10.00	351.0	0.0	351.0	\$ 3,510.00
4.	REMOVE CURB AND GUTTER	42	LIN FT	\$ 10.00	79.0	0.0	79.0	\$ 790.00
5.	REMOVE BITUMINOUS ROADWAY PAVEMENT	467	SQ YD	\$ 5.00	537.0	0.0	537.0	\$ 2,685.00
6.	REMOVE CONCRETE ROADWAY PAVEMENT	135	SQ YD	\$ 10.00	159.0	0.0	159.0	\$ 1,590.00
7.	REMOVE MANHOLE OR CATCH BASIN	2	EACH	\$ 300.00	2.0	0.0	2.0	\$ 600.00
8.	REMOVE GATE VALVE AND BOX	1	EACH	\$ 200.00	3.0	0.0	3.0	\$ 600.00
9.	REMOVE HYDRANT	1	EACH	\$ 350.00	1.0	0.0	1.0	\$ 350.00
10.	TOPSOIL BORROW (LV)	60	CU YD	\$ 25.00	91.8	0.0	91.8	\$ 2,293.75
11.	GEOTEXTILE FABRIC, TYPE V	1,219	SQ YD	\$ 1.60	935.0	0.0	935.0	\$ 1,496.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
12.	EXCAVATION - COMMON (P)	856	CU YD	\$ 9.00	721.0	0.0	721.0	\$ 6,489.00
13.	AGGREGATE BASE (CV) CLASS 5	318	CU YD	\$ 28.00	291.0	0.0	291.0	\$ 8,148.00
14.	AGGREGATE SUBBASE BREAKER RUN (CV)	70	CU YD	\$ 25.00	206.0	0.0	206.0	\$ 5,150.00
15.	TYPE SP 12.5 NON-WEARING COURSE MIX	106	TON	\$ 70.00	113.0	0.0	113.0	\$ 7,910.00
16.	TYPE SP 12.5 WEARING COURSE MIX	106	TON	\$ 70.00	92.1	0.0	92.1	\$ 6,447.00
17.	CONCRETE PAVEMENT	135	SQ YD	\$ 32.00	128.0	0.0	128.0	\$ 4,096.00
18.	STRUCTURAL CONCRETE	32	CU YD	\$ 200.00	44.5	0.0	44.5	\$ 8,900.00
19.	REINFORCEMENT BARS (EPOXY COATED)	62	POUND	\$ 3.00	62.0	0.0	62.0	\$ 186.00
20.	DOWEL BAR	62	EACH	\$ 10.00	48.0	0.0	48.0	\$ 480.00
21.	DRILL & GROUT DOWEL BAR (EPOXY COATED)	33	EACH	\$ 17.00	17.0	0.0	17.0	\$ 289.00
22.	DRILL & GROUT REINF BAR (EPOXY COATED)	38	EACH	\$ 14.00	36.0	0.0	36.0	\$ 504.00
23.	SELECT GRANULAR BORROW (CV)	349	CU YD	\$ 19.00	172.0	0.0	172.0	\$ 3,268.00
24.	6" PVC PIPE SEWER, SDR 26	31	LIN FT	\$ 36.00	8.0	0.0	8.0	\$ 288.00
25.	8" PVC PIPE SEWER, SDR 26	334	LIN FT	\$ 38.00	328.0	0.0	328.0	\$ 12,464.00
26.	TELEWISE SANITARY SEWER	365	LIN FT	\$ 2.00	328.0	0.0	328.0	\$ 656.00
27.	8"x4" PVC WYE (SANITARY)	2	EACH	\$ 160.00	4.0	0.0	4.0	\$ 640.00
28.	8"x6" PVC WYE (SANITARY)	2	EACH	\$ 200.00	2.0	0.0	2.0	\$ 400.00
29.	4" PVC SANITARY SERVICE PIPE	60	LIN FT	\$ 25.00	98.0	0.0	98.0	\$ 2,450.00
30.	6" PVC SANITARY SERVICE PIPE	10	LIN FT	\$ 25.00	26.5	0.0	26.5	\$ 662.50
31.	CONNECT TO EXISTING WATER MAIN	2	EACH	\$ 1,000.00	3.0	0.0	3.0	\$ 3,000.00
32.	CONNECT TO EXISTING SANITARY SEWER	2	EACH	\$ 1,500.00	1.0	0.0	1.0	\$ 1,500.00
33.	HYDRANT	1	EACH	\$ 4,000.00	1.0	0.0	1.0	\$ 4,000.00
34.	1" CORPORATION STOP	2	EACH	\$ 190.00	4.0	0.0	4.0	\$ 760.00
35.	2" CORPORATION STOP	2	EACH	\$ 450.00	0.0	0.0	0.0	\$ -
36.	6" GATE VALVE AND BOX	1	EACH	\$ 1,350.00	2.0	0.0	2.0	\$ 2,700.00
37.	8" GATE VALVE AND BOX	2	EACH	\$ 1,750.00	3.0	0.0	3.0	\$ 5,250.00
38.	1" CURB STOP & BOX	2	EACH	\$ 240.00	3.0	0.0	3.0	\$ 720.00
39.	1" TYPE K COPPER PIPE	51	LIN FT	\$ 20.00	64.0	0.0	64.0	\$ 1,280.00
40.	2" TYPE K COPPER PIPE	10	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
41.	6" WATERMAIN	12	LIN FT	\$ 40.00	15.0	0.0	15.0	\$ 600.00
42.	8" WATERMAIN	359	LIN FT	\$ 40.00	351.0	0.0	351.0	\$ 14,040.00
43.	4" POLYSTYRENE INSULATION	7	SQ YD	\$ 40.00	7.1	0.0	7.1	\$ 284.00
44.	DUCTILE IRON FITTINGS	250	POUND	\$ 9.00	326.0	0.0	326.0	\$ 2,934.00
45.	SANITARY MANHOLE, TYPE 3	2	EACH	\$ 3,100.00	2.0	0.0	2.0	\$ 6,200.00
46.	CONCRETE CURB & GUTTER DESIGN B618 (MACHINE)	490	LIN FT	\$ 18.00	497.5	0.0	497.5	\$ 8,955.00
47.	6" CONCRETE DRIVEWAY PAVEMENT	27	SQ YD	\$ 52.00	47.8	0.0	47.8	\$ 2,485.80
48.	7" CONCRETE DRIVEWAY PAVEMENT	36	SQ YD	\$ 56.00	0.0	0.0	0.0	\$ -
49.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	27	SQ YD	\$ 60.00	0.0	0.0	0.0	\$ -
50.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	36	SQ YD	\$ 65.00	32.1	0.0	32.1	\$ 2,086.50
51.	3" BITUMINOUS DRIVEWAY PAVEMENT	69	SQ YD	\$ 25.00	134.0	0.0	134.0	\$ 3,350.00
52.	6" AGGREGATE DRIVEWAY	43	SQ YD	\$ 10.00	81.0	0.0	81.0	\$ 810.00
53.	TRAFFIC CONTROL	1	LUMP SUM	\$ 850.00	1.0	0.0	1.0	\$ 850.00
54.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 1,500.00	1.0	0.0	1.0	\$ 1,500.00
55.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 500.00	1.0	0.0	1.0	\$ 500.00
56.	SILT FENCE, TYPE HEAVY DUTY	200	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
57.	STORM DRAIN INLET PROTECTION	3	EACH	\$ 30.00	2.0	0.0	2.0	\$ 60.00
58.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	2	EACH	\$ 1,000.00	0.0	0.0	0.0	\$ -
59.	SODDING TYPE LAWN	316	SQ YD	\$ 6.00	905.0	0.0	905.0	\$ 5,430.00
60.	EXPLORATORY EXCAVATION	8	HOURS	\$ 250.00	4.5	0.0	4.5	\$ 1,125.00
61.	TELEWISE SANITARY SEWER LATERAL	4	EACH	\$ 165.00	4.0	0.0	4.0	\$ 660.00
62.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	1	HOURS	\$ 400.00	0.0	0.0	0.0	\$ -
*63	4" CONCRETE WALK	46	SQ FT	\$ 4.40	46.4	0.0	46.4	\$ 204.16
*64	GATE VALVE BOX - TOP SECTION	1	EACH	\$ 220.00	1.0	0.0	1.0	\$ 220.00
CO #1	HYDRANT STORZ NOZZLE	24	EACH	\$ 428.00	24.0	0.0	24.0	\$ 10,272.00
CO #2	DIRECTIONAL DRILL WATER SERVICE	1	LUMP SUM	\$ 5,000.00	1	0.0	1	\$ 5,000.00
CO #2	PLUG EXISTING SANITARY SEWER TO OLD SCHOOL	1	LUMP SUM	\$ 2,500.00	1	0.0	1	\$ 2,500.00
WO #1	SNAKE PIT BOXES FOR WATER SERVICES	139	EACH	\$ 98.00	139	0.0	139	\$ 13,622.00

*Trevor Lyndall* 09/22/2020  
Contractor Representative Date

Total Work Completed \$ 6,278,002.77  
Less 2% Retainage \$ -  
Less Previous Estimates \$ 6,152,442.71  
Net Payment this Estimate \$ 125,560.06



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number: 0-742-483-232  
Submitted Date and Time: 23-Sep-2020 3:55:24 PM  
Legal Name: S L CONTRACTING INC  
Federal Employer ID: 41-1391835  
User Who Submitted: slcontracting  
Type of Request Submitted: Contractor Affidavit

### Affidavit Summary

Affidavit Number: 410345472  
Minnesota ID: 4040521  
Project Owner: CITY OF KASSON  
Project Number: 8320  
Project Begin Date: 01-Jun-2017  
Project End Date: 18-Sep-2020  
Project Location: KASSON OM  
Project Amount: \$6,368,896.40

### Subcontractor Summary

Name	ID	Affidavit Number
TLOUGAN STEVE LANDSCAPING INC	2982125	933191680
LEGENDS CONCRETE INC	4195231	745472
MATHY CONSTRUCTION CO	8749839	657416192
HATHAWAY TREE SERVICE INC	4156816	282550272

### Important Messages

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### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

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## Jenny Pierce

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**From:** Trevor Lampland  
**Sent:** Tuesday, September 22, 2020 12:05 PM  
**To:** Jenny Pierce  
**Cc:** Scott Lampland  
**Subject:** FW: Kasson IC134

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

---

**From:** hathawaytree@gmail.com <hathawaytree@gmail.com>  
**Sent:** Tuesday, September 22, 2020 12:04 PM  
**To:** Trevor Lampland <trevor@rochesterservicecompany.com>  
**Subject:** Kasson IC134

Hi Trevor,

Here you go. Let me know if you need anything else.

**Thank you!**

*Cary Capelle*

*Office Manager*

*Hathaway Tree Service*

*2555 50<sup>th</sup> Ave NW*

*Rochester MN 55901*

*507-282-4777*

---

**From:** MN Revenue e-Services <[eservices.mdor@state.mn.us](mailto:eservices.mdor@state.mn.us)>  
**Sent:** Tuesday, September 22, 2020 11:58 AM  
**To:** [hathawaytree@gmail.com](mailto:hathawaytree@gmail.com)  
**Subject:** Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

## Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number: 0-929-305-888  
Submitted Date and Time: 22-Sep-2020 11:56:40 AM  
Legal Name: HATHAWAY TREE SERVICE INC  
Federal Employer ID: 41-1403921  
User Who Submitted: hathawaytree  
Type of Request Submitted: Contractor Affidavit

## Affidavit Summary

Affidavit Number:	282550272
Minnesota ID:	4156816
Project Owner:	CITY OF KASSON
Project Number:	8320
Project Begin Date:	20-May-2017
Project End Date:	17-Jul-2018
Project Location:	KASSON MINNESOTA
Project Amount:	\$95,104.33
Subcontractors:	No Subcontractors

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## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number: 1-149-330-720  
Submitted Date and Time: 22-Sep-2020 2:42:10 PM  
Legal Name: MATHY CONSTRUCTION CO  
Federal Employer ID: 39-0752519  
User Who Submitted: mathy1  
Type of Request Submitted: Contractor Affidavit

### Affidavit Summary

Affidavit Number: 657416192  
Minnesota ID: 8749839  
Project Owner: CITY OF KASSON  
Project Number: 2017 KASSON STREET IMP  
Project Begin Date: 01-Aug-2017  
Project End Date: 01-Jun-2019  
Project Location: KASSON MN  
Project Amount: \$702,541.68  
Subcontractors: No Subcontractors

### Important Messages

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### Contact Us

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## Jenny Pierce

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**From:** Rick Nelson <rnelson@legendsconcrete.com>  
**Sent:** Tuesday, September 22, 2020 4:06 PM  
**To:** Trevor Lampland  
**Cc:** Jenny Pierce  
**Subject:** FW: Your Recent Contractor Affidavit Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Trevor –  
Please see below and let me know if you have any questions.

Thank you.

---

Ricky Nelson  
Office Manager  
Legends Concrete, Inc.  
Phone 507-529-3846  
Fax 507-529-7509

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### IMPORTANT NOTICE:

**Confidential Information.** The information contained in or attached to this e-mail may be confidential information subject to protection by law or terms of applicable confidentiality agreements and is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you should destroy this message and notify the sender by reply e-mail.

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**From:** MN Revenue e-Services <eservices.mdor@state.mn.us>  
**Sent:** Tuesday, September 22, 2020 4:04 PM  
**To:** Rick Nelson <rnelson@legendsconcrete.com>  
**Subject:** Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

## Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number: 2-147-280-160  
Submitted Date and Time: 22-Sep-2020 4:04:06 PM  
Legal Name: LEGENDS CONCRETE INC  
Federal Employer ID: 41-1932460  
User Who Submitted: Legends12  
Type of Request Submitted: Contractor Affidavit

## Affidavit Summary

Affidavit Number:	745472
Minnesota ID:	4195231
Project Owner:	CITY OF KASSON
Project Number:	2017 STREET ASSESSMENT PROJECT
Project Begin Date:	09-Jul-2018
Project End Date:	17-May-2019
Project Location:	KASSON, MN
Project Amount:	\$716,716.60
Subcontractors:	No Subcontractors

## Important Messages

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## Contact Us

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## Jenny Pierce

---

**From:** Heather Tlougan <stevetlouganlandscaping@gmail.com>  
**Sent:** Wednesday, September 23, 2020 12:03 PM  
**To:** Jenny Pierce  
**Subject:** Fwd: Your Recent Contractor Affidavit Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from my iPhone

Begin forwarded message:

**From:** MN Revenue e-Services <eservices.mdor@state.mn.us>  
**Date:** September 23, 2020 at 12:01:31 PM CDT  
**To:** <stevetlouganlandscaping@gmail.com>  
**Subject:** Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

## Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number: 1-789-699-360  
Submitted Date and Time: 23-Sep-2020 12:01:05 PM  
Legal Name: TLOUGAN STEVE LANDSCAPING INC  
Federal Employer ID: 41-1865083  
User Who Submitted: Heather9999  
Type of Request Submitted: Contractor Affidavit

### Affidavit Summary

**Affidavit Number:** 933191680  
**Minnesota ID:** 2982125  
**Project Owner:** CITY OF KASSON  
**Project Number:** 9999  
**Project Begin Date:** 01-Jul-2017  
**Project End Date:** 01-Oct-2018  
**Project Location:** 2017 STREET ASSESSMENT PROJECT  
**Project Amount:** \$105,731.20  
**Subcontractors:** No Subcontractors

### Important Messages

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### Contact Us

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State of Minnesota,

County of Dodge } ss.

TO THE Common Council OF THE City of Kasson

OF Kasson IN SAID COUNTY AND STATE:

The undersigned hereby applies for a license to carry on the business of refuse collection at 4245 Hwy 14 East, Rochester, MN 55904 in the city limits of the City of Kasson in said county and state for the term of one year from the date hereof, subject to the laws of Minnesota and the ordinances of said City; and herewith tenders \$ 500.00 as the license fee therefore

Dated September 23 Year 2020

Lou BERARDINI

Signature

**SUPPLEMENT TO REFUSE HAULER APPLICATION**

Please submit the following information along with the Application for Municipal License - General Form.

1. **Applicant's Name and Address:** GFL Solid Waste Midwest, LLC, 4245 Hwy 14 East, Rochester, MN 55904

---

2. **Description of each vehicle used for city collection (be specific—Make, model, year and capacity of the body-yardage):**

Mack, MRU613, 2009, 43 Yards; Mack, MRU613, 2016, 31 Yards;  
Mack, MR688S, 2005, 32 Yards; Peterbilt, 520, 2018, 28 Yards; Peterbilt, 520, 2017, 31 Yards;  
Peterbilt, 520, 2019, 28 Yards; Mack, MRU613, 2011, 43 Yards

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3. **Employee name, address, chauffeur or driver license #:** Brandon Biddle (driver),  
4245 Hwy 14 East, Rochester, MN 55904,

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4. **Description of territory covered under this license application:** City of Kasson

---

5. **Attach certificates of insurance coverage for vehicles/liability/workers compensation. City of Kasson must be listed as Additional Insured on General Liability and Commercial Auto policy.**

6. **Location of off street parking facility for vehicles:** 4245 Hwy 14 East, Rochester, MN 55904

---

7. **The State of Minnesota requires the MN Business ID number and the Federal ID number for all businesses licensed by the City.**

**MN Business ID#** 6965789  
**FEIN** 85-2637082



September 23, 2020

City Hall of Kasson  
401 5th Street SE  
Kasson, MN 55944

Dear Sir/Madam:

Re: Enclosed Application

We are writing to you on behalf of GFL Environmental Inc. (together with its subsidiaries "GFL") in connection with the enclosed application.

On June 24, 2020, Waste Management, Inc. (together with its affiliates and subsidiaries "WM") and Advanced Disposal Services, Inc. (together with its affiliates and subsidiaries "ADS") agreed to sell certain of their respective assets to affiliates of GFL (such sale, the "Transaction"), following the closing of WM's proposed merger with ADS. GFL is the fourth largest diversified environmental services company in North America, currently operates in 23 states in the United States and is publicly listed on the New York Stock Exchange and the Toronto Stock Exchange.

In connection with and conditioned upon the closing of the Transaction, it is contemplated that a subsidiary of GFL will acquire certain hauling operations that will require GFL to obtain the Municipal License that is subject of the enclosed application.

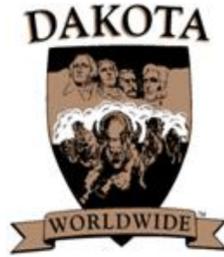
Prior to closing of the Transaction, which is expected to occur before September 30, 2020, please direct all inquiries in connection with the enclosed permit application to Lou Berardicurti, [lberardicurti@gflenv.com](mailto:lberardicurti@gflenv.com) or 586-772-8900 ext. 40400. GFL will provide notice of closing of the Transaction, and following that date you may direct inquiries in accordance with contact information included in the enclosed application.

WM and/or ADS will continue to operate under their existing hauling licenses and permits prior to and following closing of the Transaction. The enclosed application by GFL should not result in the revocation of or otherwise affect those WM and/or ADS licenses and permits.

Sincerely,

A handwritten signature in black ink that reads "Lou Berardicurti". The signature is written in a cursive style and is positioned above a horizontal dashed line.

Lou Berardicurti  
Regional Vice President, Solid Waste



**Market Analysis Proposal  
Kasson Liquor  
Kasson, Minnesota**

**Scope of Project**

The purpose of this project is to determine the feasibility of moving and expanding Kasson Municipal Liquors.

The project begins with field work. Competitors will be identified and evaluated based on facility size, sale volume and operations. Government officials for all the communities that will be affected by the new or enlarged liquor store will be queried. Building permits and subdivision activity reports will be reviewed to determine the potential market changes and population variances from the 2010 Census. Possible road changes that may affect traffic patterns will also be taken into consideration.

When the fieldwork is complete, our analyst will build a LOCUS™ model for the entire trade area. Once a model of the current marketplace has been constructed, The remodeled store and the new store will be introduced in the LOCUS™ model and three year sales forecasts generated.

Forecasts will be based on site characteristics, population changes, existing demographics and lifestyles, competitive strengths, and any possible market changes that are likely to occur.

The price for the entire project is \$7,500 plus expenses. Expenses are essentially travel expenses for Dakota's market analyst.

## **Deliverables**

Deliverables will include a competition map and a detailed report. The report will include:

- An executive summary of the market analysis findings
- Three year sales forecasts for all sites or sizes tested
- Trade area delineation and its adult population
- Current adult population estimates, and demographic based on Census 2010 and Synergos Technologies POPstats population estimates
- Future population estimates going out five years from the market date
- Competitive evaluations that include estimated sales volumes and sales per sales area square foot as well as a brief narrative about each competitor
- Site evaluation including photographs, the site's physical characteristics, traffic patterns, ingress/egress, parking, traffic counts and adjacent retail help
- Current market reports showing the marketplace as it exists today with the liquor potential, existing stores' images, and a summary of potential by sector.
- All market changes that may occur and affect sales in the projected marketplace.
- Projected future marketplace reports that show the dollars taken away from the competition, the effects of market changes if applicable, and the market shares by sector

Dakota Worldwide requires a 50% down payment before field work commences. Once a down payment is received, your project will be scheduled. Timing is approximately three weeks from the beginning of the field work to when the final report is delivered.

Thank you for your interest in having Dakota Worldwide as a partner in your endeavors to expand your liquor operations. Please do not hesitate to contact me if you have any further questions.

Marcia Pfeifer  
President

**Dakota Worldwide**

952-835-4505 extension 209

Cell: 612-221-5555

[m.pfeifer@dakotaww.com](mailto:m.pfeifer@dakotaww.com)

## **References**

Please feel free to contact the following clients of Dakota Worldwide for their comments on our products and services.

Paul Gilbert  
Director of Liquor Operations  
**Wegman's Food Markets Inc.**  
1500 Brooks Avenue  
Rochester, NY 14603  
585-328-8784  
[paul.gilbert@wegmans.com](mailto:paul.gilbert@wegmans.com)

Brenda Visnovec  
Liquor Operations Director  
**City of Lakeville**  
20195 Holyoke Avenue  
Lakeville, MN 55044  
952-985-4901

Steve Grausam  
Director of Liquor Operations  
**City of Edina**  
6755 York Avenue South  
Edina, MN 55345  
[SGrausam@Edinamn.gov](mailto:SGrausam@Edinamn.gov)

*Prepared for:  
Cathy Pletta  
Kasson Municipal Liquors  
30 W Main St, Kasson, MN 55944  
Phone: (507) 634-7618*

October 1, 2020

Mr. Timothy P. Ibisch  
City Administrator  
City of Kasson  
401 5<sup>th</sup> St SE  
Kasson, MN 55944  
[cityadministrator@cityofkasson.com](mailto:cityadministrator@cityofkasson.com)

Re: Proposal for Forensic Investigation of Building Performance Issues  
Kasson Public Library

Dear Mr. Ibisch:

Thank you for the opportunity to visit with you at the Public Library and to assist you with building performance issues. We present this proposal based on our meeting and discussions with you and your city engineer, Brandon Theobald at WHKS. This presents the first phase of a multiple-phase approach to quantifying and mitigating building performance issues.

### **WHY KRAUS-ANDERSON**

Kraus-Anderson (KA) is a well-established and respected Construction Management and General Construction firm, which has been delivering quality projects since 1897. Headquartered in Minneapolis and focusing primarily in the upper Midwest, KA has a strong presence in the Rochester and Southeast Minnesota region. Our team based out of our Rochester office includes 10 project managers, 3 project coordinators, preconstruction and leadership staff, 12 field superintendents and a field labor force of about 60 people. Our team is made up of construction professionals who have made a career in the Rochester and Southeastern Minnesota construction industry, and who live, work and are invested in our local communities. Government and Public-sector represents one of our core market sectors, and we are proud of our strong reputation within public sector clients.

### **SCOPE OF WORK**

For this initial phase of work, our goal is to identify and quantify to the extent possible, the building performance issues and develop a scope of work to mitigate and make necessary repairs to the building. Our scope of work will include the following:

- We will perform a comprehensive visual evaluation of the building with a Kraus-Anderson Project Manager, Project Superintendent and Estimator, along with yourself and/or other City staff, the City Engineer, and an Architect. The evaluation will not be destructive at this time; i.e., we will not perform any demolition in order to investigate conditions behind walls, roof, etc.
- The architect will develop an initial scope of work for mitigation and repairs in coordination with Kraus-Anderson. Further details will need to be provided by the architect if construction

- proceeds and that scope of work would be contracted direct with the Owner.
- We will provide budgetary pricing for mitigation and repairs and present this, as well as, a phasing plan and schedule to you as our final deliverable for this phase of work.

Under future phases of work, Kraus-Anderson proposes to act as your Construction Manager as Advisor to oversee the mitigation and repairs.

**FEE**

For our Phase one investigation and budget pricing scope of work, we propose a lump sum fee of \$15,000 for professional services.

For future phases of work acting as your Construction Manager as Advisor, we would propose a CM fee on the cost of work, plus Site Services including Project Management and Project Site Supervision on an hourly basis to be negotiated. The architect services for future phases would be contracted directly with the Owner.

We appreciate the opportunity to present our proposal for professional construction services. We look forward to working with you and your team to make improvements to your facility. If you have any questions regarding the enclosed information, please feel free to contact Nick Leimer at 507.208.6037 or [Nick.Leimer@krausanderson.com](mailto:Nick.Leimer@krausanderson.com).

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY



Nicholas W. Leimer  
Vice President, Director of Operations

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Proposal Acceptance:

If the above scope of services and terms are acceptable, please sign and return.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name and Title: \_\_\_\_\_

## Mowing Acres - Street Department

Location	Property	Acres
<b>NE</b>	City Shop	7.90
	Ditch on south side of 16th St NE across from City Shop	0.18
	Ditch on south side of 16th St NE by bridge	0.03
	Ditch on south side of 16th St NE east of 1th Ave NE	0.33
	Police Department	0.05
	Fire Hall	0.45
<b>SW</b>	2 medians on west side of Legion	0.02
	Lot behind Legion north side of railroad tracks	0.18
	Lot behind Legion south side of railroad tracks	0.31
	Liquor Store	0.06
	Park N Ride	3.50
	Ditch on north side of 8th St SW across from Windsor Court	0.50
	Ditch on south side of 8th St SW west of Cemetery	0.17
	Ditch on west side of S Mantorville Ave south of 8th St SW	0.70
	City of Kasson sign on west side of HWY 14	0.04
<b>SE</b>	City of Kasson sign on east side of HWY 14	0.04
	Shoulder on east side of S Mantorville Ave next to Kwik Trip	0.65
	Drainage ditch south side of 3rd St SE	0.31
	Drainage ditch north side of 3rd St SE	0.15
	Shoulder on west side of 9th Ave SE	0.12
	Drainage ditch along railroad tracks from Abel Sign to East Park	1.51
	Lot on south side of railroad tracks across from Fire Hall	0.69
<b>NW</b>	Pond - 12th St NW and 13th Ave NW	0.72
<b>NE</b>	Pond - City Shop	0.14
	Pond - 16th St NE and 10th Ave NE	0.06
	Pond - Lampland	0.97
	Pond - 23rd St NE and 23rd Cir NE	0.38
	Pond - KM School west side of 5th Ave NE	1.10
	Pond - KM School east side of 5th Ave NE	1.80
<b>SW</b>	Pond - Park N Ride	0.10
<b>SE</b>	Pond - Kwik Trip	0.90
	Pond - Commerce DR	0.38
	Pond - Marti Addition	1.07

Total Acres

**25.51**

## Mowing Acres - Water/Wastewater Department

Location	Property	Acres
NW	NW Liftstation	0.24
	Well #2	0.33
NE	Wastewater Treatment Facility	13.70
	Well #3/East Tower	0.30
SW	West Tower	0.69
SE	Well #4	0.45

Total Acres

**15.71**

## PARK DEPARTMENT MOWABLE ACRES

AREAS THE PARK DEPARTMENT MOWS	SECTION OF CITY	MOWABLE ACRES
1. Veterans Memorial Park	NW	16.96
2. Prairieview Park (Soccer Field)	NW	5.56
3. J.Hyde Kasson Park (Library)	NW	2.28
4. Historic Water Tower	NW	0.03
5. East Diamond Park	NE	3.15
6. Meadowland Park	NE	1.37
7. East Park	NE	1.06
8. Tot Lot Park	NE	0.16
9. Ice Arena	NE	0.52
10. Hwy. 57 (MNDOT Right of Way)	NE	0.92
11. Empty Lot (Across from High School on 16th Ave)	NE	0.46
12. Sunrise Bike Trail (West side of Trail)	NE	0.45
13. Empty Lot (Across from Sunrise Bike Trail on 19th St)	NE	0.26
14. Camp Kasson (High School Property)	NE	9.03
15. Lions Park	SW	14.32
16. Subway (Hwy 57 MNDOT Right of Way)	SW	0.41
17. South Park (Across from Car Wash)	SW	3.22
18. Back Nine (East of Lions Park)	SW	1.92
19. City Hall	SE	0.86
20. Old Grant Property	SE	0.82
21. Hardware Hank (North Side of Hardware Hank)	SE	1.43
<b>TOTAL PARK DEPARTMENT MOWABLE ACRES</b>		<b>65.19</b>
22. Cemetery (Contracted out by Gibbs Lawn Service)	SW	9.44
<b>GRAND TOTAL ACRES</b>		<b>74.63</b>

# GENERAL TURF MOWING AND TRIMMING SERVICES MAINTENANCE RFP

The City of Kasson, MN (City) is requesting proposals for general turf mowing and trimming services. The awarded Contractor (Contractor) will perform the following services:

## Overview:

The Contractor is to provide general turf mowing and trimming services for the City's designated public park lands, designated public building grounds, and designated roadsides/public rights-of-way. The Contractor is expected to provide all supervision, labor, equipment, materials, supplies, insurance, and other components necessary to satisfactorily perform the general turf mowing and trimming services.

**All responses to this RFP shall be submitted to the Kasson City Hall by 4:30 p.m. on November 6<sup>th</sup>, 2020. Proposals shall be opened on November 9<sup>th</sup>, 2020 at 10:00 a.m. in City Hall.**

## TURF MOWING and TRIMMING PERFORMANCE SERVICE STANDARDS

The following performance service standards will be utilized by the appropriate City Contract Representative to evaluate the turf mowing and trimming services provided by the Contractor.

1. **City's Contract Representative:**  
**Charlie Bradford, Public Works Director**  
Telephone: (507) 634-7302

2. **Contractor:**

The Contractor shall furnish sufficient labor, equipment, supplies, and other resources to perform mowing and trimming of all areas specified in this contract within five (5) working days from the day work begins on each mowing round. The Contractor shall be available for weekly scheduled meetings with the appropriate City Contact Representative.

3. **Contract Period:**

The initial contract for the general turf mowing and trimming services maintenance contract shall be based on one (1) mowing season. A "mowing season" is defined as a six (6) month period beginning on or about May 1<sup>st</sup>, and ending on or about October 31<sup>st</sup> of the same calendar year, with the actual dates being weather dependent.

4. **Work Days and Work Hours:**

All mowing and trimming should be completed in five (5) working days, from Monday to Friday, inclusive; and with permission from the appropriate City Contract Representative, mowing and trimming may be permitted on Saturdays and/or Sundays. All mowing and trimming should be completed between the hours starting no earlier than 7:00 a.m. and ending no later than 6:00 p.m. local time.

- a. The Contractor will commence work of mowing and trimming on the day specified by the appropriate City's Contact Representative.
- b. No mowing and trimming will be done between the hours of 6:00 p.m. and 7:00 a.m. local time.
- c. Work will be permitted on Saturdays and/or Sundays, with authorization from the appropriate City's Contact Representative.

- d. This waiver to mow on Saturday or Sunday, or a holiday, may be a result of adverse weather that delayed mowing during the week.
- e. Mowing required on Saturday or Sunday, or a holiday, will be at the regular contract price.
- f. If the Contractor cannot perform its duties under this contract due to illness, vacation or other reasons (except adverse weaver), it is the Contractor's responsibility to notify the appropriate City Contact Representative immediately and in writing or by electronic means (fax or email).
- g. The City reserves the right to require the Contractor to secure subcontractor to perform the Contractor's work, as long as the substituting competitor is acceptable to the appropriate City Contract Representative.
- h. This contract provides for "Liquidated Damages" due to the City if the Contractor is not able to complete each mowing and trimming within the five (5) working days when it is the fault, failure or negligence of the Contractor.

**5. Contractor Personnel – Clothing:**

All Contractor personnel shall wear appropriate clothing and shall remain fully clothed while performing services.

**6. Contractor Personnel – Behavior:**

All Contractor personnel shall be courteous to the general public, acting at all times in a respectable manner, while performing services in or around public parklands, public buildings, schools, and roadways. Under no circumstances will Contractor personnel yell, shout, or call out to patrons, or engage in suggestive comments, gestures or lascivious behavior while performing services.

**7. Frequency of Mowing:**

It is estimated that between May 1 and October 31, the properties under this contract will require mowing once a week unless otherwise directed by the City. Services may begin prior to or be necessary following these suggested dates of season commencement and closure.

**8. Litter Collection:**

Litter shall be collected prior to each mowing. "Litter" shall mean twigs, paper, cans, bottles, and/or other discarded debris or materials.

- a. The litter collected shall not be deposited in trash receptacles located at the location, and under no circumstances will the Contractor deposit in the receptacles in the City's parks or at the Schools.
- b. Contractor personnel shall transport and deposit the litter only at the Public Works Building in a manner specified by the City's representative.
- c. Contractor shall not include in the disposal any oil, waste materials or other debris resulting from the operation of its equipment.

**9. Mowing/Grass Cutting – Except Roadsides:**

- a. Grass shall be cut at a height of three (3) inches. Contractor may be requested to mow on specified days set forth by the City. The City reserves the right to request the selective mowing of properties due to excessive or substandard growth in any given area.
  - i. The Athletic fields shall be cut at a height of three (3) inches inside the fence only.

- b. Mowing in the parks shall be done at the earliest hour practical not to inconvenience the public utilizing the parks during the day.
- c. In areas where the grass has been cut and windrows are established, it will be the responsibility of the Contractor to re-cut the area to redistribute the cuttings. All mowing must be done in such a manner not to cause rutting or turf kill (brown out).
- d. All KPU mowing and trimming sites shall be cut at a height of 3”.

**10. Mowing/Grass Cutting:**

Grass shall be cut at a height of five (5) inches for Parks. In areas where the grass has been cut and windrows established, it will be the responsibility of the Contractor to re-cut the area to redistribute the cuttings.

**11. Trimming:**

All trimming in a mowed area must be done upon the completion of the mowing in the area.

- a. Trimming of grass shall be performed at each mowing so that no grass directly touches any buildings, curbed roads or medians, drives, concrete or asphalt surfaces; or play equipment, picnic tables, fences, water fountains; or other structures.
- b. Trimmings of grass shall be swept or blown off all hard surfaced areas.
- c. Grass around trees and shrubs shall be kept trimmed, but shall be maintained at the same mowing height as the rest of the grass in the area covered under the contract. Shrubs or trees shall not be trimmed at any time by the Contractor.

**12. Contractor Performance:**

During the progress of the contract, if it becomes apparent that the Contractor is unable to perform the work in accordance with the contract specifications, he/she will acquire additional supplies, equipment, and/or personnel as may be required by the appropriate City Contract Representative to insure that the work is accomplished in accordance with the contract specifications.

- a. If any service under this contract is not in conformity with the requirements of the contract, the Contractor is required to perform the services again; such services shall be performed within twenty-four (24) hours, without additional cost to the City.
- b. In the event the Contractor fails to perform the services again, and to take necessary steps to insure future performance in accordance with the contract requirements, the City shall have the right to have the services performed in the conformity with the contract requirements and charge to the Contractor all costs, direct and indirect, incurred by the City in procuring such services.
- c. The City reserves the right to terminate the contract with cause.

**13. Adverse Weather:**

The appropriate City Contract Representative may allow extra days for the completion of work if the Contractor is unable to complete a round due to adverse weather conditions, if the Contractor requests such an extension by telephone or in writing (fax or e-mail) and, which is mutually agreed upon by the appropriate City representative.

#### **14. Safety Specifications:**

- a. Contractor personnel shall operate all equipment on City streets and public grounds in a manner consistent with law and safety standards. Any violation of safety standards may be deemed cause for termination of the contract.
- b. Contractor shall provide all equipment training for its personnel; and ensure that its personnel are wearing personnel safety devices when performing the services.

#### **15. Damage to Trees, Shrubs, Floral or Cultivated Vegetation:**

Damage shall be defined as a result of contact with the Contractor's equipment or other aspects of the Contractor's operations. The Contractor shall notify the appropriate City Contract Representative of any damage that results from his/her operations on the day he/she first notices such damage.

- a. All tree and shrub damage will be computed using replacement cost values up to and including the full replacement cost of the tree or shrub when bark damage exceeds 50% of the circumference of the tree.
- b. All floral or cultivated vegetation damage will be computed using replacement cost values.
- c. All sod damaged due to rutting by the Contractor's equipment will be computed using replacement cost values.
- d. The City may deduct the total cost of damages from any amount owed the Contractor from the sum to be paid for that mowing and trimming round.

#### **16. Damage to City/Other Property:**

The Contractor shall be responsible for damage to any City, School, or private property, facilities, or structures damaged as a result of his/her operations. The Contractor shall notify the appropriate City Contract Representative of any damage that results from his/her operations on the day he/she first notices such damage.

- a. The City's representative will determine the nature and extent of Contractor's damage, and will decide the time frame, method of repair or replacement, or monetary restitution.
- b. The City may deduct the total cost of damages from any amount owed the Contractor from the sum to be paid for that mowing and trimming round.

#### **17. Vandalism:**

In the event the Contractor discovers vandalism to a location, the Contractor will immediately notify the appropriate City Contract Representative and/or the Police and remain on site until someone arrives to investigate. If the Contractor personnel does not have access to a communications device to notify the City and/or the Police, the Contractor personnel will notify as soon as possible after completing the contract work.

#### **18. Primary Mowing and Trimming Locations (City of Kasson Properties):**

- a. See attached

#### **19. Alternate Mowing and Trimming Locations (KPU Properties):**

- a. See attached

All respondents to this RFP should list cost proposals for Alternate Mowing and Trimming Locations (KPU Properties) separate from cost proposals for Primary Mowing and Trimming Locations (City of Kasson. Billing statements for respective Mowing and Trimming Locations will be mailed separately to the respective City entity for which the services are provided.

#### **20. Rejection/Acceptance of Proposals:**

The City reserves the right to reject any or all proposals. All respondents will be notified following the award of the contract.

The City reserves the right to accept a proposal which is not the lowest cost, to waive informalities, irregularities or other deficiencies, and to accept a proposal which does not conform strictly to the requirements of this RFP. The City will not be obligated in any manner to any proponent whatsoever until a written contract has been duly executed relating to an approved proposal.

### **GENERAL SERVICE PROCEDURES**

The following general service requirements will remain in effect during the contract:

#### **1. Billing Procedures:**

The Contractor shall specify on the invoice or bill the specific date(s) or week of dates the work was performed, the properties mowed and trimmed, the cost per acre or the cost per mile as appropriate for the work completed.

- a. Invoices or bills for payment must be submitted on a monthly basis by the twenty-fifth (25<sup>th</sup>) day of the month, after verification that the work was completed to the satisfaction of the appropriate City Contract Representative.
- b. The appropriate City Contract Representative will review the billing and be responsible for forwarding it to City Hall for payment.
- c. Restoration payment will be deducted from the total due to the Contractor for damage to trees, shrubs, floral or cultivated vegetation, or damage to City/Other property.
- d. Liquidated damages as may be appropriate.
- e. The City is tax exempt, and the Contractor shall not charge the City sales tax.
- f. Invoices approved for payment are generally paid every two (2) weeks after approval by the Kasson City Council. If the Contractor's invoice is received after the bill list is prepared for the City Council, payment will be delayed by two (2) weeks. Due to this procedural review requiring City Council approval, the City will not pay late charges for balance due.
- g. No invoice shall be submitted for less than a full location mowed or trimmed.

#### **2. Insurance:**

Proof of insurance in the form of "Certificates of Insurance" in at least the amounts specified in the addendum to this RFP shall be provided by the Contractor prior to the issuance of the contract and shall be maintained throughout the contract. The certificate shall be modified to provide that it cannot be altered, cancelled or non-renewed without thirty (30) days advance notice to the City. Other requirements are as follows:

- a. Statutory Workers' Compensation limits as required by the State of Minnesota

- b. Name of the City of Kasson as an “Additional Insured” on the Contractor’s Commercial General Liability, Automotive Liability, and Comprehensive Bodily Injury & Property Damage Combined policies.
- c. Should the Contractor utilize a subcontractor for this contract, the Contractor shall include the subcontractors as the insured’s under its policies or shall furnish separate certificates and endorsements for each subcontractor.

### **3. Contractor’s Personnel:**

Employees hired to perform any or all portions of this contract shall be paid by the Contractor in accordance with the laws of the State of Minnesota and shall provide Workmen’s Compensation and other statutory benefits to comply with the laws of the State of Minnesota and/or federal laws.

### **4. Indemnification and Hold Harmless:**

In the performance of this Contract, the Contractor shall be deemed to be an independent contractor, and shall agree to indemnify, defend and hold harmless the City, its employees or representatives, from all injury or damages to persons or property or claims thereof rising out of this contract and further for all expenses for litigation arising from any such claim. If any litigation on account of such claims shall be commenced against the City, its employees or representatives, the Contractor, upon notice thereof from the City shall defend the same at its own cost and expense; and the record of any judgment rendered against the City on account of such claims for damages shall be conclusive as against the Contractor, and entitle the City to recover the full amount thereof, with interest and costs and attorney fees incurred by the City and right of action therefore shall accrue to the City as soon as judgment shall have been rendered, whether the Contractor shall have paid the amount or not.

### **5. Liquidated Damages:**

In the case of fault, failure or negligence of the Contractor to complete each mowing, trimming, and litter pick-up within five (5) working days the Contractor shall pay the City liquidated damages as stated below for each day or partial day delay. Such damage payments, for the mowing and trimming that was delayed, will be deducted from any amount owed to the Contractor by the City.

- a. If the Contractor fails to perform the services within the time specified in the contract, or any extension, the Contractor shall, in place of actual damages pay to the City fixed liquidated damages in the sum of two-hundred dollars (\$200.00) for each calendar day or partial day of delay.
- b. Alternatively, if performance is so delayed, the City may terminate this contract in whole or in part without notice or penalty, and in that event, the Contractor shall be liable for fixed liquidated damages accruing until the time the City may reasonable obtain delivery or performance of similar services. The liquidated damages shall be in addition to any excess actual costs incurred by the City in the procurement of similar services.
- c. The Contractor shall not be charged with liquidated damages when the delay in performance arises out of causes beyond the control and without the fault or negligence of the Contractor as determined by the appropriate City Contract Representative.



To: City Council

Date: 10/14/2020

**Agenda Heading:** City Administrator's Report

“October is about trees revealing colors they have hidden all year long...  
People have an October as well”

— **J.M. Storm**

- **CMPAS Annual Meeting.** This year CMPAS Annual meeting is coming up quickly. It will be a little different this year with the CEO vacancy. The regular business meeting will be in the afternoon and the Annual meeting will start in the early evening. Additionally, the presentation will primarily consist of current staff presentations and they are not bringing in an outside speaker this year. Overall, the groups financials continue to be strong and some of the returns we've seen in Kasson have allowed us to cushion the losses we may have seen otherwise.
- **LMC Live! Fall Webinar Series.** LMC is not holding the Regional Meetings this year, so instead they are making available a series of webinars. You can get updates from state agencies, local subject matter experts, and League staff on hot topics like legislative priorities, policing, elections, the economy, and more. Offering these sessions online gives you the opportunity to choose from a full week of fresh ideas and attend from the comfort of your home and office. They begin on October 19th and run through the 23rd. Check <https://www.lmc.org/learning-events/events/league-events/lmc-live-a-fall-webinar-series/> to review.
- **Liquor Store Market Study.** Working with our Liquor Store Manager, I have decided to initiate a market study. This should give us more information on our customer base and what we need to do to grow our market share and customer base. Included in your packet are 2 different proposals. Please review ahead of Wednesday's meeting and let me know if you have any questions. This process will probably take at least 2 months.
- **Budget Cutdowns.** I will be working on budget cutdowns, with a goal to reduce our levy by December's budget hearing. Right now, Dodge County is preparing the next year's Tax Statement, which shows the proposed taxes for the County, City, and School Districts based on those preliminary certified numbers. The hearing is held as an opportunity for residents to ask questions and voice their concerns to the city council about the city levy/budget for next year. There are separate hearings at the county and school district level as well. The Council will approve the final 2021 Property Tax Levy and operating budget at our December meeting. I am targeting reductions down to approximately 5.4%. This blunts any large impact to taxpayers in 2021 and in combination with the School and County should be relatively low.

- **EMS Committee Updates.** Last week the EMS Committee met to discuss a variety of issues. Included were updates to the Emergency Plan. We expect to have a copy of that ready for the Council by the end of the year. Also, the Police Chief ran through a number of items including the revised Reserve Unit bylaws. He is asking the Council to consider this update as part of changes to the programming they will be doing next year. It is included in your packet for review. Finally, they received an update on the ICS scheduling which is also included for your assay. Right now, November 18<sup>th</sup> is the preliminary date to have a Council Worksession on this topic. Please let me know if that does not work for your schedule.
- **City Hall Facility Upgrades.** Included in your packet is information regarding the City Hall modifications. The space upgrade to the rear garage area began on the 12<sup>th</sup> and we expect to have that completed before the end of the year. This should allow for greater social distancing and remote access. Additionally, there is a proposal for increased security and some carpet replacement. Staff have relayed some concerns about building access and the fob system would allow us to check access and control it better in the case of staff turnover.
- **2021 Utility Rate changes.** Nancy and I have reviewed the utility rates for 2021. Right now, we are anticipating some small increases. 1.3% for storm and 2% for electric, water, and sewer rates. These should allow us to keep up with inflation and wage changes. We expect to see a spike in costs related to debt service issued for the Water Tower replacement project. Right now, we are planning on accelerating that project into 2021 to take advantage of low interest rates and reduced construction costs. We will also be seeing some debt service come off of the sewer fund over the next 2 years and that should allow those rates to be held reasonably stable. A main focus of the electric fund is to acquire more of the service territory in the City. One area we are looking at is the Southfork/South Pointe section. The current base of customers would provide an immediate return on our investment.
- **Library Scope of Work.** Included in your packet is a scoping proposal from Kraus Anderson. As I write this report, the Library Board members should be reviewing it and after their meeting the Library Director will advise me as to the direction they'd like to take. I bring it to the Council as information. It is quite likely that should this move forward, additional resources will need to be allocated to the library. Rectification of the issues which exist may go into six figures and I want everyone to understand and be prepared for that eventuality. Of course, I also don't want to borrow trouble and hopefully some fixes will be found that don't break the bank.
- **LMC Draft Legislative Policies.** The League's policy committees adopted the *2021 Draft City Policies* during their final meetings. The policies in draft form are now available for LMC members to review. Please download the policies, review them, and send your comments to the League. [www.lmc.org/draftpolicies](http://www.lmc.org/draftpolicies)

You can also read the 2020 Policy Committee Highlights document to easily see the changes the committees are recommending. LMC members are encouraged to send comments on the draft policies to [policycomments@lmc.org](mailto:policycomments@lmc.org). The comment period ends **Oct. 30**. All member comments are shared with the League Board of Directors before the Board takes final action on the policies on Nov. 12. The policies will serve as a framework for the League's advocacy efforts during the 2021 legislative session.

## **Meetings and Events Attended or Planned**

September 22	CEDA Kathy O'Malley-old school proposal
September 23	Preliminary Levy Hearing Regular Council
September 24	City Engineer Dodge County Solar Project Department Heads City Insurance Meeting
September 25	CMPAS briefing
September 28	City Hall Pre-Con
September 29	Ready, Set, Learn
September 30	Ice Arena Board Personnel Committee
October 1	Kraus Anderson City Engineer ICS Sump Pump Laterals Inspection Meeting
October 5	Library Director
October 6	EDA
October 7	Bigelow Voight 8 <sup>th</sup> Pre-Con City Engineer EMS Committee
October 8	City Attorney
October 12	Planning and Zoning
October 13	Dodge County Board
October 14	Chamber of Commerce City Council



Client Name: City of Kasson, MN  
Project Name: Facilities Planning and Project Development  
Date: 10/01/2020  
Subject: Preliminary Milestones and Data Collection

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## 1. Listening Sessions

- a. Divide into groups
  - i. City Council / Administration (1 session)
  - ii. Department Heads (staff) (1 session)
  - iii. City staff (other) – to be determined
  - iv. Public / Constituents (# of sessions depends on participation)
    1. Can council or administration identify key individuals, or will we have participation if we simply advertise?
- b. Logistics
  - i. In person (preferred) vs. virtual (ThoughtExchange)
    1. Location at K-M community room, Public Works conference room, or City Hall
  - ii. ICS facilitators – Mike Piper, Dave Bergeron, Glenn Chiodo
  - iii. Sessions – October 29 afternoon (dept heads), can we add admin/council to this day? November 18 was discussed as a potential good date as well?
  - iv. Questions asked and then prioritization to develop common and consistent themes
- c. Potential Session Questions
  - i. What are some of the great things about the City of Kasson?
  - ii. What are some of the challenges facing the City of Kasson?
  - iii. In 10 years, what news headline would you like to see regarding the City of Kasson?
  - iv. If you won the lottery and had unlimited funds, but you had to spend the money on the City of Kasson, what would you spend it on?
  - v. The City of Kasson is growing, and the City is looking at its current facilities and needs for the future. It has been identified that in the coming years, the City could benefit from larger, more modern fire station to effectively provide service. If the City were to also consider additional uses for a future facility, what would be the best use of this facility?
  - vi. How could the city improve its facilities and enhance its services to the community?
  - vii. What advice would you give to help the City Council of the City of Kasson?

## 2. Current Facility Portfolio Assessment

- a. Data that needs to be collected
  - i. Facility addresses, age, square footage, insured value or other metric
  - ii. Energy / utility account data or releases so ICS can obtain
  - iii. Any regular OPEX costs, contracted services regarding facilities
- b. Walk-through outcomes
  - i. Level I facility condition index (non-detailed)
  - ii. OPEX baseline

## 3. Possible Future Building Site Evaluations

- a. ICS to view currently identified sites
  - i. Note possible advantages/challenges
  - ii. Soils/terrain and location notes

## PROFESSIONAL SERVICES AGREEMENT

PARTIES:     ***City of Kasson, MN***  
                  401 5<sup>th</sup> Street S.E.  
                  Kasson, MN 55944

And,

***ICS***  
1331 Tyler Street NE, Suite 101  
Minneapolis, MN 55413

1.     **Overview.** The City of Kasson, MN (“City”) and ICS (“ICS”) (collectively, “Parties”) enter into this Professional Services Agreement (“Agreement”) for professional services for the City pursuant to the terms and conditions of the Agreement including Attachments A, B and C. To develop and implement the Agreement in a timely manner, a two-phase approach will be used. Phase I (“PI”) is for assessment and development of a Facility Plan or Project(s), and Phase II (“PII”) is for implementation of the Plan or Project(s). This Agreement defines the responsibilities of both parties during each phase and constitutes a binding contract for Phase I and Phase II professional services to be provided by ICS.
  
2.     **Scope of Professional Services.** The scope of professional services (“Services”) for Phases I and II are defined in Attachments A and B to this Agreement. PI Services include ICS assisting the City in the development and adoption of the Facility Plan or Project(s). PII Services include ICS implementation of the improvements portion of the Facility Plan or Project(s) upon approval of the Facility Plan or Project(s) by the administration and/or governing board. The parties anticipate the Services shall include but are not be limited to the following project types: new construction, additions, remodeling, renovation, repairs, energy conservation measures, and other facilities improvements.

For Phase II Services, ICS and the City shall enter a mutually-agreeable Project Specific Agreement (“PSA”) utilizing AIA contract forms or other industry standard agreements modified to define the particular scope of work and other needs for each specific project or projects, unless another form of contract is mutually agreeable. The PSA shall supersede this Agreement with respect to the particular project or projects defined under the PSA.

ICS shall perform its Services under this Agreement consistent with the skill and care ordinarily provided by professional service providers in the same or similar locality under the same or similar circumstances. The cost of construction shall be only estimates and shall not constitute a representation or warranty regarding the actual

cost of the construction. The cost of construction of any potential project will be determined based upon competitive or negotiated bids, where required by law, that are received from construction contractors for the work at issue according to the laws in the state where the specific project is located. In the event of procurement of construction services under a negotiated Energy Services Contract, which is not bound by competitive bidding requirements under MN Statute 471.375, a guaranteed maximum price may be established where applicable.

3. **Fee and Payments.**

**PI Services:** The costs associated with PI shall be borne by ICS. PI Services shall be deemed completed upon receipt by the City of the Deliverable set forth in Attachment A. If the City terminates this Agreement for convenience pursuant to Section 7 below prior to the completion of PI, the City shall pay ICS within thirty (30) days of the date of termination a \$10,000 fee.

**PII Services.** The City and ICS shall negotiate a Professional Services Agreement (PSA) for each project undertaken in Phase II including a reasonable fee for PII Services within 30 days of the City's approval of the Plan utilizing the fee schedule in Attachment C. Payments shall be made within 30 days of the City receiving ICS's invoice. If the parties cannot reach agreement on a PSA including a reasonable fee for PII Services for any specific project or projects, either party may terminate this Agreement as to the specific project or projects, and the City shall pay ICS within thirty (30) days of the date of termination the unpaid portion of the \$10,000 fee for PI services, if any.

**Change Orders.** The Parties may request additions, deletions, or other revisions to the Services performed under this Agreement ("Change Order"). The price and payment terms and time for performance shall be adjusted by mutual written agreement of the parties no later than fourteen (14) days after submission of the Change Order in accordance with the Change Order. ICS shall not be required to perform any services under the Change Order until the parties have signed a mutual written agreement for these adjustments. If concealed or unknown conditions are encountered which affect the performance of the Services under this Agreement that differ from the conditions represented by the City, the price and payment terms and time for performance shall be equitably adjusted. Claims for equitable adjustment must be asserted in writing within a reasonable time from the date ICS becomes aware of a change to the Services.

4. **Work Product.** The City and ICS agree that the Work Product ICS creates during performance of PI Services is proprietary information and may be copyrighted by ICS. The City shall not sell, share, or distribute ICS's work product to any party, individual or entity. The City has no right or title to the work product and shall not use the work product for any purpose other than those purposes directly benefitting the project described in this Agreement. ICS has the right to use, reproduce, and to make

derivative works from documents and other data generated or collected during PI Services.

The City is entitled to keep electronic and hard copies of ICS's Work Product, including plans, specifications, and construction documents, created pursuant to Project Specific Agreements. The City may, after receiving ICS's written approval, provide such documents to other professional service providers the City may retain after ICS's Services under this Agreement are completed to assist with the construction, repair, maintenance, and preservation of its properties. ICS's approval shall not be unreasonably withheld.

The provisions of this section shall not apply if the City has removed a particular project from Phase II. Further, nothing in this Agreement shall be construed to limit the City's ability to fully comply with its obligations under the Minnesota Government Data Practices Act (MGDPA), including its obligations to respond to requests for data.

5. **Insurance.** Upon request of the City, ICS shall provide a certificate of insurance to the City identifying ICS's insurance coverage. ICS shall maintain the following insurance in full force and effect until the Services are completed:

Coverages	Limits of Liability
General Liability	\$2,000,000 Each Occurrence \$4,000,000 Aggregate
Automobile Liability	\$1,000,000 Combined Single Limit
Umbrella Liability	\$5,000,000
Workers Compensation	Statutory
Professional Liability	\$1,000,000 Each Claim \$3,000,000 Aggregate

The above limits may be procured through primary and excess policies. ICS shall include the City as an additional insured on its general liability and automobile liability insurance policies applicable to the Services and required by this Agreement.

6. **Indemnification.** To the fullest extent permitted by law, ICS agrees to indemnify the City and its employees, officers, board members, insurers, attorneys, and agents from and against any and all monetary damages including reasonable costs, judgments, or other forms of monetary legal liability including reasonable attorney's fees that are proven to be legally caused by the negligence of ICS in performing or failing to perform its obligations under this Agreement, but only for the amount of damages which are equal to ICS's proportion of the total fault which is proven to have directly caused the damages. ICS's indemnification obligation shall apply to its subconsultant(s), anyone employed or hired by ICS, or anyone for whose acts ICS may be legally liable. ICS's indemnification obligation under this paragraph will not apply to any damages proven to be legally caused

by the City's negligence in performing or failing to perform its obligations under this Agreement. ICS's duty to indemnify the City pursuant to this paragraph shall survive the completion, expiration, or termination of this Agreement.

To the fullest extent permitted by law, the City agrees to indemnify ICS and its agents, representatives, employees, officers, board members, insurers, and attorneys from and against any and all monetary damages including reasonable costs, judgments, or other forms of monetary legal liability, including reasonable attorney's fees that are proven to be legally caused by the negligence of the City in performing or failing to perform its obligations under this Agreement, but only for the amount of damages which are equal to the City's proportion of the total fault which is proven to have directly caused the damages. The City's indemnification obligation shall apply to its agents, representatives, officers, board members, insurers, attorneys and anyone employed or hired by the City, or anyone for whose acts the City may be legally liable. The City's obligations under this paragraph will not apply to any damages proven to be legally caused by the negligence of ICS in performing or failing to perform its obligations under this Agreement. The City's duty to indemnify ICS pursuant to this paragraph shall survive the completion, expiration, or termination of this Agreement.

**7. Termination.**

Either party may terminate this Agreement upon not less than thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

Termination for Cause. If the City fails to make payments to ICS in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at ICS's option, cause for suspension of its Services under this Agreement. If ICS elects to suspend Services, ICS shall give fourteen (14) days' written notice to the City before suspending Services. In the event of a suspension of Services, ICS shall have no liability to the City for delay or damage caused the City because of such suspension of Services. ICS's fees for the remaining Services, and the time schedules, shall be equitably adjusted.

If ICS defaults by failing to substantially perform, in accordance with the terms of this Agreement, the City may give written notice to ICS (i) terminating this Agreement effective fourteen (14) days from the date of written notice, or (ii) setting forth the nature of the default and requesting that ICS cure the default within fourteen (14) days from the date of written notice. If ICS fails to cure the default within 14 days of written notice, the City may give notice to ICS of immediate termination. In such event, ICS shall be entitled to receive payment for Services properly performed prior to termination, together with Reimbursable Expenses (Attachment C), if applicable, then due through the date of termination.

Termination or Suspension for Convenience. The City may at any time give written notice to ICS terminating this Agreement within thirty (30) days or suspending the Agreement, in whole or in part, for the City's convenience and without cause. If the City terminates this Agreement or suspends the Project, ICS shall promptly reduce staff, services and outstanding commitments to minimize the cost of termination or suspension. In case of termination for the City's convenience, ICS shall be entitled to receive payment for Services executed prior to termination, together with Reimbursable Expenses (Attachment C), if applicable, then due through the date of termination, and a fixed fee of \$25,000.

8. **Hazardous Materials.**

Asbestos-Containing Materials: Neither party desires to or is licensed to undertake direct obligations relating to the identification, abatement, cleanup, control, removal, or disposal of asbestos-containing materials ("ACM"). Consistent with applicable laws, the City shall supply ICS with any information in its possession relating to the presence of ACM in areas where ICS undertakes any Services that may result in the disturbance of ACM. If either the City or ICS becomes aware of or suspects the presence of ACM that may be disturbed by ICS's Services, it shall immediately stop the Services in the affected area and notify the other party. The City shall be responsible at its sole expense for addressing the potential for or the presence of ACM in conformance with all applicable laws and addressing the impact of its disturbance before ICS continues with its Services, unless ICS had actual knowledge that ACM was present and acted in disregard of that knowledge, in which case (i) ICS shall be responsible for remediating areas impacted by the disturbance of the ACM, and (ii) City shall resume its responsibilities for the ACM after ICS's remediation has been completed.

Other Hazardous Materials: ICS shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to Other Hazardous Materials ("OHM") in any form except ICS shall be responsible for the removal and disposal of any OHM that ICS uses in providing its Services under this Agreement.

The City shall supply ICS with any information in its possession relating to the presence of OHM if their presence may affect ICS's performance of the Services. If either the City or ICS becomes aware of or suspects the presence of OHM may interfere with ICS's Services, it shall immediately stop the Services in the affected area and notify the other party. The City shall be responsible at its sole expense for removing and disposing of OHM from its facilities and the remediation of any areas impacted by the release of OHM, unless ICS had actual knowledge that OHM were present and acted in disregard of that knowledge, in which case (i) ICS shall be responsible for the remediation of any areas impacted by its release of such OHM, and (ii) the City shall remain responsible at its sole expense for the

removal of any hazardous materials that have not been released and for releases not resulting from ICS's performance of the Services.

9. **Disputes.** ICS and the City will attempt to settle any "Dispute" (including any claim, controversy, difference of opinion or matter in question between the Parties concerning the performance, enforcement, or interpretation of this Agreement), through direct informal discussions in good faith.
  - a. If informal discussions are unsuccessful, the Parties shall submit the Dispute to non-binding mediation with a mediator agreed upon by the Parties, or if one cannot be agreed upon within 15 days after the party seeking mediation provides written notice to the other party demanding mediation, a mediator shall be appointed by the City court in the jurisdiction in which the City is located. Demand for mediation shall be provided in writing to the other party within a reasonable time after the Dispute has arisen.
  - b. If the dispute is not resolved within 30 days after the conclusion of mediation proceedings, the Parties may pursue any legal remedy, including pursuing a claim in City Court.
  - c. Notwithstanding anything in this Agreement to the contrary, either party may pursue any legal remedy it deems appropriate without first resorting to informal discussion or mediation to the extent necessary to prevent a claim from being barred by the applicable statute of limitations or repose.
10. **Independent Consultant Relationship.** It is expressly understood that ICS is an independent contractor and not an employee of the City. ICS shall have control over the manner in which its Services are performed under this Agreement. ICS shall supply, at its own expense, all materials, supplies, equipment, and tools required to accomplish the Services contemplated by this Agreement. ICS is not entitled to any benefits from the City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits. Nothing in this Agreement shall be deemed to constitute an employment, partnership, joint venture, or agency relationship between the parties. This paragraph shall not alter or limit the City's obligations to pay ICS for its Services as set forth in this Agreement.
11. **Other Provisions.**
  - a. This Agreement shall be governed by the laws of the State of Minnesota. This Agreement specifically includes Attachments A, B and C. Any litigation

proceedings between the City and ICS related to this Agreement shall be venued in Minnesota's state or federal City courts pursuant to applicable law.

- b. The City shall provide ICS access to all applicable locations and facilities to assist ICS's performance of the Services under the Agreement.
- c. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid that provision shall be deemed stricken from this Agreement, and all other provisions of the Agreement shall remain in full force and effect.
- d. This Agreement represents the entire and integrated agreement between the Parties, and supersedes all prior negotiations, representations or agreements, either written or oral. The Parties bind themselves, their agents, successors, assigns and legal representatives to this Agreement. This Agreement cannot be assigned by either party without the prior written consent of the other party. This Agreement may be amended only by written instrument signed by the Parties. The captions and titles in this Agreement are for convenience only and shall not affect the interpretation or meaning of this Agreement. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.
- e. Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against ICS. The Services under this Agreement are being performed solely for the benefit of the City, and no other entity or individual shall have any claim against ICS because of this Agreement or the performance or non-performance of the Services in the Agreement.
- f. The City shall make decisions and carry out its other responsibilities in a timely manner so as not to delay ICS's performance of its Services. The City shall be responsible for and ICS may rely upon the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by the City to ICS pursuant to this Agreement. ICS may use such requirements, programs, instructions, reports, data, and information in performing or furnishing Services under this Agreement.
- g. The Parties shall act in good faith in carrying out their respective duties and obligations under this Agreement. Any failure of either party to require strict performance by the other party, or any waiver by one party of any requirement under this Agreement shall not be deemed to be a consent to or a waiver of any continuing or subsequent failure or breach.
- h. All notices and other correspondence with respect to this Agreement shall be

directed to the addresses listed at the beginning of this Agreement, or to such addresses as the parties may, from time to time, designate in writing.

- i Governmental Notice Pursuant to Minnesota Statute 13.05, subd. 11:
  - (a) If a government entity enters into a contract with a private person to perform any of its functions, all of the data created, collected, received, stored, used, maintained, or disseminated by the private person in performing those functions is subject to the requirements of this chapter and the private person must comply with those requirements as if it were a government entity. All contracts entered into by a government entity must include a notice that the requirements of this subdivision apply to the contract. Failure to include the notice in the contract does not invalidate the application of this subdivision. The remedies in section 13.08 apply to the private person under this subdivision.
  - (b) This subdivision does not create a duty on the part of the private person to provide access to public data to the public if the public data are available from the government entity, except as required by the terms of the contract.
  - (c) Notwithstanding anything in the Agreement to the contrary, ICS shall comply with all the requirements of the MGDPA. If ICS seeks to use information collected during its performance of this Agreement that is specific to the City and that is classified as public, private, or confidential information under the MGDPA, the consent of the City and, as to private or confidential data, the consent of the subject of the data shall be required to use such information, and the City or the subject of the data may elect not to provide consent to ICS.

### **Acceptance**

The Parties hereby accept this Agreement in its entirety, including Attachments A, B and C.

ACCEPTED FOR  
City of Kasson

BY: \_\_\_\_\_  
Timothy Ibisch

TITLE: City of Kasson Administrator

DATE: \_\_\_\_\_

ACCEPTED FOR  
ICS

BY: \_\_\_\_\_  
Michael Piper

TITLE: Principal

DATE: \_\_\_\_\_

**PHASE I – Assessment and Project Development**

1.0 Consultations

ICS shall facilitate professional consultations with key stakeholder groups to gather their input. If applicable, the stakeholder groups may include City Staff, Administration, Board Members, and Community Members. During the consultations, ICS will collect data applicable to the vision of the City regarding its facilities and potential Plans or Projects to be implemented in PII.

2.0 Data Gathering and Analysis

Data gathering and analysis during the Assessment Phase will focus on the following areas as needed and agreed to by ICS and the City:

- Walk-thru and high-level evaluation of existing City-owned facilities
- Annualized energy costs for existing City-owned facilities
- Evaluation of potential new facility sites, budgets, and construction considerations
- Potential funding solutions, including review of existing debt and consultation with the City's financial advisor

To help control costs during the Assessment Phase, the City agrees to provide access to City personnel any internal information to the extent permitted by the law. In an effort to keep costs down, it is both ICS and the City's intent to utilize past assessment information, if available, as part of the Facility Assessment Summary.

3.0 Deliverable

A report including scopes of work, associated costs, and financial metrics sufficient to meet the requirements of the City and any applicable law from which projects may be procured. This information may include, but is not limited to, the following:

- Scope of work narrative
- Identification of all total project budgets including associated soft and hard costs
- Preliminary project schedule
- Estimated annual energy, operational, and long-term operational savings as applicable
- Commissioning and functional testing plan as applicable

**PHASE II – Implementation/Construction**

Construction and renovations and/or facility updates included in the Plan may begin immediately following City approval. As the owner’s partner for the Plan, ICS may utilize the services of sub consultants and sub contractors, which the City will have the right to reject the selection of. It is the City’s intent to utilize ICS for professional services as described below once a project has been developed as identified in PH I:

2.0 Professional Services

- 2.1 Upon Development of the final project scope and schedule, ICS proposes to provide construction phase representation services with compensation to be structured as a lump sum fixed fee. ICS will provide program management services including design, construction management, and commissioning, and other associated project “soft” costs. Upon determination of the actual scope(s) of work, we will work collaboratively with City administration to determine the most advantageous delivery methodology and procurement strategy to utilize for the specific projects. This lump sum fixed fee will be finalized with the City following determination of the project scope and timeline.
  
- 2.2 Professional services do not include competitively bid construction contracts. Construction contracts will be entered by the City directly with contractors utilizing Minnesota procurement statutes for competitive bidding requirements, unless alternative procurement options are to be utilized, such as MN Statute 471.375 subd. 13, “Energy Efficiency Projects,” in which case construction contracts will be entered into between ICS and subcontractors.

3.0 Compensation

It is the intent of both parties that fees for Phase II services for plan implementation, if the City proceeds with a project as a result of the process, will be negotiated by both parties. ICS and the City will utilize standard AIA contract documentation as the basis of the Phase II contracts, unless a mutually agreeable alternative form of contract is preferred, and both parties agree to negotiate in good faith for final fee percentages and terms and conditions based on the final scope of work established under Phase I.

Typical industry standard fees are in the following range of total project budget:

	Typical Design Fee	Typical CM Fee	General Conditions/Reimbursable
Heavy renovation/remodeling	7.5% - 9.5%	2.5% - 3.8 %	See Attachment C
Light renovation/remodeling	6.5% - 8.5%	2.5% - 3.5%	See Attachment C
Additions	6.5% - 8.5%	2.5% - 3.5%	See Attachment C
New Construction	5.5% - 7.5%	1.5% - 3%	See Attachment C

**Typical Reimbursable Compensation for Construction**

Site services (full-time supervision and project management) costs are based on duration and scope of the project. These services will be estimated once the final scope and schedule is determined and billed as reimbursable costs according to the following rate schedule:

Managing Principal	\$150/hr
Sr. Project Manager	\$120/hr
Project Manager	\$100/hr
Field Engineer/Asst. Proj. Mgr.	\$80/hr
General Superintendents	\$105/hr
Field Superintendents	\$95/hr
Safety Support	\$100/hr
MEP Specialist	\$110/hr
Clerical/Accounting	\$55/hr
Travel/Lodging	At Cost

ICS will develop a lump-sum amount for these services for each specific project in conjunction with the City as each project scope is finalized. ICS will account for all necessary costs associated with construction, including permitting, bonding, warranty, etc.

9.24.20 ESTIMATED CARES ACT EXPENDITURE ESTIMATE

SEPTEMBER SUBMITTAL:

Payroll Non-PD 3/29 to 4/11			70,117.49	
PPE			9,079.34	79,196.83

COUNCIL CHAMBERS:

		estimate \$100,000.00		
CL 34824 1 4142 COVID-Council Dais	1760 MILLWORK MFG CO	20-Sep	16,567.73	
CL 34836 1 10377 COVID-REMODEL QUOTES CIT Walls and ceiling	DODGE COUNTY INDEPENDENT/I	20-Sep	140.40	
Recording/camera system	???		58,291.87	
			25,000.00	100,000.00

POLICE DEPARTMENT

CL 34845 2 COVID-NEW P D PHONE SYSTEM	KMTELECOM	20-Sep	919.70	
CL 34924 1 B12204714 COVID-PD-6 DELL COMPUTER	SHI INTERNATIONAL CORP	20-Sep	17,400.00	
Get rest of Josh's list			72,944.00	91,263.70

MENTAL HEALTH INITIATIVE:

CL 34837 1 10809 COVID-CARES-MENTAL HEALT	FERNBROOK FAMILY CENTER	20-Sep	13,875.00	
CL 34857 1 2020-11 COVID-CARES-MENTAL HEALT	NAMI SOUTHEAST MINNESOTA	20-Sep	1,500.00	
City/FD video (1/2 of \$5500)			2,750.00	18,125.00

WHOSE?

CL 34872 3 7311828486 COVID-CH 5 WIRELESS MOUS	STAPLES BUSINESS CREDIT	20-Sep	58.55	
CL 34872 4 7311828486 COVID-CH 5 WIRELESS MOUS	STAPLES BUSINESS CREDIT	20-Sep	-8.20	50.35

KAC preparation- Payroll

2 days *8 hrs * 14 people at \$19.00/hr			4,256.00	4,256.00
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PD payroll- estimate

232/365 = 63.56% x \$\$1,049,820	3/29 to 11/15 = 232 days		667,282.85	667,282.85
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Addtl PPE

CL 34875 5 98105 COVID-LIBRARY-NITRILE GL	TEIGEN PAPER & SUPPLY INC	20-Sep	61.80	
CL 34888 2 COVID-MASKS-P D	CARDMEMBER SERVICE	20-Sep	53.69	
CL 34889 1 COVID-C H-FACE MASKS	CARDMEMBER SERVICE	20-Sep	37.57	
CL 34963 1 1901486236 COVID-CITY-SANITIZER	CINTAS	20-Sep	25.77	
CL 34963 2 1901504143 COVID-CITY-DISP. FACE MA	CINTAS	20-Sep	257.70	
CL 34963 3 1901521541 COVID-CITY-SANITIZER	CINTAS	20-Sep	77.31	
CL 34963 4 1901528664 COVID-CITY-SANITIZER	CINTAS	20-Sep	25.77	
CL 34963 5 1901555297 COVID-CITY-SANITIZER	CINTAS	20-Sep	51.54	
CL 34963 6 1901559917 COVID-P D-FACE SHIELDS	CINTAS	20-Sep	204.86	
CL 34963 7 1901595753 COVID-CITY-DISINFECT WIP	CINTAS	20-Sep	193.28	
	Misc addtl		2,000.00	2,989.29

TOTAL ESTIMATED EXPENDED	<u>963,164.02</u>	<u>963,164.02</u>
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Amount Received	490,013.00
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Note: Contingency \$40,000 County EDA



CENTER FOR  
TECH AND  
CIVIC LIFE

September 24, 2020

Kasson City, Minnesota

City Clerk

401 5th St SE

Kasson, MN 55944

Dear Linda Rappe,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Kasson City, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Kasson City ("Grantee").

The following is a description of the grant:

**AMOUNT OF GRANT:** \$5,000.00 USD

**PURPOSE:** The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Kasson City in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

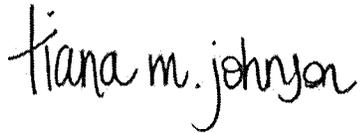
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Personal protective equipment (PPE) for staff, poll workers, or voters, Poll worker recruitment funds, hazard pay, and/or training expenses, Polling place rental and cleaning expenses for early voting or Election Day, Temporary staffing, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the City Clerk ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.



Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at [grants@techandcivicliflife.org](mailto:grants@techandcivicliflife.org).

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life

GRANTEE

By: Linda Rappe

Title: City Clerk

Date: September 25, 2020



CENTER FOR TECH & CIVIC LIFE  
233 N. MICHIGAN AVE., SUITE 1800  
CHICAGO, IL 60601  
[HELLO@TECHANDCIVICLIFE.ORG](mailto:HELLO@TECHANDCIVICLIFE.ORG)

## REQUEST FOR COUNCIL ACTION

Meeting

Date: October 14, 2020

AGENDA SECTION: Administrator's Report	ORIGINATING DEPT: Clerk's Office
ITEM DESCRIPTION: I.5 Security, Carpet and Paint for City Hall	PREPARED BY: Linda Rappe

I have attached quotes for a fob security system for the back door of City Hall similar to the systems at the police department and fire hall. This system will let us turn on and off fobs through the computer and track who is coming in and at what time. With more AV equipment and computer equipment in the building we would like to have a way to secure the building. Currently an unknown number of keys have been issued and this would eliminate any security concerns. The quote for this came in at \$5015.

I would also like to request new carpeting for the building, our current carpeting is 25 years old and is very worn and there are rips and snags that make it a hazard. I have attached the quote from Hiller Commercial Flooring for City Hall including the new Council Chambers and for City Hall only. Hiller's is skilled at doing this and can lift the desks so that things do not need to be taken apart and moved. The difference between the city hall only quote and the city hall including garage quote will be paid for with Covid money. The quote was \$16,604.65.

I have also attached the quote for painting City Hall. This has not been done in 25 years. The quote was \$2,750.

I believe all of the quotes are very reasonable and would request that the Council approve them.

Total \$24,369.65. Within the General Fund this could be absorbed with the reception of the grant money for election expenses and the money being saved in the meetings and conferences portions of the general fund. Overall the Fund balance should not be negatively impacted

### **COUNCIL ACTION REQUESTED:**

Approve any/all of the quotes listed in this memo for security, carpet and paint.

## Linda Rappe

---

**From:** DeGrand, Steve <steve.degrand@archkey.com>  
**Sent:** Tuesday, October 06, 2020 8:50 AM  
**To:** Linda Rappe  
**Subject:** RE: [EXTERNAL] RE: Estimate 1053 from KPS Construction, LLC  
**Attachments:** City Hall Access Control 10.05.20.pdf

Linda,

Attached is proposal to add an S2 access control system at the city hall building. This panel comes includes a four portal license so you can add an additional three doors to the system before needing to upgrade to the next size up. The panel also has an additional space to add another card reader in the event you choose to add an additional door to the system in the near future.

If you have any questions, please contact me.

Thank you!

To read our recent press release about ArchKey Technologies, [click here](#).

Steve DeGrand | Account Manager

---



**ArchKey Technologies**  
d 507-218-3318 m 507-259-1105  
e [steve.degrand@archkey.com](mailto:steve.degrand@archkey.com)



---

**BEYOND THE SYSTEM - AUDIO VISUAL | SECURITY | PUBLIC SAFETY | NETWORK | WIRELESS**

This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message and attachments.

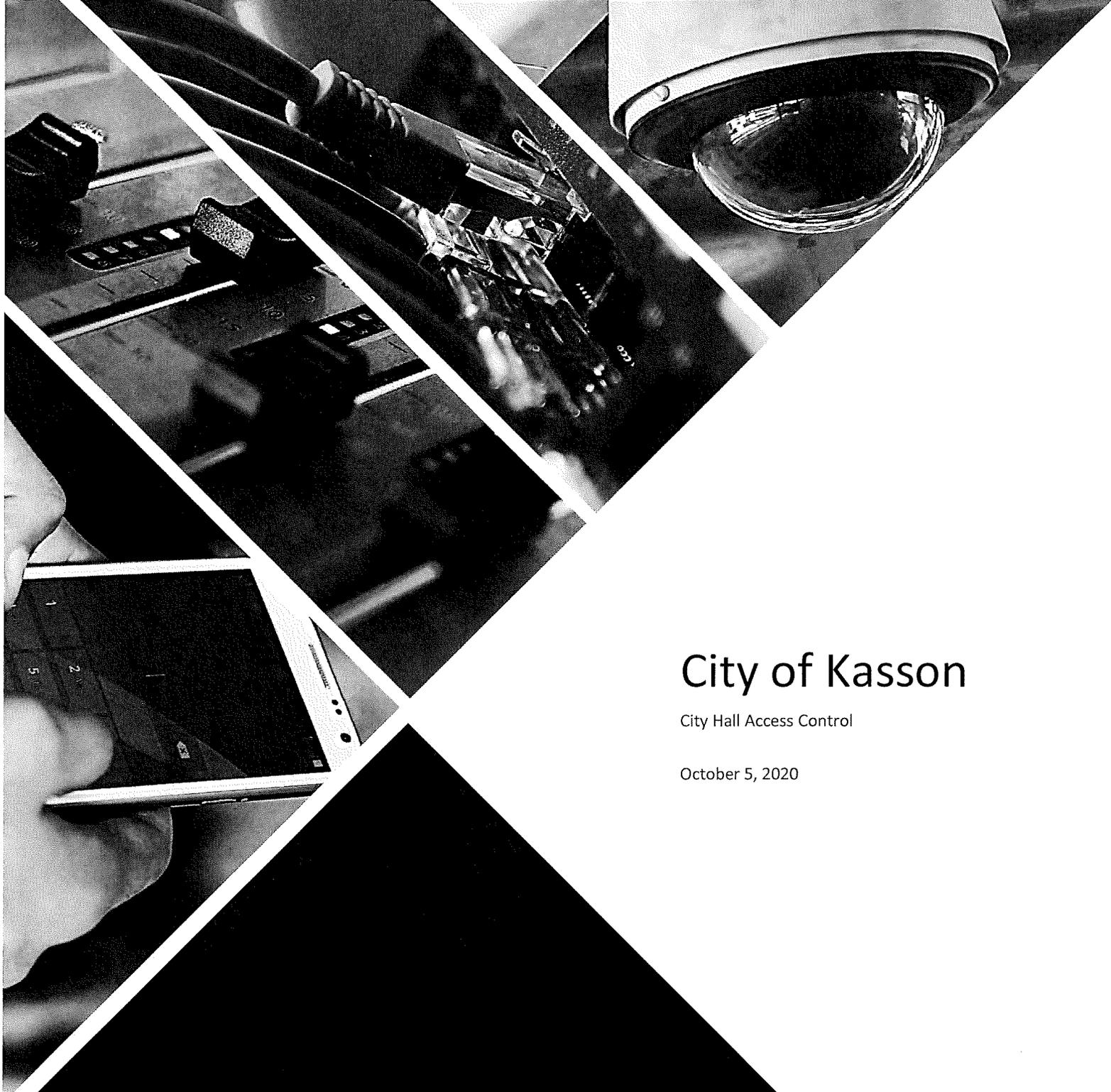
**From:** DeGrand, Steve  
**Sent:** Thursday, September 24, 2020 7:55 AM  
**To:** Linda Rappe <[cityclerk@cityofkasson.com](mailto:cityclerk@cityofkasson.com)>  
**Subject:** RE: [EXTERNAL] RE: Estimate 1053 from KPS Construction, LLC

Hi Linda,

I can definitely help with this. Can we carve out some additional time when I'm onsite on Monday next week so I can take a look at the doors you are interested in adding access control to?

Thanks

**From:** Linda Rappe <[cityclerk@cityofkasson.com](mailto:cityclerk@cityofkasson.com)>  
**Sent:** Tuesday, September 22, 2020 3:13 PM  
**To:** DeGrand, Steve <[steve.degrand@archkey.com](mailto:steve.degrand@archkey.com)>  
**Subject:** RE: [EXTERNAL] RE: Estimate 1053 from KPS Construction, LLC



# City of Kasson

City Hall Access Control

October 5, 2020



**Scope of Work**

The following describes the services to be performed by ArchKey Technologies for City of Kasson located at 401 5<sup>th</sup> St SE, Kasson, MN 55944.

The **Access Control** will be constructed as follows:

- ArchKey will provide and install one (1) LenelS2 access control panel and one (1) Altronix 8-output power supply with battery backup. These two panels will be installed in the same room as the new AV equipment enclosure on the north wall.
- ArchKey will provide and install access control to the door located on the north side of the building.

ArchKey will install the following components:

ArchKey Provided Head-End Equipment		
QTY	Manufacturer	Description*
1ea	LenelS2	S2 NetBox System Controller (4 Portal License, 1 ACM Blade) Includes 4 portal license and 1 ACM blade in wall mount enclosure with 6 available expansion slots
1ea	Altronix	Access Power Controller w/ Power Supply/Charger, 8 PTC Class 2 Relay Outputs, 24VDC @ 10A, Aux Output, FAI, 115VAC, BC400 Enclosure
2ea	Altronix	Rechargeable Battery, Sealed lead acid (SLA), 12VDC, 7AH
20ea	HID	iCLASS Access Control Credentials (Badges)
ArchKey Provided Edge Equipment		
QTY	Manufacturer	Description
1ea	HID	Signo Reader 20 Card Reader
1ea	GRI	3/4" Recessed Door Position Switch
1ea	Bosch	Request-to-Exit sensor, White, Sounder
1ea	HES	5000 Series Electric Strike
As Required	Carol	Access Control Composite CMP Cable

- NO – Electrical to power supplies
- NO – Rough-in / Conduit

*\*Our manufacturers continuously develop and release new technology to meet the needs of their customers. Model number or part number may change or be discontinued at any time and may impact the investment summary at the time of acceptance of this proposal.*

In addition to the physical installation of system components and cabling of the access control system, ArchKey will provide:

- Engineering and design
- Pre-planning
- Programming
- Commissioning
- Testing
- Training

- Documentation

### Investment Summary

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ArchKey Technologies will provide all labor and materials required to complete the project as described in this Scope of Work.

<b>Total</b>	<b>\$5,015.00</b>
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### Schedule

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- ArchKey will determine daily labor requirements to complete the Scope of Work.
- Unless noted otherwise, pricing is based upon a standard work week of Monday through Friday, 7:00 AM to 3:30 PM, excluding any ArchKey' recognized holidays.
- Unless expressly waived by ArchKey, any changes to the project schedule require advanced written notice.
- ArchKey is not responsible for schedule revisions that are due to reasons beyond its control, including, but not limited to, the performance of other trades or the inability to obtain access to work areas. Should such revisions result in delay claims or damages, or any other claimed losses, ArchKey expressly disclaims all liability associated with such claims. Such revisions may also result in changes to the Pricing offered in this Scope of Work and include all charges related to such change, including, but not limited to, expedited delivery expenses, differential, and overtime expenses.
- All schedule changes are subject to available personnel.

### Warranty\*

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- ArchKey shall provide a 90-day warranty from the date of substantial completion against defects in workmanship for the work performed under this Scope of Work.
- The repair or replacement of a defective component under the terms and conditions of the manufacturers' warranty would not include the cost of labor required to repair or replace the defective component. Warranty work will be scheduled during standard work week hours.
- In addition to any other limitations or disclaimers herein, the warranties provided in this Agreement do not cover damage, defects, malfunctions, or failure caused by City of Kasson or by third parties, or by other events outside ArchKey' reasonable control, such as power failure or surges, lightning, fire, flood, and accident.

*\*Additional warranty services and post-warranty repair and preventative maintenance agreements are available through ArchKey Systems Support team.*

### Terms & Conditions

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- Information contained herein, whether in part or in whole, is the property of ArchKey and shall remain confidential until such time that a contract between ArchKey and City of Kasson is fully executed.
- Should City of Kasson request ArchKey perform any work outside this Scope of Work, the change request shall be made in the form of a written change order from designated client contact. ArchKey shall not be obligated to perform any such additional work until such change order is timely reviewed and approved by ArchKey.
- ArchKey shall not be responsible for system failures or data loss due to lack of maintenance, neglect, network failures, or user inflicted malfunctions.



- Payment will be due no later than thirty (30) days of receipt of ArchKey's invoice.
- All pricing under this Scope of Work remains valid for thirty (30) days.
- Our price includes all known tax, including sales or "other" taxes imposed on the sale of goods or services. Additional "other" taxes, including tariffs in effect, will be added to the price at the time the goods or services are performed. Buyer agrees to reimburse ArchKey for any such tax or provide an acceptable purchasing agent agreement allowing for tax exemption.
- ArchKey Technologies may utilize a third-party vendor ("Vendor") to store and/or send its customer data, including passwords. Acceptance of this Proposal or by ArchKey commencing its work is acceptance to the use of such Vendor and operates to satisfy any notice requirement for the use of such Vendors and waives any agreement between it and its customer, written or oral, that exists now or that may exist in the future that prohibits use of these Vendors. ArchKey disclaims liability for any loss or damage incurred by any entity, individual, or third party as a result of its use of these Vendors.
- Please be advised this proposal does not account for impacts that could arise from the disruption of material supply, shipping/logistics, and labor availability issues resulting from the Coronavirus. At this point, the potential impacts to our price and/or schedule is unknown and outside our control, thus not quantifiable. Should these potential impacts become real, we will revise our proposal to include any price and/or schedule adjustments that may be necessary. We apologize for any inconvenience this may cause.

#### **Exclusions**

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Unless specifically identified in the scope of work, pricing does not include the following:

- Electrical service to all equipment
- Conduit and pathway
- Millwork
- Network equipment, Power over Ethernet devices, and administration
- Door hardware installation or service
- Power supplies located at the door
- Lift/Boom Truck Rental, Scaffolding, etc.
- Permits
- Premium time
- Expedited freight

\*Electrical equipment and services are available through Parsons Electric. Please contact [estimating@pecsolutions.com](mailto:estimating@pecsolutions.com).

**HILLER**  
Commercial Floors



2909 South Broadway  
Rochester, MN 55904  
P: 888-724-1766  
F: 507-288-8877

Flooring Proposal for the City of Kasson  
City Hall

Cost per State of Minnesota Floor Covering Contract #120202 C-432 (5)

311yd Milliken Carpet tile @ \$35.50/yd Installed	\$ 11,040.50
Take-up/haul old carpet @ \$4.50/yd	\$ 1,399.50
Remove old glue @ \$.35/sf	\$ 979.65
506' Vinyl Base @ \$2.50/ft	\$ 1,265.00
36' Reducer @ \$7.00/ft	\$ 252.00
Lift 8 work stations @ \$140.00/ea	\$ 1,120.00
Move large desk at council chambers	\$ 280.00
Floor fill allowance 2 bags @ \$134.00	\$ 268.00
	# 16,604.65

Owner to move files etc.

Milliken Carpet

14yr Lifetime Warranties

Type 6,6 Nylon the commercial rated fiber

Tested for severe traffic by TARR Rating from Federal Government

State of the Art Stain Treatment that is permeant

Anti Micro bid Treatment that last for life

Cushion for improved performance, sound reduction and ant fatigue

Great looking, unique styles

Submitted By:

*Dave Bahr lib*

Dave Bahr

Hiller Commercial Floors

July 21, 2020

DB/lib

HILLER COMMERCIAL FLOORS

**HILLER**  
Commercial Floors



2909 South Broadway  
Rochester, MN 55904  
P: 888-724-1766  
F: 507-288-8877

**Flooring Proposal for the City of Kasson  
City Hall Including Garage**

Cost per State of Minnesota Floor Covering Contract #120202 C-432 (5)  
Revised August 6, 2020

483yd Milliken Carpet tile @ \$35.50/yd Installed	\$ 17,146.50
Take-up/haul old carpet @ \$4.50/yd	\$ 1,399.50
Remove old glue @ \$.35/sf	\$ 979.65
670' Vinyl Base @ \$2.50/ft	\$ 1,675.00
36' Reducer @ \$7.00/ft	\$ 252.00
Lift 8 work stations @ \$140.00/ea	\$ 1,120.00
Move large desk at council chambers	\$ 280.00
Floor fill allowance 4 bags @ \$134.00	\$ 536.00
	\$ 23,388.65

Owner to move files etc. Fill drains in garage

Milliken Carpet

14yr Lifetime Warranties

Type 6,6 Nylon the commercial rated fiber

Tested for severe traffic by TARR Rating from Federal Government

State of the Art Stain Treatment that is permeant

Anti Micro bid Treatment that last for life

Cushion for improved performance, sound reduction and ant fatigue

Great looking, unique styles

Submitted By:

*Dave Bahr*

Dave Bahr

Hiller Commercial Floors

August 6, 2020

DB/lib

HILLER COMMERCIAL FLOORS

# PROPOSAL

Page No. \_\_\_\_\_

Of \_\_\_\_\_

INVOICE # 1751  
Pages \_\_\_\_\_



## Hiley Painting Inc.

www.hileypainting.com  
Interior/Exterior  
New Construction  
Remodeling  
Wood Work Finishing  
Decks/Power Washing

507-269-4615

PROPOSAL SUBMITTED TO	CITY OF KASSON	PHONE	DATE
STREET	401 5th St. SE,	JOB NAME	7-15-20
CITY, STATE and ZIP CODE	KASSON MN	JOB LOCATION	
ARCHITECT		DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

Prep & Prnt  
 Misc Repair  
 Double Coat All Walls  
 Product Re Mtr Jcc ESSHEC  
 Main Office Area  
 Halls  
 Front Reception  
 Council Chamber

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

Payment to be made as follows: \_\_\_\_\_ dollars (\$ 2750 ),

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Matt Kelly  
 Note: this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_ Signature \_\_\_\_\_



# Welcome to the US 14 Corridor Analysis website!

## Project Update

Olmsted County and its partners at MnDOT, the cities of Byron and Kasson, and Dodge County have been analyzing the US 14 corridor. Based upon technical analysis and input from the community, the group formed consensus on the future long-range vision and selected alternative B1, which is shown below. This long-range vision will transform the corridor into a freeway with interchanges at Dodge County Road 15, Olmsted County Road 5, Olmsted County Road 3, and Olmsted County Road 104 (Olmsted 44) in the future.

B1: Selected Long-Term Corridor Access Alternative



### Key

- Existing Interchange
- Interchange
- Overpass
- Closure or Partial Access

Up next, the US 14 Corridor Analysis project team is refining design concepts and outlining potential implementation plans for short-term, mid-term, and long-term improvements along the corridor limits.

Later this year, the project team will host our third open house in the process. The next open house will be held virtual to share more information about:

- Selected access alternative
- Implementation plans
- Official mapping
- Potential local roadway improvements

You can review materials presented at the second open house on the project website's public involvement tab. More information will be shared when a virtual meeting date is selected.

## About the Project

The primary goal of the US 14 Corridor Analysis project is to create a future vision for the corridor that improves safety, manages access, improves freight movement, manages congestion into the future, and encourages economic development. A key focus in accomplishing this goal statement is determining access management options for key intersections along the corridor.

### Those key intersections include:

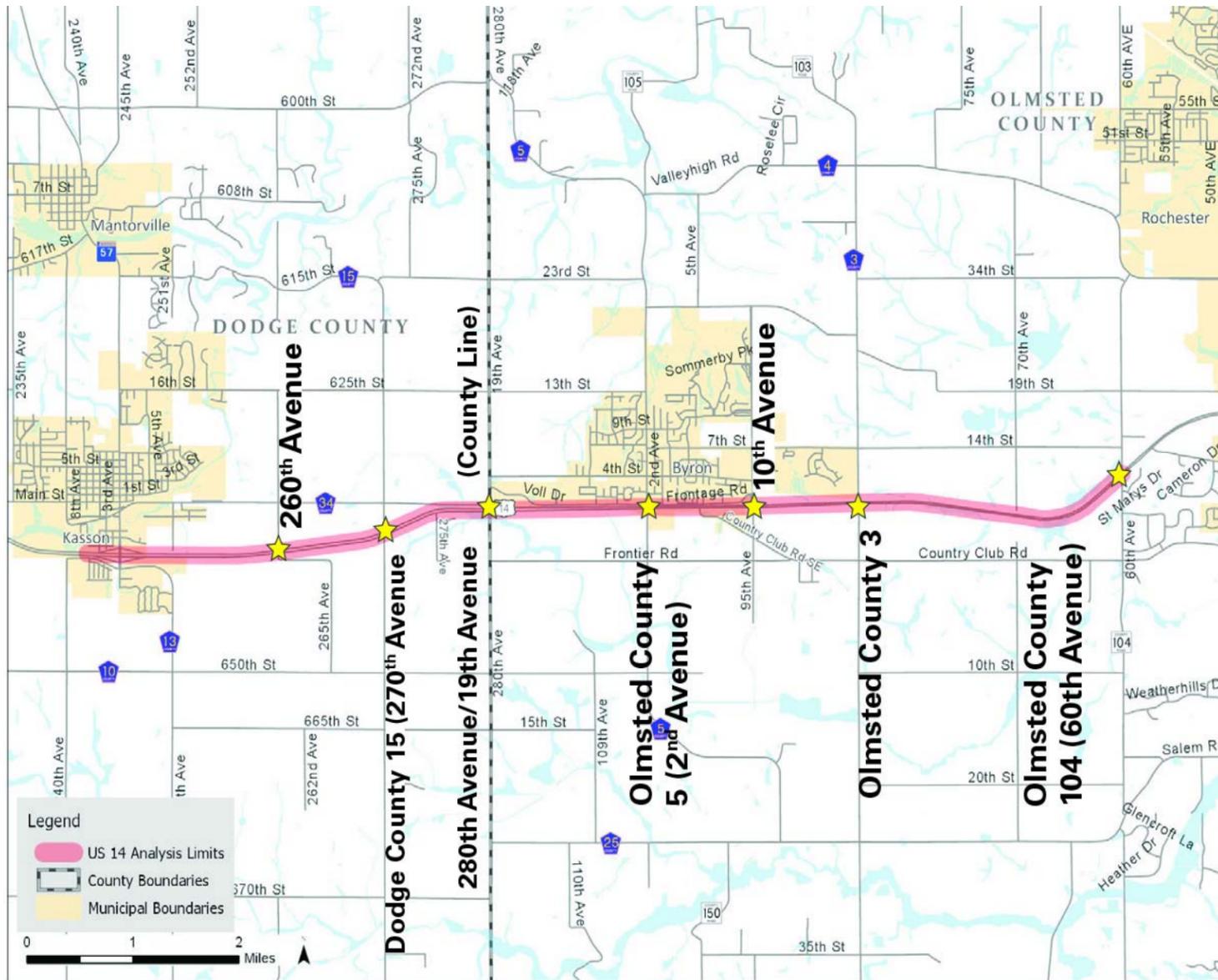
- 260th Avenue
- Dodge County 15 (270th Avenue)

[Translate »](#)

- 280th Avenue/19th Avenue (County line)
- Olmsted County 5 (2nd Avenue)
- 10th Avenue
- Olmsted County 3
- Olmsted County 104 (60th Avenue)

**The project partners for this effort include:**

- Olmsted County
- Minnesota Department of Transportation
- City of Byron
- Dodge County
- City of Kasson



The project includes a public involvement process whereby the area residents and business owners will have an opportunity to share your thoughts and opinions. The project partners hope to engage with the public regarding the corridor analysis outcomes and future vision. Stay connected to the project process and up to date on its progress by joining our electronic mailing list below. Periodic updates will be provided through this website, with email notifications for those who sign up.

## Sign-Up for Email Notifications

Name

Email Address

Submit

Select Language

Powered by Google Translate

Translate »



## Linda Rappe

---

**From:** Timothy Ibisch <cityadministrator@cityofkasson.com>  
**Sent:** Friday, October 09, 2020 12:55 PM  
**To:** 'mayormckern'  
**Cc:** cityclerk@cityofkasson.com; 'Brandon Theobald'  
**Subject:** RE: Kasson sump pump inspection  
**Attachments:** SumpPit.png

Something we can discuss on Wednesday. We'll add it to the agenda.

Thanks,

**Timothy P. Ibisch**

City Administrator  
City of Kasson



---

**From:** mayormckern <[mayormckern@cityofkasson.com](mailto:mayormckern@cityofkasson.com)>  
**Sent:** Friday, October 9, 2020 12:21 PM  
**To:** Timothy Ibisch <[cityadministrator@cityofkasson.com](mailto:cityadministrator@cityofkasson.com)>  
**Subject:** FW: Kasson sump pump inspection

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

**From:** Jeremy and Alyssa Leeper <[jeremyalysaleeper@gmail.com](mailto:jeremyalysaleeper@gmail.com)>  
**Date:** 10/7/20 11:31 AM (GMT-06:00)  
**To:** [mayormckern@cityofkasson.com](mailto:mayormckern@cityofkasson.com), [councilpersonzelinske@cityofkasson.com](mailto:councilpersonzelinske@cityofkasson.com),  
[councilpersoneggler@cityofkasson.com](mailto:councilpersoneggler@cityofkasson.com), [councilpersonferris@cityofkasson.com](mailto:councilpersonferris@cityofkasson.com),  
[councilpersonburton@cityofkasson.com](mailto:councilpersonburton@cityofkasson.com)  
**Subject:** Kasson sump pump inspection

Hello,

Last June/July my wife, children and I were included in those unfortunate enough to have raw sewage backup into our home in Kasson on two separate occasions within a two week period of time. Keep in mind that this had never happened before to our house in the 20 years since it was built. We awoke on both occasions to find our three children asleep in their beds on sewage soaked carpet. Thank goodness they didn't wake and try to touch their electrical clocks/radios and get shocked! Our insurance adjustor estimated our loss at \$14,000 but the max sewage backup

coverage on typical policies is \$10,000, so we replaced as much as we could for that money and are now left with a 43% rise in our yearly insurance premium. In addition, at a cost of \$1200, we hired a contractor to install a backwater check valve in the sewage line coming into our house to protect us from further City of Kasson sanitary sewage system problems.

I do understand and support the need to inspect homes in an attempt to limit the inflow of rainwater into the sanitary sewer system. In our case we do not now and have never had a sump pump installed in our sump pit so I expected this to be a quick and painless inspection. You can imagine my surprise when we had our inspection on 10/5/2020 and were told that we were in violation because we had an empty sump pit. The explanation was that the city couldn't trust that we didn't remove our sump pump prior to the inspection. This seems like a questionable line of logic and becomes even more suspect when considering that our home was built in 2000 and is equipped with a hard PVC line directly above the sump pit, which presumably dumps into the storm sewer or wherever would have been the approved method in 2000 (see attached image). So If I was going to have a sump pump installed it stands to reason that it would have been connected to that existing and approved line and I would not drag a flexible tube across my carpet to the floor drain on the other side of the house.

The inspector indicated that I had two options: 1) Fill in the sump pit with rock, which obviously renders the pit useless if I ever did find the need to install a pump, at least outside of digging the rock back out. Or 2) Install a pump that I don't currently need and has not yet been needed in the 20 years since the house was built. Both options also come with an additional unexpected cost on top of the costs I've already incurred from the two sewage backups and additional installation of what should have been an unnecessary backwater check valve and all during the uncertain economic times of Covid-19 no less.

I would ask that the city council please reconsider the rigidity of this amended ordinance with regards to sump pits with no sump pump. Through applied common sense it should be apparent in many cases when a citizen is not trying to deceive the city while secretly adding inflow to the sanitary sewer system, such as in my case when an approved outflow system is right there within easy access. This takes the "trust" factor out of the equation in those cases as it should be. I think most would agree that this would be preferable to asking the citizens of Kasson to incur additional undue financial hardships.

Thank you for your time,

Jeremy Leeper  
918 3rd Street NE  
Kasson, MN 55944



Existing approved sump exit line

Empty Sump Pit



# KASSON FIRE DEPARTMENT

FIRE ✘ RESCUE ✘ EMS ✘ 101 E. MAIN STREET ✘ KASSON, MN 55944

09/30/2020  
1300 HRS

Kasson Fire Department  
101 E Main St  
Kasson, MN 55944

## Letter of Correspondence & Notification

To: Fire Chief Fitch / City of Kasson – City Council

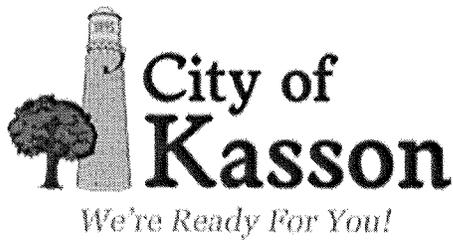
Subject: Rescind "notification of retirement" -> return to "active duty"

I am herein rescinding my "notification of retirement" – effective 0001 HRS – 08/28/2020, and requesting to be placed on "active duty".

I herein request the City of Kasson - City Council take formal action on my requests at the next upcoming City Council Mtg.

Respectfully submitted

Steven R Jurrens  
Admin Officer  
Kasson Fire Department



To: City Council

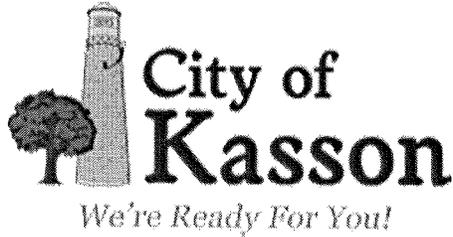
Date: 9/24/20

**Agenda Heading:** Public Works Director Report

- **Street Maintenance.** We finished milling and patching on 3<sup>rd</sup> Ave SW by the railroad tracks. We have put down 276.24 tons of blacktop this year. Swenke Ims replaced two sections of curb and repaired a catch basin top at the intersection of 12<sup>th</sup> Ave and 3<sup>rd</sup> PL NW.
- **Railroad Crossings.** Canadian Pacific will be working on the railroad crossings in Kasson starting next week some time. They will be putting new railroad ties down at each crossing. When they have completed their work, the City is required to fix the blacktop.
- **Enterprise Lease Program.** The 2020 Street Department truck has arrived. We have the new truck and 09 truck at Trucking America having the plow removed and set up on the new truck. When the trucks are done, we will remove the lights on the 09 truck and I will set up a pick up date. We are reviewing a quote for the new one ton truck for Water/Wastewater Department for 2021.
- **Equipment.** I will be setting up appointments for front tires on the 07 dump truck and back tires on the 03 dump truck. We also need to replace the tires on S205 Bobcat before winter. Staff will start servicing the equipment before winter arrives so it is ready to go.
- **Street/Stormwater.** Steve is sweeping the chip seal roads. When the the chip seal roads are complete, he will remove the curtains on the sweeper and start fall leave sweeping. He continues to mow/trim ponds and designated Street Department areas when needed. He also continues to mill and patch when we can. We moved the float, some cabinets, and a shelf out of the garage at City Hall. We put sod down at 1302 5<sup>th</sup> St NW for the subdrain repair we did.

**Meetings and Events Attended**

September 3 <sup>rd</sup>	Meadowbrooke 2 <sup>nd</sup> /Bigelow Voight 8 <sup>th</sup>
September 4 <sup>th</sup>	CMPAS
September 8 <sup>th</sup>	Infrastructure Needs WHKS
	Road Grading WHKS
September 9 <sup>th</sup>	City Council
September 15 <sup>th</sup>	MMUA
September 17 <sup>th</sup>	EDA Land Use
September 18 <sup>th</sup>	Library Walkthrough Kraus-Anderson
September 24 <sup>th</sup>	Dept Head



Dept. Head 9-24-20

Electric Dept.

## “Winter is coming” – Ned Stark

**Tree Work** – We are working to identify problem tree’s for contractor removal next year as well as our tree list for fall / winter. Olsen tree will be removing trees to make room for the Main. St 3 phase extension as soon as possible.

**Engineering** – Steve Cook is working on Bigalow Voight’s 8<sup>th</sup> crossing locations, Main St extension wire tensions, and Hwy 57 project with Laurie Cook and WHKS

**MMUA** - Fire Safety and Shop Hazard 9-15-20

**Miscellaneous** - Fiber upgrade between the West reclosure and shop completed. Waiting on new communication port for the reclosure to be installed. 6 Disconnects in the last 2 weeks. Poles set for Main St. extension. Thompson’s bore done, wire and transformer to follow. Day to day operations continue to keep everyone very busy. This is normal for this time of year.

**Meetings** –

9/2/20 – Bruce KMtcl fiber optic install (West Feeder to shop)

9/3/20 – Alex/ Vignesh/ Garret CMPAS West Feeder communications work

9/4/20- Sayan/ Charlie/ Tim CMPAS Transmission study initial results

9/10/20 Ryan Scharnott – Altec Duluth factory tour, looked over a similar bucket truck

9/16/20 CMPAS Board Meeting

## Liquor Store Report

September 2020

- \* I participated in a Crown Royal virtual seminar on 9/10.
- \* I participated in the Mayo PFAC meeting on 9/15. It primarily focused on Mayo's response to COVID.
- \* I am almost done with the VAP and holiday purchasing.
- \* We will be promoting a Chateau St. Michelle virtual tasting on September 30. The premise is that customers purchase the four bottles of wine that will be discussed and sample them at home while they watch on Zoom. I will promoting it in store, by email and on Facebook.
- \* I purchased PPE and disinfectant for the City, It is stored at City Hall. Face shields were purchased for the PD, they are at the station. If more is needed, please let me know. Cintas has a good supply.
- \* Sales for the weekend that correspond with the Big Iron Classic, were down over \$13,000 for the three day period, comparing 2019 to 2020.
- \* I am researching firms to conduct a Market study to help guide the future of the Liquor Store.
- \* The Minnesota Vikings ARE NOT helping sales.

September 24, 2020-  
Finance Director Report

- 2021 Budgets- Council Update. The Council had asked us to adjust health insurance increase to 10%; it may be coming in at 9.75%. There is no money in the budget or levy for the stone wall. Levy increase in \$ is 8.1%. Proposed rate increases are 2% for water, sewer, electric, and approx. 1.3 % for storm. There was no public input at the Council meeting.
- You have copies of the approved preliminary budget for 2021.
- Flood deadline is passed. Report submitted to State.
- CARES ACT REPORTING- 9.9.20 first report of approx. \$80,000 for partial Payroll and PPE. It must all be expended by 11/15/20.
- CARES ACT funding by Mayor and Council for mental health shared in virtual meetings with other municipalities. Was very proud that Kasson is doing this and maybe we planted a seed.
- Council approved El Patron liquor license- opening 10/1
- Recycle your PC's: Bring to City Hall by 10/8. Thanks to those who have already brought it by.
- Halloween this year?
- The LMCIT member Kasson is due for its next property appraisal. They should be contacting us any day now.
- 2017 Street Reconstruction Project- Legal issues over. Final billing in October.
- Financial review through September 24, 2020. See detail.
- Fiscal 2020 - Review of status through 9/24/20. Updates:
  - 1) No word on "unallotment"- December budget forecast ( Gov Pawlenty).
  - 2) General economic impacts- no large industrial base; no senior center, airport
  - 3) To date- KAC is loss of \$88,523- budgeted loss of \$99,893. Numerous repairs, billings to go. A few outstanding receivables to come in.
  - 4) Interest rates- awful for our investments. OK for our debt.
  - 5) We have not moved up any projects to take advantage of lower interest rates or lower competitive bids, low cost of oil/paving. Dollars go further. Next year's project Hwy 57
  - 6) Looking at a three year forecast- What are our reserves and the forecast for them.; Best, worst, case scenarios
  - 7) Considerations to help us make informed decisions about our future/management of our resources include: Services, finances, statutes. Do without, put off, or eliminate from budget.  
Preserve our credit rating. We are not a for-profit or not-for-profit. We are a government. We have a different purpose and a different charge. And we will always work under a system of constraints- financial constraints and legal/justice constraints. As for financial constraints, the next few years are no different- just tighter. We preserve fairness and equity and need to treat everyone as such, with no self-interest involved. It's about serving others and being trustees for the public good. We're asked to solve problems that we did not create- Floods- COVID.
- Standing
  - a. September financial drafts distributed



**Kasson Police Department**

19 East Main Street  
Kasson, MN 55944  
507-634-3881  
Fax: 507-634-4698

To: Mayor and City Council  
From: Police Chief Joshua Hanson  
CC: City Administrator  
Date: 9/24/2020  
Re: September Department Head Report for the Kasson Police Department

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**TZD DWI Enhanced Enforcement** Aug 14-Sept 7 resulted in 8 DWI Arrests during the wave. The highest alcohol level was .36 BrAC (over 4 times the legal limit). The youngest driver arrested for DWI was 17 years old.

**TZD Seat Belt Enhanced Enforcement** Sept 18-30. We have 24 hours of TZD funded overtime for extra seat belt enforcement that will run through the end of the month

**Rifle Qualification.** All of the officers qualified with rifles this month.

**2020 Squad Order.** The new squad has arrived. L&L has ordered equipment and will get it set up.

**Part-time Officer Hiring Process.** We have completed interviews and are waiting for applicants to complete background packets.

**Fatal Crash.** State patrol is investigating a fatal crash in Kasson. Our officer attempted to stop a person wanted for criminal sexual conduct and the suspect fled. The officer pursued and the suspect intentionally crash into another vehicle.

**Meetings and Events**

Aug 31 Personnel Committee  
Sept 2 Emergency Services Committee  
Sept 3 & 10 Drug Court  
Sept 9 & 24 City Council  
Sept 12 Field of Flags  
Sept 17 SEMNVCET (Task Force)



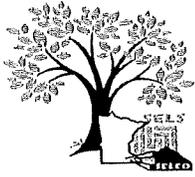
To: City Council

Date: 9/24/20

**Agenda Heading:** Water/Wastewater Department Report

- **I & I Planning.** WHKS has nearly completed the manhole inspections. Hydro-Klean has a punch list of sanitary sewers that need to be completed. Reviewing recordings that we have received so far.
- **COVID 19.** The state is requiring masks to be worn in all public areas and buildings.
- **Wells.** The siding and roof are scheduled to be replaced on well 2 this fall. Thien Well Company is in the process of redoing the piping in well 2 to accommodate the new flow meter.
- **Sanitary Sewer Collection System.** City crews are continuing with jetting of the sanitary sewers, we are working in the NE part of city, the goal is to complete about a 1/3 of the city. City crews continue to work on adjusting manholes.
- **Flow Amounts.** The city pumped 15.8 million gallons from wells 4 and 5. The wastewater treatment plant treated 22.3 million gallons, 2.5 million gallons was received from Mantorville, these are all for the month of August.
- **Meter Reading.** Working with United Systems and Software on the upgrades, training has been set up for September 29<sup>th</sup> and 30<sup>th</sup>, most of the training will be for Cassie with some hands-on training for the water and electric departments.
- **Meter change outs.** The city has seen an increase in the number of meters that need to be changed out due to the radio transmitters battery losing power, most are in the 20-year-old range. These are being changed out as needed, we do about 6 a month.
- **Lift Stations.** Little's lift station had some relays malfunction causing multiple alarms, had Maxson Electric come and fix the problem.

- **Wastewater Treatment Plant.** Dakota Supply Grope has installed a new MLSS pump to see if this will eliminate the plugging issue we were having with the original pumps. We are in the process of running the pumps at different speeds to insure they run according to the specs, this process is continuing and should be completed by the end of October. RAS pump 3 has been rebuilt and installed. The computer control system lost communications with various location through the plant, had Automatic Systems and Controls come and fix the issue.
- **Water Distribution System.** The city has received a few water complaints in the NE part of town, this was due to the filling of the jetter truck. City crews continue to adjust gate valve boxes in the streets.



**KPL**

## **Kasson Public Library**

**607 1st St. NW, Kasson, MN 55944**

**507/634-7615 [www.kasson.lib.mn.us](http://www.kasson.lib.mn.us)**

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### **Department Head Meeting**

**Date: September 24, 2020**

- **Library Activities** –

- As an ongoing community outreach effort, the Library's Relay for Life team, the Book Bunch, raised more than \$1000. We had a fun "Coffee for Cancer" fundraiser, a lovely evening walking laps on the side field and lighting luminaria, as well as a recent garage sale.
- I attended a webinar regarding changes in how to record and quantify programs (virtual and curbside) for the 2020 state annual report.
- Officer Jesse Kasel provided a refresher course on "Run/Fight/Hide" active shooter education. Mark Hottel just provided a refresher on the AED defibrillator.
- We are reactivating our volunteer program, with both new and returning volunteers.
- I'm helping a Girl Scout who is a high school senior and working on her Gold Award (similar to the Eagle Scout Award). Her plan is to build 2 picnic tables and a music wall for the J. Hyde park playground and grounds. I'm coordinating this with Ron Unger.
- Library staff has worked hard on virtual and in-person programs for the fall including:
  - Author Visit of Brian Freeman (live-streamed) on October 1 with an in-person gathering at the library to view
  - Live program of Laura MacKenzie (rescheduled from the summer) on Nov. 5 at the library, featuring Scottish music with several instruments.
  - Weekly online Storytimes, posted on our new YouTube channel every Friday
  - Fall Scavenger Hunt
  - Decorate the Library with Coloring Pages – *Love Our Local Library*
  - Halloween Contests – Pumpkin Decorating and Costume Contest

- **Policies Project**

- Circulation policy updated and had first reading in September. October's board meeting will look at policies for Library Conduct and Inclement Weather/Emergency Closures.

- **Building Report** –

- Tony Carroll of Total Plastering arrived to repair on Sept. 3, but could not complete the work because of the saturated condition of the wall underneath at the southeast corner (by the playground). He believes we need a gutter system which will take water runoff further away from the building, therefore not letting the walls become so saturated. He suggested we contact Merit Contractors to get an estimate from them. I have also talked with Dan at Schwickert's to ask them to assess how to fix this.

- Water problems from roof on Mon., August 31. Charlie and Tim came to help assess; I called Schwickert's. On Tues., Sept. 1 two employees from Schwickert's were on site, and repaired 2 voided seams on the roof in the building's southwest inside/outside corner. Tim also suggested getting on a plan for yearly roof inspections and Dan (of Schwickert's) will discuss this possibility with us.
  - At the direction of the Library Board, I contacted Merit Contractors and they were here to assess the roof on Mon., Sept. 14.
  - Brandon Theobald called a Library Walk Through for Fri., Sept. 18 with reps from Kraus-Anderson for a comprehensive look at issues facing the library building.
- **Library Hours** – Expanded hours on Saturdays have begun, open from 9-12.
  - **Free Book Giveaways** – Sat., Sept. 19 from 10-12, the Friends sponsored a free book giveaway outdoors in front of the library. Great response and they hope to have another in October.
  - **Vacation** – I plan on taking vacation from October 20-October 31 (9 work days).

### **Meetings and Events**

September 1	Friends of the Library meeting
September 2	Staff meeting
September 3	Evaluation of library staff member, Nancy Hackenmiller
September 8	Library Board meeting
September 9	Staff meeting
September 12	Saturday hours begin
September 14	Meet with Merit Construction
September 17	Staff meeting
	Webinar on voting, with Secretary of State
September 18	Library Walk Through
	Library Relay for Life Team Garage Sale
September 19	Book Giveaways with Friends of the Library
	Library Relay for Life Team Garage Sale
September 22	Mark Hottel provided AED training refresher for library staff
September 23	Staff meeting
September 24	Department Head Meeting
September 29	Staff Meeting

## Department Head Meeting

September 24, 2020

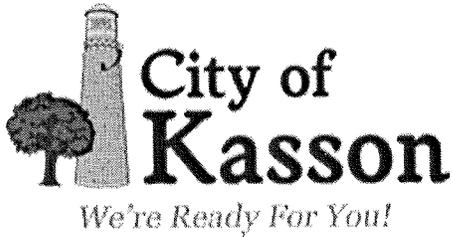
### Park Department

1. **Aquatic Center Update** – Lemme Jones Recreation just completed sanding, priming and re-painting the play features in the Zero Depth Activity area at the pool. The open flume large slide is repaired and rebuffed. The double small slide is sanded, painted and has new Gel coating. The Yellow tube slide is half done being refurbished, the company will be back here in a couple of weeks to finish. We will have to order a new padded mat that lays at the bottom of the small double slide in the Activity Area for next year. The guys are working on winterizing the pool. We should have it complete in a week or so.
2. **Meadowland Park Picnic Shelter** – We have the 6 posts cemented in for the shelter. The electric department drilled the 6 holes for us. The guys will be building the structure to specs and Stone by Stone will pour the cement floor when the building is complete.
3. **Meadowland Playground** – The 2<sup>nd</sup> Phase for the modular will be arriving on Monday, the 28<sup>th</sup>. Once we have the picnic shelter completed, we will build and complete the entire structure before winter.
4. **North 2 Ballfield Backstop** – Midwest fence company completed construction on a new 20' high backstop on North 2. Cost was a little under \$15,000.00 to complete. The Joint Ventures Group allocated ½ of the cost of the project. We put the new backstop in because the JV and 9<sup>th</sup> Grade baseball teams play their games on the field in the spring.
5. **Park Picnic Tables** – I had the guys take apart and rebuild around 20 tables that we have been using for letting the fire department, Legion and Lions groups use during their events that happen during the summer. We spent minimal money on new wood and repainted the tables.
6. **Grants Property** – We have been working on the Grants old property hauling in fill and dirt to level off the property. We reseeded the entire property with oats and grass seed. Should be more maintenance friendly in the future for mowing.

\*\*\*Meetings and Events Attended\*\*\*

September 15  
September 24

MMUA Safety Training  
Department Head Meeting



To: City Council

Date: 9/24/20

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### Kasson Police Calls for Service

	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
January	274	286	294	322	346	424	397
February	271	247	260	341	310	394	355
March	280	302	273	277	352	446	339
April	325	347	375	364	418	480	255
May	373	367	413	461	502	530	379
June	293	339	349	370	395	549	442
July	364	408	408	528	454	448	441
August	286	372	343	404	466	483	437
September	263	352	346	450	461	505	502
October	336	309	489	370	380	416	
November	263	284	359	390	348	433	
December	300	331	334	377	437	435	
<b>Yearly Total</b>	<b>3628</b>	<b>3944</b>	<b>4243</b>	<b>4654</b>	<b>4869</b>	<b>5,543</b>	<b>3,547</b>



# MINNESOTA TOWARD ZERO DEATHS

August 18, 2020

Joshua Hanson  
Kasson Police Department  
19 E. Main Street  
Kasson, MN 55944

Dear Joshua,

Congratulations! It is an honor to share that the Toward Zero Deaths (TZD) program has selected you as the 2020 recipient of their TZD Enforcement Star Award. This award honors outstanding efforts in the Enforcement community to reduce traffic fatalities and serious injuries in Minnesota. You were nominated for this award by Jessica Schleck.

Individual award recipients will be recognized during one of the 12 webinars a part of the 2020 Minnesota TZD Webinar Series. Linda Dolan will be reaching out via email to follow up with details and answer any questions. She can also be reached at 612-845-9633 or [ldolan@umn.edu](mailto:ldolan@umn.edu).

Thank you for your dedication to safety on Minnesota's roadways. We look forward to seeing you virtually this Fall.

Sincerely,

Mike Hanson  
Director, Office of Traffic Safety  
Minnesota Department of Public Safety  
Co-Chair, Minnesota TZD

Brian Sorenson, P.E.  
State Traffic Engineer, Office of Traffic Engineering  
Minnesota Department of Transportation  
Co-Chair, Minnesota TZD

Mark Kinde  
Manager, Injury & Violence Prevention Section  
Minnesota Department of Health  
Co-Chair, Minnesota TZD





# Emergency Response Initiative



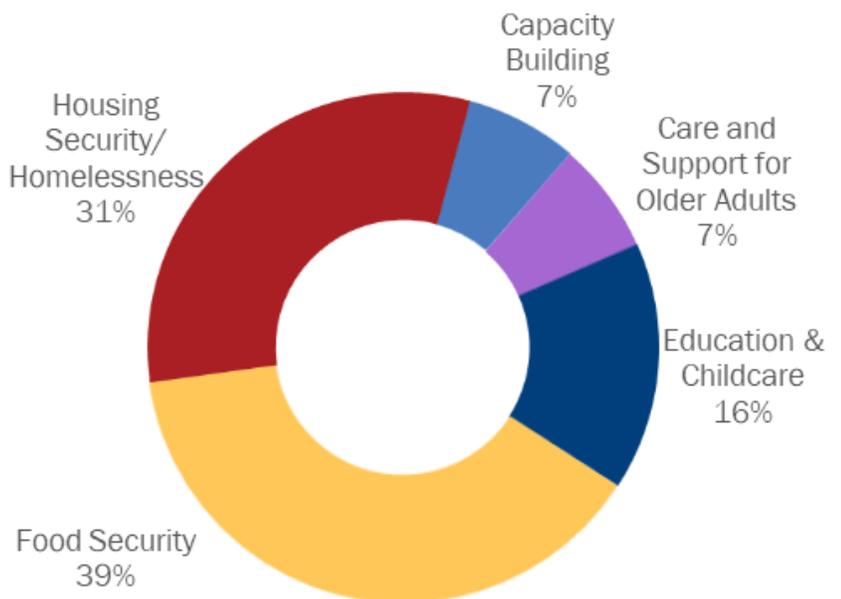
**Elizabeth Strandberg**  
Community Partners  
Two Harbors, Minnesota

At Community Partners, Elizabeth focused on care and support for older adults who were isolated because of COVID-19. She made reassurance phone calls to seniors to lessen their loneliness and connect them to services to relieve some stress and anxiety. Other days, she delivered food. She said, "I was able to build valuable relationships with the older adults I served."

Elizabeth also assembled care packages full of treats and activities. "The August care package was extra special because I collaborated with another AmeriCorps member and staff at the local hospital to produce a flyer about mental health tips and resources for older adults. Society often forgets about the mental health of older adults, and because many of them don't use social media, seniors often aren't aware of the resources available.

When I delivered the care packages, the recipients' faces lit up. It just warmed my heart. I saw that even a small gesture can make a huge difference in their happiness during this stressful time."

ServeMinnesota's Emergency Response Initiative was created to help Minnesotans affected by COVID-19. AmeriCorps members served in 37 communities this summer, tackling food insecurity, homelessness, distance learning, and more. Community rebuilding efforts are continuing through the rest of the year, and a new cohort will start in October to help the City of Minneapolis with contact tracing.



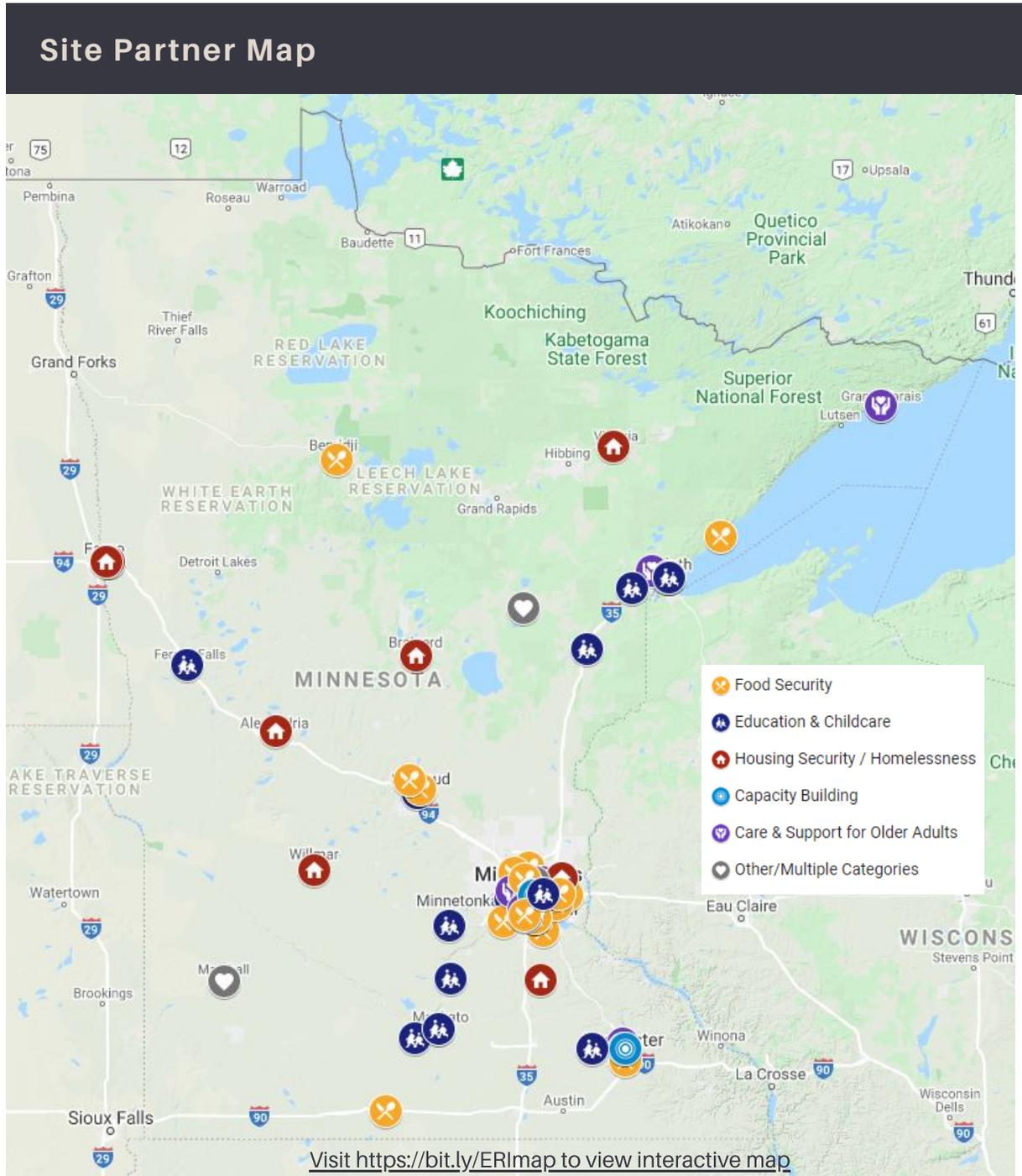
## Launch Dates

- June 8 - August 15: 65 sites; 217 members
- June 22 - August 29: 3 sites; 37 members
- July 27 - December 4: 29 sites; 39 members
- August 16 - January 30: 1 site; 13 members
- October 12 - April 10: 1 site; 20 members

*"When the pandemic impacted our service area in March, we had four Habitat homes that had to be shuttered until we figured out how to safely proceed. With our three AmeriCorps members, we will be able to get all four of these projects completed alongside our partner families and volunteers. This timely help will also allow us to get our 2020 fall building season off to a great start."*

**Nathan Thompson**

**Executive Director at North St. Louis County Habitat for Humanity**



The Minnesota AmeriCorps Emergency Response Initiative was created with support and guidance from the Corporation for National and Community Service and administered with help from True North AmeriCorps in Duluth and Reading & Math, Inc., which oversees Reading Corps, Math Corps, Recovery Corps and Opportunity Corps. For more information, please visit [www.serveminnesota.org/emergency-response](http://www.serveminnesota.org/emergency-response).

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Government Wide</b>						
3101 CURRENT AD VALOREM TAXES	0.00		1,155,467.01	47.79	2,093,615.00	-938,147.99
3107 ABATEMENT LEVY	0.00		2,833.50	0.12	5,897.00	-3,063.50
3210 BUSINESS LICENSES/PERMITS	1,675.00	0.40	13,772.25	0.57	13,500.00	272.25
3341 LOCAL GOVERNMENT AID	0.00		584,742.50	24.19	1,170,059.00	-585,316.50
3349 MISCELLANEOUS STATE GRANT	0.00		1,934.50	0.08	3,869.00	-1,934.50
3410 CHARGES FOR SERVICES	0.00		8.22		2,000.00	-1,991.78
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3612 SPECIAL ASSESSMT-PENALTY/	0.00		350.00	0.01	0.00	350.00
3621 INTEREST EARNED	3,117.54	0.75	17,484.57	0.72	10,000.00	7,484.57
3622 RENTS AND ROYALTIES	956.00	0.23	5,098.00	0.21	3,000.00	2,098.00
3624 MISC REVENUE - REFUNDS	58.00	0.01	5,374.20	0.22	1,500.00	3,874.20
3626 MONEY MARKET INTEREST	0.00		9.56		0.00	9.56
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		16,000.00	-16,000.00
<b>Total Department</b>	<b>5,806.54</b>	<b>1.40</b>	<b>1,787,074.31</b>	<b>73.91</b>	<b>3,319,540.00</b>	<b>-1,532,465.69</b>
<b>Planning and Zoning</b>						
3413 ZONING/SUBDIVISION FEES	2,872.60	0.69	4,172.60	0.17	2,000.00	2,172.60
3624 MISC REVENUE - REFUNDS	875.00	0.21	5,650.00	0.23	4,000.00	1,650.00
<b>Total Department</b>	<b>3,747.60</b>	<b>0.90</b>	<b>9,822.60</b>	<b>0.41</b>	<b>6,000.00</b>	<b>3,822.60</b>
<b>Cable TV</b>						
3495 FRANCHISE ROW USE	1,654.68	0.40	53,998.06	2.23	60,000.00	-6,001.94
<b>Total Department</b>	<b>1,654.68</b>	<b>0.40</b>	<b>53,998.06</b>	<b>2.23</b>	<b>60,000.00</b>	<b>-6,001.94</b>
<b>Police</b>						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		70,000.00	-70,000.00
3349 MISCELLANEOUS STATE GRANT	9,409.11	2.27	9,409.11	0.39	4,500.00	4,909.11
3369 OTHER COUNTY GRANT	0.00		31,305.75	1.29	58,000.00	-26,694.25
3420 PUBLIC SAFETY	0.00		157.63	0.01	200.00	-42.37
3511 COURT FINES	2,100.21	0.51	11,001.46	0.46	18,000.00	-6,998.54
3624 MISC REVENUE - REFUNDS	1,295.90	0.31	3,312.13	0.14	3,000.00	312.13
<b>Total Department</b>	<b>12,805.22</b>	<b>3.08</b>	<b>55,186.08</b>	<b>2.28</b>	<b>153,700.00</b>	<b>-98,513.92</b>
<b>Fire</b>						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		5,741.00	-5,741.00
3346 STATE FIRE AID	0.00		1,000.00	0.04	40,000.00	-39,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		12,446.00	0.51	7,000.00	5,446.00
3421 Fire Contracts	0.00		35,963.68	1.49	36,470.00	-506.32
3422 SPECIAL FIRE PROTECTION S	-447.50	-0.11	11,307.03	0.47	15,000.00	-3,692.97
3623 CONTR/DONATION FROM PRIVA	0.00		8,622.24	0.36	8,000.00	622.24
3624 MISC REVENUE - REFUNDS	544.44	0.13	804.44	0.03	0.00	804.44

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	96.94	0.02	70,143.39	2.90	112,211.00	-42,067.61
<b>Building Inspection</b>						
3220 NON-BUSINESS LICENSES & P	10,722.37	2.58	80,162.94	3.32	68,858.00	11,304.94
3414 PLAN CHECK FEES	5,182.68	1.25	33,333.15	1.38	34,000.00	-666.85
3416 MECHANICAL INSPECTION FEE	833.00	0.20	6,973.34	0.29	4,000.00	2,973.34
3417 PLUMBING INSPECTION FEES	480.00	0.12	2,878.00	0.12	2,500.00	378.00
Total Department	17,218.05	4.14	123,347.43	5.10	109,358.00	13,989.43
<b>Animal Control</b>						
3220 NON-BUSINESS LICENSES & P	200.00	0.05	700.00	0.03	1,700.00	-1,000.00
3514 OTHER FINES	0.00		0.00		1,000.00	-1,000.00
Total Department	200.00	0.05	700.00	0.03	2,700.00	-2,000.00
<b>Highways, Streets, Roadways</b>						
3364 COUNTY MUNICIPAL STATE AI	0.00		80,081.00	3.31	72,640.00	7,441.00
Total Department			80,081.00	3.31	72,640.00	7,441.00
<b>Street Lighting</b>						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		70,000.00	-70,000.00
Total Department					70,000.00	-70,000.00
<b>Emer Mgmt/Health</b>						
3624 MISC REVENUE - REFUNDS	0.00		490,013.00	20.27	0.00	490,013.00
Total Department			490,013.00	20.27		490,013.00
<b>Parks and Recreation</b>						
3470 PARKLAND FEES	0.00		3,650.00	0.15	0.00	3,650.00
3622 RENTS AND ROYALTIES	149.00	0.04	1,335.99	0.06	2,700.00	-1,364.01
Total Department	149.00	0.04	4,985.99	0.21	2,700.00	2,285.99
<b>Swimming Pool</b>						
3472 SWIMMING POOL FEES DAILY	44,348.71	10.68	109,275.13	4.52	106,000.00	3,275.13
3474 CONCESSIONS	12,635.40	3.04	32,319.72	1.34	40,000.00	-7,680.28
3475 LESSONS	0.00		0.00		20,000.00	-20,000.00
3478 FACILITY RENTAL	4,656.60	1.12	7,776.02	0.32	3,500.00	4,276.02
3480 SWIM PASSES	0.00		0.00		70,000.00	-70,000.00
3482 SWIM TEAM	0.00		0.00		1,500.00	-1,500.00
3483 Program-Other	0.00		2,025.00	0.08	0.00	2,025.00
3794 CASH OVER	-341.11	-0.08	-327.02	-0.01	0.00	-327.02
Total Department	61,299.60	14.76	151,068.85	6.25	241,000.00	-89,931.15

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Other Recreational Facilities</b>						
3471 OTHER ORGANIZED ACTIVITIE	0.00		0.00		500.00	-500.00
3473 PLAYGROUND FEES	0.00		55.88		500.00	-444.12
3479 SOFTBALL FEES	0.00		0.00		5,100.00	-5,100.00
<b>Total Department</b>			55.88		6,100.00	-6,044.12
<b>Park Areas</b>						
3474 CONCESSIONS	0.00		0.00		3,500.00	-3,500.00
3623 CONTR/DONATION FROM PRIVA	250.00	0.06	1,437.00	0.06	0.00	1,437.00
3624 MISC REVENUE - REFUNDS	0.00		75.50		0.00	75.50
<b>Total Department</b>	250.00	0.06	1,512.50	0.06	3,500.00	-1,987.50
<b>Total Revenue</b>	103,227.63	100.00	2,827,989.09	100.00	4,159,449.00	-1,331,459.91
<b>Expenses</b>						
<b>Council</b>						
<b>Council</b>						
101 FULL-TIME EMPLOYEES - REGULAR	1,285.52	0.31	16,783.40	0.69	30,750.00	13,966.60
102 FULL-TIME EMPLOYEES - OVERTIME	96.42	0.02	482.11	0.02	0.00	-482.11
121 EMPLOYER PERA CONTRIBUTIONS	103.65	0.02	1,004.07	0.04	1,626.00	621.93
122 EMPLOYER FICA CONTRIBUTIONS	74.91	0.02	982.65	0.04	1,907.00	924.35
123 EMPLOYER MEDICARE CONTRIBUTION	17.53		229.85	0.01	446.00	216.15
130 EMPLOYER PAID INSURANCE	414.35	0.10	3,363.32	0.14	4,800.00	1,436.68
150 WORKER'S COMPENSATION	0.00		270.63	0.01	170.00	-100.63
160 LIABILITY INSURANCE	0.00		2,836.35	0.12	4,000.00	1,163.65
210 OPERATING SUPPLIES	0.00		0.00		150.00	150.00
304 LEGAL FEES	1,197.50	0.29	5,048.50	0.21	11,000.00	5,951.50
333 STAFF MEETINGS & CONFERENCES	0.00		819.40	0.03	2,000.00	1,180.60
334 MEMBERSHIP DUES AND FEES	0.00		3,323.33	0.14	4,500.00	1,176.67
351 LEGAL NOTICES PUBLISHING	0.00		148.20	0.01	400.00	251.80
352 GENERAL NOTICE/PUBLIC INFO	0.00		225.30	0.01	1,100.00	874.70
430 OTHER SERVICE/CHARGES-MISC.	34.90	0.01	15,627.39	0.65	15,000.00	-627.39
440 PROFESSIONAL SERVICES	0.00		644.20	0.03	0.00	-644.20
<b>Account Total</b>	3,224.78	0.78	51,788.70	2.14	77,849.00	26,060.30
<b>Total Department</b>	3,224.78	0.78	51,788.70	2.14	77,849.00	26,060.30
<b>Ordinances and Proceedings</b>						
<b>Ordinances and Proceedings</b>						
353 ORDINANCE PUBLICATION	0.00		70.20		1,000.00	929.80
430 OTHER SERVICE/CHARGES-MISC.	0.00		450.00	0.02	2,500.00	2,050.00
<b>Account Total</b>			520.20	0.02	3,500.00	2,979.80
<b>Total Department</b>			520.20	0.02	3,500.00	2,979.80

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Mayor</b>						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,743.00	0.07	4,800.00	3,057.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		108.06		298.00	189.94
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		25.28		70.00	44.72
Account Total			1,876.34	0.08	5,168.00	3,291.66
Total Department			1,876.34	0.08	5,168.00	3,291.66
<b>City Clerk</b>						
City Clerk						
101 FULL-TIME EMPLOYEES - REGULAR	9,717.81	2.34	78,783.59	3.26	128,000.00	49,216.41
102 FULL-TIME EMPLOYEES - OVERTIME	77.14	0.02	385.68	0.02	0.00	-385.68
121 EMPLOYER PERA CONTRIBUTIONS	734.55	0.18	5,937.78	0.25	9,601.00	3,663.22
122 EMPLOYER FICA CONTRIBUTIONS	570.76	0.14	5,122.63	0.21	7,936.00	2,813.37
123 EMPLOYER MEDICARE CONTRIBUTION	133.53	0.03	1,198.01	0.05	1,856.00	657.99
130 EMPLOYER PAID INSURANCE	1,603.21	0.39	13,949.68	0.58	21,000.00	7,050.32
150 WORKER'S COMPENSATION	0.00		924.36	0.04	900.00	-24.36
160 LIABILITY INSURANCE	0.00		64.92		80.00	15.08
210 OPERATING SUPPLIES	275.31	0.07	2,747.72	0.11	4,000.00	1,252.28
216 PERIODICALS	0.00		0.00		220.00	220.00
220 REPAIR/MAINTENANCE SUPPLIES	88.61	0.02	486.61	0.02	1,000.00	513.39
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
321 TELEPHONE	608.92	0.15	4,859.99	0.20	8,000.00	3,140.01
325 COMMUNICATION-OTHER	140.00	0.03	815.47	0.03	2,400.00	1,584.53
331 TRAVEL/MILEAGE	196.16	0.05	196.16	0.01	800.00	603.84
332 ADMINISTRATOR MEETINGS &	0.00		79.50		3,500.00	3,420.50
333 STAFF MEETINGS & CONFERENCES	0.00		75.00		5,000.00	4,925.00
334 MEMBERSHIP DUES AND FEES	405.00	0.10	4,224.88	0.17	5,800.00	1,575.12
343 OTHER ADVERTISING	15.40		123.20	0.01	1,200.00	1,076.80
360 INSURANCE	0.00		2,690.37	0.11	3,300.00	609.63
380 UTILITY SERVICES	0.00		471.31	0.02	0.00	-471.31
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
430 OTHER SERVICE/CHARGES-MISC.	433.40	0.10	1,034.85	0.04	900.00	-134.85
440 PROFESSIONAL SERVICES	159.05	0.04	16,355.52	0.68	3,000.00	-13,355.52
Account Total	15,158.85	3.65	140,527.23	5.81	212,993.00	72,465.77
Total Department	15,158.85	3.65	140,527.23	5.81	212,993.00	72,465.77
<b>Elections</b>						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	257.04	0.06	2,184.17	0.09	3,350.00	1,165.83
102 FULL-TIME EMPLOYEES - OVERTIME	19.28		96.42		0.00	-96.42
121 EMPLOYER PERA CONTRIBUTIONS	20.71		170.99	0.01	251.00	80.01
122 EMPLOYER FICA CONTRIBUTIONS	14.97		123.83	0.01	208.00	84.17
123 EMPLOYER MEDICARE CONTRIBUTION	3.50		28.94		49.00	20.06
130 EMPLOYER PAID INSURANCE	82.82	0.02	672.73	0.03	960.00	287.27
150 WORKER'S COMPENSATION	0.00		0.00		25.00	25.00
210 OPERATING SUPPLIES	19.75		93.24		300.00	206.76
351 LEGAL NOTICES PUBLISHING	148.20	0.04	148.20	0.01	500.00	351.80
430 OTHER SERVICE/CHARGES-MISC.	0.00		100.01		100.00	-0.01
444 OTHER CONTRACTUAL SERVICES	3,076.57	0.74	5,212.56	0.22	10,000.00	4,787.44
Account Total	3,642.84	0.88	8,831.09	0.37	15,743.00	6,911.91

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	3,642.84	0.88	8,831.09	0.37	15,743.00	6,911.91
<b>Accounting</b>						
Accounting						
301 AUDITING/ACCOUNTING	0.00		4,588.00	0.19	4,900.00	312.00
351 LEGAL NOTICES PUBLISHING	0.00		1,464.45	0.06	1,600.00	135.55
Account Total			6,052.45	0.25	6,500.00	447.55
Total Department			6,052.45	0.25	6,500.00	447.55
<b>Assessing</b>						
Assessing						
305 ASSESSING FEES	0.00		31,373.00	1.30	32,400.00	1,027.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		300.00	300.00
Account Total			31,373.00	1.30	32,700.00	1,327.00
Total Department			31,373.00	1.30	32,700.00	1,327.00
<b>Law-Legal Services</b>						
Law-Legal Services						
304 LEGAL FEES	2,493.50	0.60	18,107.50	0.75	35,000.00	16,892.50
Account Total	2,493.50	0.60	18,107.50	0.75	35,000.00	16,892.50
Total Department	2,493.50	0.60	18,107.50	0.75	35,000.00	16,892.50
<b>Planning and Zoning</b>						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	501.63	0.12	4,175.75	0.17	34,500.00	30,324.25
121 EMPLOYER PERA CONTRIBUTIONS	37.62	0.01	313.17	0.01	2,588.00	2,274.83
122 EMPLOYER FICA CONTRIBUTIONS	28.36	0.01	237.96	0.01	2,139.00	1,901.04
123 EMPLOYER MEDICARE CONTRIBUTION	6.63		55.67		500.00	444.33
130 EMPLOYER PAID INSURANCE	113.09	0.03	703.43	0.03	4,200.00	3,496.57
150 WORKER'S COMPENSATION	0.00		20.99		200.00	179.01
210 OPERATING SUPPLIES	38.65	0.01	185.37	0.01	500.00	314.63
304 LEGAL FEES	2,247.50	0.54	10,675.00	0.44	12,000.00	1,325.00
321 TELEPHONE	22.25	0.01	175.85	0.01	250.00	74.15
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	85.80	0.02	366.40	0.02	1,000.00	633.60
360 INSURANCE	0.00		2,632.68	0.11	3,000.00	367.32
430 OTHER SERVICE/CHARGES-MISC.	46.00	0.01	147.00	0.01	0.00	-147.00
440 PROFESSIONAL SERVICES	0.00		8,215.96	0.34	7,000.00	-1,215.96
Account Total	3,127.53	0.75	27,905.23	1.15	71,377.00	43,471.77
Total Department	3,127.53	0.75	27,905.23	1.15	71,377.00	43,471.77
<b>Data Processing</b>						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,484.44	0.06	1,000.00	-484.44
309 EDP, SOFTWARE & DESIGN	0.00		4,292.92	0.18	6,500.00	2,207.08
370 MAINTENANCE/SUPPORT FEES	0.00		3,134.60	0.13	5,700.00	2,565.40
400 REPAIRS & MAINTENANCE	291.00	0.07	910.93	0.04	1,000.00	89.07
440 PROFESSIONAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total	291.00	0.07	9,822.89	0.41	15,200.00	5,377.11
Total Department	291.00	0.07	9,822.89	0.41	15,200.00	5,377.11

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>General Govt Building</b>						
General Govt Buildings						
103 PART-TIME EMPLOYEES	224.60	0.05	1,872.88	0.08	3,000.00	1,127.12
121 EMPLOYER PERA CONTRIBUTIONS	16.85		140.46	0.01	225.00	84.54
122 EMPLOYER FICA CONTRIBUTIONS	13.46		112.55		186.00	73.45
123 EMPLOYER MEDICARE CONTRIBUTION	3.15		26.35		44.00	17.65
150 WORKER'S COMPENSATION	0.00		127.48	0.01	250.00	122.52
210 OPERATING SUPPLIES	0.00		36.98		300.00	263.02
220 REPAIR/MAINTENANCE SUPPLIES	0.00		43.49		250.00	206.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		800.00	800.00
360 INSURANCE	0.00		320.13	0.01	500.00	179.87
380 UTILITY SERVICES	415.63	0.10	2,706.80	0.11	6,800.00	4,093.20
400 REPAIRS & MAINTENANCE	0.00		1,050.00	0.04	2,000.00	950.00
410 RENTALS	0.00		158.38	0.01	700.00	541.62
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
440 PROFESSIONAL SERVICES	0.00		250.00	0.01	0.00	-250.00
Account Total	673.69	0.16	6,845.50	0.28	15,355.00	8,509.50
Total Department	673.69	0.16	6,845.50	0.28	15,355.00	8,509.50
<b>General Engineering</b>						
General Engineering						
303 ENGINEERING FEES	17,459.55	4.20	17,459.55	0.72	20,000.00	2,540.45
Account Total	17,459.55	4.20	17,459.55	0.72	20,000.00	2,540.45
Total Department	17,459.55	4.20	17,459.55	0.72	20,000.00	2,540.45
<b>Police</b>						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	187.17	0.05	1,561.86	0.06	3,500.00	1,938.14
121 EMPLOYER PERA CONTRIBUTIONS	14.03		117.14		263.00	145.86
122 EMPLOYER FICA CONTRIBUTIONS	11.21		93.99		216.00	122.01
123 EMPLOYER MEDICARE CONTRIBUTION	2.63		22.00		51.00	29.00
Account Total	215.04	0.05	1,794.99	0.07	4,030.00	2,235.01
Police						
101 FULL-TIME EMPLOYEES - REGULAR	47,379.45	11.41	476,841.58	19.72	742,000.00	265,158.42
102 FULL-TIME EMPLOYEES - OVERTIME	4,472.69	1.08	24,758.73	1.02	11,500.00	-13,258.73
103 PART-TIME EMPLOYEES	2,122.40	0.51	12,535.70	0.52	30,000.00	17,464.30
104 Canine	244.00	0.06	2,074.00	0.09	3,000.00	926.00
121 EMPLOYER PERA CONTRIBUTIONS	8,944.14	2.15	86,344.21	3.57	131,420.00	45,075.79
122 EMPLOYER FICA CONTRIBUTIONS	333.04	0.08	2,351.25	0.10	12,700.00	10,348.75
123 EMPLOYER MEDICARE CONTRIBUTION	755.98	0.18	7,223.59	0.30	11,000.00	3,776.41
124 SICK CONVERSION	0.00		25,315.50	1.05	0.00	-25,315.50
130 EMPLOYER PAID INSURANCE	10,102.82	2.43	88,102.05	3.64	108,000.00	19,897.95
150 WORKER'S COMPENSATION	0.00		37,409.72	1.55	47,500.00	10,090.28
160 LIABILITY INSURANCE	0.00		227.25	0.01	350.00	122.75
210 OPERATING SUPPLIES	1,167.53	0.28	6,912.88	0.29	9,000.00	2,087.12
212 MOTOR FUELS	1,334.69	0.32	10,457.24	0.43	13,000.00	2,542.76
214 UNIFORMS	772.88	0.19	2,212.27	0.09	4,000.00	1,787.73
220 REPAIR/MAINTENANCE SUPPLIES	103.63	0.02	1,212.42	0.05	1,000.00	-212.42
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		6,246.81	0.26	16,000.00	9,753.19
304 LEGAL FEES	0.00		188.50	0.01	0.00	-188.50
309 EDP, SOFTWARE & DESIGN	0.00		108.00		350.00	242.00

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
321 TELEPHONE	1,008.94	0.24	10,643.56	0.44	18,577.00	7,933.44
325 COMMUNICATION-OTHER	15.00		92.99		900.00	807.01
333 STAFF MEETINGS & CONFERENCES	370.00	0.09	4,481.34	0.19	8,000.00	3,518.66
334 MEMBERSHIP DUES AND FEES	40.00	0.01	8,297.09	0.34	9,200.00	902.91
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		24,303.18	1.01	23,100.00	-1,203.18
370 MAINTENANCE/SUPPORT FEES	299.99	0.07	399.98	0.02	12,500.00	12,100.02
380 UTILITY SERVICES	512.31	0.12	3,464.19	0.14	7,200.00	3,735.81
400 REPAIRS & MAINTENANCE	0.00		4,320.31	0.18	10,000.00	5,679.69
410 RENTALS	0.00		13.20		0.00	-13.20
430 OTHER SERVICE/CHARGES-MISC.	200.00	0.05	2,434.37	0.10	6,000.00	3,565.63
440 PROFESSIONAL SERVICES	482.60	0.12	2,395.53	0.10	1,500.00	-895.53
444 OTHER CONTRACTUAL SERVICES	0.00		2,600.00	0.11	2,000.00	-600.00
Account Total	80,662.09	19.42	853,967.44	35.32	1,240,047.00	386,079.56
Total Department	80,877.13	19.47	855,762.43	35.39	1,244,077.00	388,314.57
<b>Fire</b>						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	0.00		36.51		1,000.00	963.49
121 EMPLOYER PERA CONTRIBUTIONS	0.00		2.73		73.00	70.27
122 EMPLOYER FICA CONTRIBUTIONS	0.00		2.20		62.00	59.80
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.51		15.00	14.49
Account Total			41.95		1,150.00	1,108.05
<b>Fire</b>						
101 FULL-TIME EMPLOYEES - REGULAR	603.30	0.15	7,989.94	0.33	60,000.00	52,010.06
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		59.03		0.00	-59.03
121 EMPLOYER PERA CONTRIBUTIONS	45.24	0.01	603.71	0.02	525.00	-78.71
122 EMPLOYER FICA CONTRIBUTIONS	33.82	0.01	452.52	0.02	434.00	-18.52
123 EMPLOYER MEDICARE CONTRIBUTION	7.91		105.82		700.00	594.18
130 EMPLOYER PAID INSURANCE	236.98	0.06	3,078.28	0.13	1,300.00	-1,778.28
150 WORKER'S COMPENSATION	0.00		14,279.43	0.59	15,000.00	720.57
160 LIABILITY INSURANCE	0.00		32.46		50.00	17.54
210 OPERATING SUPPLIES	858.21	0.21	4,706.47	0.19	8,200.00	3,493.53
212 MOTOR FUELS	29.72	0.01	668.73	0.03	2,700.00	2,031.27
214 UNIFORMS	1,615.00	0.39	1,615.00	0.07	4,000.00	2,385.00
216 PERIODICALS	0.00		314.81	0.01	500.00	185.19
220 REPAIR/MAINTENANCE SUPPLIES	0.00		1,864.23	0.08	4,000.00	2,135.77
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		17,393.27	0.72	40,000.00	22,606.73
321 TELEPHONE	185.99	0.04	1,481.69	0.06	2,500.00	1,018.31
330 TRAINING	125.00	0.03	4,028.94	0.17	15,000.00	10,971.06
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		6,000.00	6,000.00
334 MEMBERSHIP DUES AND FEES	0.00		1,684.00	0.07	2,500.00	816.00
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		3,073.29	0.13	4,300.00	1,226.71
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	354.85	0.09	4,423.46	0.18	10,000.00	5,576.54
400 REPAIRS & MAINTENANCE	1,113.00	0.27	1,712.80	0.07	1,000.00	-712.80
430 OTHER SERVICE/CHARGES-MISC.	159.90	0.04	3,815.57	0.16	51,741.00	47,925.43
444 OTHER CONTRACTUAL SERVICES	10.00		1,095.00	0.05	7,000.00	5,905.00
Account Total	5,378.92	1.29	74,478.45	3.08	238,150.00	163,671.55

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	5,378.92	1.29	74,520.40	3.08	239,300.00	164,779.60
<b>Building Inspection</b>						
Building Inspection						
331 TRAVEL/MILEAGE	261.63	0.06	1,986.45	0.08	3,200.00	1,213.55
444 OTHER CONTRACTUAL SERVICES	7,249.28	1.75	44,452.92	1.84	45,000.00	547.08
Account Total	7,510.91	1.81	46,439.37	1.92	48,200.00	1,760.63
Total Department	7,510.91	1.81	46,439.37	1.92	48,200.00	1,760.63
<b>Animal Control</b>						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,000.00	2,000.00
Account Total					2,325.00	2,325.00
Total Department					2,325.00	2,325.00
<b>Highways, Streets, Roadways</b>						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	6,652.64	1.60	62,207.18	2.57	139,750.00	77,542.82
103 PART-TIME EMPLOYEES	0.00		565.77	0.02	0.00	-565.77
121 EMPLOYER PERA CONTRIBUTIONS	498.93	0.12	4,707.83	0.19	9,424.00	4,716.17
122 EMPLOYER FICA CONTRIBUTIONS	374.23	0.09	3,692.97	0.15	7,790.00	4,097.03
123 EMPLOYER MEDICARE CONTRIBUTION	87.57	0.02	863.60	0.04	1,822.00	958.40
130 EMPLOYER PAID INSURANCE	2,706.10	0.65	21,547.90	0.89	37,200.00	15,652.10
150 WORKER'S COMPENSATION	0.00		8,629.69	0.36	11,500.00	2,870.31
210 OPERATING SUPPLIES	374.83	0.09	5,766.39	0.24	10,000.00	4,233.61
212 MOTOR FUELS	262.67	0.06	1,337.72	0.06	5,000.00	3,662.28
214 UNIFORMS	127.50	0.03	426.54	0.02	1,300.00	873.46
220 REPAIR/MAINTENANCE SUPPLIES	432.63	0.10	7,436.54	0.31	20,000.00	12,563.46
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		559.37	0.02	3,000.00	2,440.63
321 TELEPHONE	125.46	0.03	880.97	0.04	2,310.00	1,429.03
325 COMMUNICATION-OTHER	15.00		75.00		0.00	-75.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,200.00	1,200.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		3,635.13	0.15	6,000.00	2,364.87
380 UTILITY SERVICES	504.15	0.12	7,316.86	0.30	14,000.00	6,683.14
400 REPAIRS & MAINTENANCE	0.00		3,623.43	0.15	12,000.00	8,376.57
410 RENTALS	0.00		75.40		100.00	24.60
430 OTHER SERVICE/CHARGES-MISC.	12.50		2,911.39	0.12	2,500.00	-411.39
431 Grants	0.00		439.95	0.02	0.00	-439.95
440 PROFESSIONAL SERVICES	0.00		1,250.00	0.05	1,500.00	250.00
444 OTHER CONTRACTUAL SERVICES	40.15	0.01	125.07	0.01	2,000.00	1,874.93
Account Total	12,214.36	2.94	138,074.70	5.71	288,946.00	150,871.30
Total Department	12,214.36	2.94	138,074.70	5.71	288,946.00	150,871.30

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Paved Streets</b>						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	1,933.62	0.47	14,133.26	0.58	10,000.00	-4,133.26
303 ENGINEERING FEES	13,240.00	3.19	13,240.00	0.55	15,000.00	1,760.00
400 REPAIRS & MAINTENANCE	82,910.00	19.96	133,432.53	5.52	177,268.00	43,835.47
Account Total	98,083.62	23.61	160,805.79	6.65	202,268.00	41,462.21
Total Department	98,083.62	23.61	160,805.79	6.65	202,268.00	41,462.21
<b>Ice &amp; Snow Removal</b>						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		7,993.89	0.33	13,000.00	5,006.11
121 EMPLOYER PERA CONTRIBUTIONS	0.00		599.49	0.02	975.00	375.51
122 EMPLOYER FICA CONTRIBUTIONS	0.00		474.54	0.02	806.00	331.46
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		111.07		189.00	77.93
130 EMPLOYER PAID INSURANCE	0.00		1,593.83	0.07	2,500.00	906.17
150 WORKER'S COMPENSATION	0.00		2,070.77	0.09	1,200.00	-870.77
210 OPERATING SUPPLIES	0.00		4,724.04	0.20	8,000.00	3,275.96
212 MOTOR FUELS	0.00		0.00		1,000.00	1,000.00
220 REPAIR/MAINTENANCE SUPPLIES	40.49	0.01	9,138.98	0.38	20,000.00	10,861.02
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		181.09	0.01	500.00	318.91
360 INSURANCE	0.00		226.62	0.01	300.00	73.38
400 REPAIRS & MAINTENANCE	0.00		2,504.80	0.10	8,200.00	5,695.20
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		502.14	0.02	2,500.00	1,997.86
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	40.49	0.01	30,121.26	1.25	64,220.00	34,098.74
Total Department	40.49	0.01	30,121.26	1.25	64,220.00	34,098.74
<b>Street Lighting</b>						
Street Lighting						
380 UTILITY SERVICES	4,008.36	0.96	34,650.09	1.43	70,000.00	35,349.91
Account Total	4,008.36	0.96	34,650.09	1.43	70,000.00	35,349.91
Total Department	4,008.36	0.96	34,650.09	1.43	70,000.00	35,349.91
<b>Sidewalks</b>						
Sidewalks						
303 ENGINEERING FEES	8,482.00	2.04	8,482.00	0.35	0.00	-8,482.00
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total	8,482.00	2.04	8,482.00	0.35	50,000.00	41,518.00
Total Department	8,482.00	2.04	8,482.00	0.35	50,000.00	41,518.00
<b>Waste Collection and Disposal</b>						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	891.00	0.21	7,486.04	0.31	11,500.00	4,013.96
Account Total	891.00	0.21	7,486.04	0.31	11,500.00	4,013.96
Total Department	891.00	0.21	7,486.04	0.31	11,500.00	4,013.96
<b>Emer Mgmt/Health</b>						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		245.22	0.01	2,000.00	1,754.78
360 INSURANCE	0.00		591.48	0.02	760.00	168.52
380 UTILITY SERVICES	131.26	0.03	865.22	0.04	2,000.00	1,134.78
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	46,237.42	11.13	89,532.79	3.70	7,000.00	-82,532.79

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,700.00	3,700.00
Account Total						
	46,368.68	11.16	91,234.71	3.77	17,460.00	-73,774.71
Total Department	46,368.68	11.16	91,234.71	3.77	17,460.00	-73,774.71
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	85.40	0.02	330.26	0.01	500.00	169.74
240 SMALL TOOLS/MINOR EQUIPMENT	1,255.00	0.30	1,255.00	0.05	1,000.00	-255.00
321 TELEPHONE	340.54	0.08	2,468.76	0.10	4,500.00	2,031.24
325 COMMUNICATION-OTHER	15.00		75.00		100.00	25.00
333 STAFF MEETINGS & CONFERENCES	0.00		248.56	0.01	50.00	-198.56
334 MEMBERSHIP DUES AND FEES	0.00		365.00	0.02	500.00	135.00
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		631.10	0.03	3,500.00	2,868.90
Account Total						
	1,695.94	0.41	5,373.68	0.22	10,180.00	4,806.32
Total Department	1,695.94	0.41	5,373.68	0.22	10,180.00	4,806.32
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,000.00	3,000.00
Account Total						
					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	384.68	0.09	1,309.37	0.05	9,300.00	7,990.63
103 PART-TIME EMPLOYEES	43,275.94	10.42	105,844.45	4.38	145,000.00	39,155.55
121 EMPLOYER PERA CONTRIBUTIONS	0.00		11.82		0.00	-11.82
122 EMPLOYER FICA CONTRIBUTIONS	2,707.04	0.65	6,642.82	0.27	8,990.00	2,347.18
123 EMPLOYER MEDICARE CONTRIBUTION	633.06	0.15	1,553.50	0.06	2,103.00	549.50
130 EMPLOYER PAID INSURANCE	0.00		56.19		500.00	443.81
150 WORKER'S COMPENSATION	0.00		11,648.82	0.48	9,500.00	-2,148.82
210 OPERATING SUPPLIES	747.93	0.18	13,817.59	0.57	25,000.00	11,182.41
220 REPAIR/MAINTENANCE SUPPLIES	319.06	0.08	5,074.96	0.21	14,000.00	8,925.04
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		20,000.00	20,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	911.00	0.22	911.00	0.04	1,000.00	89.00
262 COST OF CONCESSIONS	3,733.64	0.90	13,631.74	0.56	25,000.00	11,368.26
321 TELEPHONE	78.02	0.02	602.75	0.02	1,100.00	497.25
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		0.00		3,000.00	3,000.00
360 INSURANCE	0.00		2,175.81	0.09	3,000.00	824.19
370 MAINTENANCE/SUPPORT FEES	0.00		925.00	0.04	2,500.00	1,575.00
380 UTILITY SERVICES	5,832.97	1.40	14,555.07	0.60	65,000.00	50,444.93
400 REPAIRS & MAINTENANCE	15,125.00	3.64	15,125.00	0.63	4,000.00	-11,125.00
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,774.50	0.11	1,000.00	-1,774.50
Account Total						
	73,748.34	17.75	196,660.39	8.13	340,893.00	144,232.61
Total Department	73,748.34	17.75	196,660.39	8.13	340,893.00	144,232.61

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
<b>Other Recreational Facilities</b>						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	807.27	0.19	3,084.33	0.13	8,500.00	5,415.67
214 UNIFORMS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	40.49	0.01	977.58	0.04	5,500.00	4,522.42
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,399.71	0.10	2,850.00	450.29
333 STAFF MEETINGS & CONFERENCES	0.00		155.92	0.01	350.00	194.08
334 MEMBERSHIP DUES AND FEES	0.00		130.00	0.01	450.00	320.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		326.85	0.01	800.00	473.15
380 UTILITY SERVICES	1,515.33	0.36	3,832.20	0.16	9,000.00	5,167.80
400 REPAIRS & MAINTENANCE	0.00		106.85		8,500.00	8,393.15
430 OTHER SERVICE/CHARGES-MISC.	0.00		471.39	0.02	3,000.00	2,528.61
444 OTHER CONTRACTUAL SERVICES	0.00		15,000.00	0.62	21,600.00	6,600.00
Account Total						
	2,363.09	0.57	26,484.83	1.10	64,530.00	38,045.17
Total Department	2,363.09	0.57	26,484.83	1.10	64,530.00	38,045.17
<b>Park Areas</b>						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	14,645.62	3.53	124,338.38	5.14	215,000.00	90,661.62
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		2,000.00	2,000.00
103 PART-TIME EMPLOYEES	2,372.50	0.57	19,350.12	0.80	27,000.00	7,649.88
121 EMPLOYER PERA CONTRIBUTIONS	1,276.37	0.31	10,776.62	0.45	16,275.00	5,498.38
122 EMPLOYER FICA CONTRIBUTIONS	997.50	0.24	8,446.75	0.35	13,454.00	5,007.25
123 EMPLOYER MEDICARE CONTRIBUTION	233.26	0.06	1,975.57	0.08	3,538.00	1,562.43
130 EMPLOYER PAID INSURANCE	3,345.32	0.81	26,746.30	1.11	43,000.00	16,253.70
150 WORKER'S COMPENSATION	0.00		13,842.31	0.57	11,000.00	-2,842.31
210 OPERATING SUPPLIES	0.00		308.41	0.01	3,000.00	2,691.59
212 MOTOR FUELS	160.02	0.04	1,253.73	0.05	6,000.00	4,746.27
214 UNIFORMS	215.50	0.05	1,452.71	0.06	1,500.00	47.29
220 REPAIR/MAINTENANCE SUPPLIES	69.04	0.02	4,846.97	0.20	12,000.00	7,153.03
240 SMALL TOOLS/MINOR EQUIPMENT	283.86	0.07	283.86	0.01	3,000.00	2,716.14
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		10,413.06	0.43	13,500.00	3,086.94
380 UTILITY SERVICES	451.48	0.11	3,297.42	0.14	6,000.00	2,702.58
400 REPAIRS & MAINTENANCE	27.00	0.01	87.00		1,000.00	913.00
410 RENTALS	0.00		925.40	0.04	6,500.00	5,574.60
430 OTHER SERVICE/CHARGES-MISC.	10.00		1,123.22	0.05	3,000.00	1,876.78
444 OTHER CONTRACTUAL SERVICES	0.00		4,350.00	0.18	6,500.00	2,150.00
Account Total						
	24,087.47	5.80	233,817.83	9.67	395,817.00	161,999.17
Total Department	24,087.47	5.80	233,817.83	9.67	395,817.00	161,999.17

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
<b>Forestry and Nursery</b>						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		38.40		600.00	561.60
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		255.99	0.01	750.00	494.01
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		15.00		25.00	10.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	483.96	0.12	6,671.60	0.28	8,700.00	2,028.40
444 OTHER CONTRACTUAL SERVICES	0.00		197.58	0.01	14,000.00	13,802.42
Account Total						
	483.96	0.12	7,178.57	0.30	24,475.00	17,296.43
Total Department	483.96	0.12	7,178.57	0.30	24,475.00	17,296.43
<b>Historic Watertower</b>						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	49.57	0.01	456.82	0.02	2,000.00	1,543.18
Account Total						
	49.57	0.01	456.82	0.02	2,000.00	1,543.18
Total Department	49.57	0.01	456.82	0.02	2,000.00	1,543.18
<b>Dodge County Arena</b>						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		431.07	0.02	28,781.00	28,349.93
440 PROFESSIONAL SERVICES	0.00		285.00	0.01	300.00	15.00
Account Total						
			716.07	0.03	29,081.00	28,364.93
Total Department			716.07	0.03	29,081.00	28,364.93
<b>Capital</b>						
Council						
580 OTHER EQUIPMENT	0.00		0.00		22,500.00	22,500.00
Account Total						
					22,500.00	22,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total						
					10,000.00	10,000.00
Police						
550 MOTOR VEHICLES	1,920.59	0.46	15,209.89	0.63	75,948.00	60,738.11
580 OTHER EQUIPMENT	0.00		0.00		14,000.00	14,000.00
611 BOND INTEREST	260.30	0.06	2,237.23	0.09	5,030.00	2,792.77
Account Total						
	2,180.89	0.53	17,447.12	0.72	94,978.00	77,530.88
Fire						
550 MOTOR VEHICLES	0.00		0.00		69,666.00	69,666.00
611 BOND INTEREST	0.00		0.00		1,800.00	1,800.00
Account Total						
					71,466.00	71,466.00
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		74,136.00	74,136.00
550 MOTOR VEHICLES	289.62	0.07	2,296.87	0.09	3,470.00	1,173.13
580 OTHER EQUIPMENT	0.00		11,519.00	0.48	0.00	-11,519.00
611 BOND INTEREST	30.42	0.01	263.45	0.01	380.00	116.55
Account Total						
	320.04	0.08	14,079.32	0.58	127,986.00	113,906.68

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Park Areas</b>						
530 IMPR OTHER THAN BUILDINGS	0.00		26,839.00	1.11	67,500.00	40,661.00
550 MOTOR VEHICLES	418.54	0.10	3,336.08	0.14	10,165.00	6,828.92
611 BOND INTEREST	65.22	0.02	547.08	0.02	1,593.00	1,045.92
Account Total	483.76	0.12	30,722.16	1.27	79,258.00	48,535.84
Total Department	2,984.69	0.72	62,248.60	2.57	406,188.00	343,939.40
<b>Unallocated Expenses</b>						
<b>Unallocated Expenditures</b>						
360 INSURANCE	0.00		19,382.46	0.80	18,000.00	-1,382.46
430 OTHER SERVICE/CHARGES-MISC.	0.00		3,597.33	0.15	7,970.00	4,372.67
433 MMUA SAFETY PROGRAM	60.93	0.01	4,171.96	0.17	7,000.00	2,828.04
Account Total	60.93	0.01	27,151.75	1.12	32,970.00	5,818.25
Total Department	60.93	0.01	27,151.75	1.12	32,970.00	5,818.25
<b>Other Financing Uses</b>						
<b>Other Financing Uses</b>						
720 OPERATING TRANSFERS	0.00		89,000.00	3.68	89,000.00	0.00
Account Total			89,000.00	3.68	89,000.00	
Total Department			89,000.00	3.68	89,000.00	
Total Expenses	415,401.20	100.00	2,417,775.01	100.00	4,147,815.00	1,730,039.99
Net Income(Loss)	-312,173.57	-75.15	410,214.08	16.97		

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Library</b>						
3101 CURRENT AD VALOREM TAXES	0.00		180,601.50	80.02	361,203.00	-180,601.50
3362 COUNTY CONTR - SELCO	0.00		42,698.82	18.92	56,932.00	-14,233.18
3363 GRANT	0.00		975.62	0.43	0.00	975.62
3410 CHARGES FOR SERVICES	51.70	0.18	206.80	0.09	400.00	-193.20
3412 CHARGES FOR SERVICES-PRIN	71.94	0.25	492.82	0.22	400.00	92.82
3513 LIBRARY FINES	47.73	0.17	1,107.69	0.49	5,000.00	-3,892.31
3621 INTEREST EARNED	0.00		187.00	0.08	150.00	37.00
3623 CONTR/DONATION FROM PRIVA	308.27	1.08	2,198.96	0.97	1,050.00	1,148.96
3624 MISC REVENUE - REFUNDS	28.50	0.10	2,251.64	1.00	400.00	1,851.64
<b>Total Department</b>	<b>508.14</b>	<b>1.78</b>	<b>230,720.85</b>	<b>102.23</b>	<b>425,535.00</b>	<b>-194,814.15</b>
<b>Total Revenue</b>	<b>508.14</b>	<b>100.00</b>	<b>230,720.85</b>	<b>100.00</b>	<b>425,535.00</b>	<b>-194,814.15</b>
<b>Expenses</b>						
<b>Government Buildings and Library</b>						
<b>Government Buildings and Library</b>						
103 PART-TIME EMPLOYEES	608.45	2.13	6,721.64	2.98	9,974.00	3,252.36
121 EMPLOYER PERA CONTRIBUTIONS	45.64	0.16	504.12	0.22	728.00	223.88
122 EMPLOYER FICA CONTRIBUTIONS	36.43	0.13	403.91	0.18	602.00	198.09
123 EMPLOYER MEDICARE CONTRIBUTION	8.51	0.03	94.43	0.04	141.00	46.57
<b>Account Total</b>	<b>699.03</b>	<b>2.45</b>	<b>7,724.10</b>	<b>3.42</b>	<b>11,445.00</b>	<b>3,720.90</b>
<b>Total Department</b>	<b>699.03</b>	<b>2.45</b>	<b>7,724.10</b>	<b>3.42</b>	<b>11,445.00</b>	<b>3,720.90</b>
<b>Library</b>						
<b>Library</b>						
101 FULL-TIME EMPLOYEES - REGULAR	16,508.80	57.87	127,709.47	56.59	241,832.00	114,122.53
121 EMPLOYER PERA CONTRIBUTIONS	1,238.16	4.34	9,578.22	4.24	18,300.00	8,721.78
122 EMPLOYER FICA CONTRIBUTIONS	954.40	3.35	7,469.95	3.31	15,128.00	7,658.05
123 EMPLOYER MEDICARE CONTRIBUTION	223.20	0.78	1,746.92	0.77	3,583.00	1,836.08
130 EMPLOYER PAID INSURANCE	4,782.83	16.76	29,016.02	12.86	56,000.00	26,983.98
150 WORKER'S COMPENSATION	0.00		2,364.03	1.05	1,500.00	-864.03
160 LIABILITY INSURANCE	0.00		32.46	0.01	0.00	-32.46
210 OPERATING SUPPLIES	146.74	0.51	1,404.98	0.62	3,000.00	1,595.02
216 PERIODICALS	157.99	0.55	449.83	0.20	450.00	0.17
218 BOOKS	677.23	2.37	6,163.25	2.73	11,000.00	4,836.75
219 AUDIO VISUAL	223.28	0.78	1,559.88	0.69	5,800.00	4,240.12
220 REPAIR/MAINTENANCE SUPPLIES	60.83	0.21	120.68	0.05	1,000.00	879.32
222 ELECTRONIC SERVICES	0.00		1,531.10	0.68	4,500.00	2,968.90
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		85.08	0.04	100.00	14.92
304 LEGAL FEES	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	1,700.14	5.96	12,096.32	5.36	16,200.00	4,103.68
321 TELEPHONE	141.73	0.50	1,181.74	0.52	1,700.00	518.26
325 COMMUNICATION-OTHER	0.00		0.00		500.00	500.00
331 TRAVEL/MILEAGE	0.00		51.75	0.02	500.00	448.25
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		850.00	850.00
334 MEMBERSHIP DUES AND FEES	0.00		50.00	0.02	500.00	450.00

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
343 OTHER ADVERTISING	0.00		49.00	0.02	250.00	201.00
360 INSURANCE	0.00		2,493.78	1.10	3,500.00	1,006.22
370 MAINTENANCE/SUPPORT FEES	0.00		532.76	0.24	2,000.00	1,467.24
380 UTILITY SERVICES	902.65	3.16	6,230.75	2.76	9,000.00	2,769.25
400 REPAIRS & MAINTENANCE	0.00		1,538.00	0.68	6,453.00	4,915.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		518.20	0.23	2,000.00	1,481.80
433 MMUA SAFETY PROGRAM	0.00		603.00	0.27	944.00	341.00
440 PROFESSIONAL SERVICES	0.00		285.00	0.13	500.00	215.00
441 LIBRARY PROGRAMS	17.99	0.06	2,538.68	1.12	4,000.00	1,461.32
444 OTHER CONTRACTUAL SERVICES	94.50	0.33	283.50	0.13	0.00	-283.50
570 OFFICE EQUIP AND FURNISHINGS	0.00		276.39	0.12	2,000.00	1,723.61
Account Total						
	27,830.47	97.55	217,960.74	96.58	414,090.00	196,129.26
Total Department	27,830.47	97.55	217,960.74	96.58	414,090.00	196,129.26
Total Expenses	28,529.50	100.00	225,684.84	100.00	425,535.00	199,850.16
Net Income(Loss)	-28,021.36	-98.22	5,036.01	2.23		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

290 Economic Development

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
<b>Revenue</b>						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	0.00		45,266.50	62.50	90,533.00	-45,266.50
3107 ABATEMENT LEVY	0.00		115.00	0.16	0.00	115.00
3621 INTEREST EARNED	0.00		65.00	0.09	2,000.00	-1,935.00
<b>Total Department</b>			<b>45,446.50</b>	<b>62.75</b>	<b>92,533.00</b>	<b>-47,086.50</b>
<b>Total Revenue</b>	<b>0.00</b>	<b>100.00</b>	<b>45,446.50</b>	<b>100.00</b>	<b>92,533.00</b>	<b>-47,086.50</b>
<b>Expenses</b>						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	918.40	13.18	7,117.61	9.83	11,700.00	4,582.39
121 EMPLOYER PERA CONTRIBUTIONS	68.88	0.99	533.79	0.74	878.00	344.21
122 EMPLOYER FICA CONTRIBUTIONS	56.58	0.81	439.13	0.61	725.00	285.87
123 EMPLOYER MEDICARE CONTRIBUTION	13.23	0.19	102.71	0.14	170.00	67.29
130 EMPLOYER PAID INSURANCE	78.21	1.12	491.44	0.68	2,000.00	1,508.56
150 WORKER'S COMPENSATION	0.00		47.76	0.07	100.00	52.24
210 OPERATING SUPPLIES	38.65	0.55	196.54	0.27	400.00	203.46
303 ENGINEERING FEES	0.00		0.00		3,000.00	3,000.00
304 LEGAL FEES	0.00		0.00		4,000.00	4,000.00
321 TELEPHONE	22.25	0.32	153.93	0.21	500.00	346.07
325 COMMUNICATION-OTHER	15.00	0.22	191.67	0.26	200.00	8.33
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		396.00	0.55	500.00	104.00
351 LEGAL NOTICES PUBLISHING	0.00		50.70	0.07	0.00	-50.70
360 INSURANCE	0.00		291.21	0.40	360.00	68.79
414 COMMERCIAL PROGRAMS	5,757.00	82.62	7,757.00	10.71	20,000.00	12,243.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,654.43	2.28	4,500.00	2,845.57
440 PROFESSIONAL SERVICES	0.00		285.00	0.39	500.00	215.00
444 OTHER CONTRACTUAL SERVICES	0.00		32,721.00	45.18	42,500.00	9,779.00
720 OPERATING TRANSFERS	0.00		20,000.00	27.61	0.00	-20,000.00
<b>Account Total</b>	<b>6,968.20</b>	<b>100.00</b>	<b>72,429.92</b>	<b>100.00</b>	<b>92,533.00</b>	<b>20,103.08</b>
<b>Total Department</b>	<b>6,968.20</b>	<b>100.00</b>	<b>72,429.92</b>	<b>100.00</b>	<b>92,533.00</b>	<b>20,103.08</b>
<b>Total Expenses</b>	<b>6,968.20</b>	<b>100.00</b>	<b>72,429.92</b>	<b>100.00</b>	<b>92,533.00</b>	<b>20,103.08</b>
<b>Net Income (Loss)</b>	<b>-6,968.20</b>	<b>-100.00</b>	<b>-26,983.42</b>	<b>-37.25</b>		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Distribution</b>						
3611 SPECIAL ASSESSMTS - PRINC	0.00		30,441.95	5.51	0.00	30,441.95
3612 SPECIAL ASSESSMT-PENALTY/	0.00		2,290.80	0.41	0.00	2,290.80
3621 INTEREST EARNED	903.26	2.88	4,930.23	0.89	5,000.00	-69.77
3622 RENTS AND ROYALTIES	1,083.67	3.45	8,574.65	1.55	12,625.00	-4,050.35
3624 MISC REVENUE - REFUNDS	0.00		1,421.41	0.26	500.00	921.41
3626 MONEY MARKET INTEREST	0.00		3.00		0.00	3.00
3710 WATER SALES - CUSTOMERS	75,596.06	240.70	582,054.85	105.30	788,400.00	-206,345.15
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	7,200.00	22.92	44,580.00	8.07	0.00	44,580.00
3718 METER SALES	2,350.00	7.48	12,150.00	2.20	6,000.00	6,150.00
3746 PENALTIES	605.89	1.93	3,548.81	0.64	7,000.00	-3,451.19
<b>Total Department</b>	<b>87,738.88</b>	<b>279.36</b>	<b>689,995.70</b>	<b>124.83</b>	<b>819,625.00</b>	<b>-129,629.30</b>
<b>Total Revenue</b>	<b>87,738.88</b>	<b>100.00</b>	<b>689,995.70</b>	<b>100.00</b>	<b>819,625.00</b>	<b>-129,629.30</b>
<b>Expenses</b>						
<b>Debt Service</b>						
<b>Debt Service</b>						
601 BOND PRINCIPAL	0.00		245,138.38	44.35	254,732.00	9,593.62
611 BOND INTEREST	104.31	0.33	38,918.71	7.04	39,782.00	863.29
620 PAYING AGENT FEES	0.00		841.50	0.15	0.00	-841.50
<b>Account Total</b>	<b>104.31</b>	<b>0.33</b>	<b>284,898.59</b>	<b>51.54</b>	<b>294,514.00</b>	<b>9,615.41</b>
<b>Total Department</b>	<b>104.31</b>	<b>0.33</b>	<b>284,898.59</b>	<b>51.54</b>	<b>294,514.00</b>	<b>9,615.41</b>
<b>Power and Pumping</b>						
<b>Power &amp; Pumping</b>						
380 UTILITY SERVICES	3,446.71	10.97	23,649.96	4.28	50,000.00	26,350.04
<b>Account Total</b>	<b>3,446.71</b>	<b>10.97</b>	<b>23,649.96</b>	<b>4.28</b>	<b>50,000.00</b>	<b>26,350.04</b>
<b>Total Department</b>	<b>3,446.71</b>	<b>10.97</b>	<b>23,649.96</b>	<b>4.28</b>	<b>50,000.00</b>	<b>26,350.04</b>
<b>Distribution</b>						
<b>Distribution</b>						
101 FULL-TIME EMPLOYEES - REGULAR	7,204.19	22.94	61,099.79	11.05	89,000.00	27,900.21
102 FULL-TIME EMPLOYEES - OVERTIME	29.54	0.09	2,566.90	0.46	5,000.00	2,433.10
121 EMPLOYER PERA CONTRIBUTIONS	542.55	1.73	4,774.76	0.86	7,050.00	2,275.24
122 EMPLOYER FICA CONTRIBUTIONS	424.20	1.35	3,752.03	0.68	5,828.00	2,075.97
123 EMPLOYER MEDICARE CONTRIBUTION	99.21	0.32	877.42	0.16	1,363.00	485.58
130 EMPLOYER PAID INSURANCE	1,770.40	5.64	14,289.24	2.59	12,700.00	-1,589.24
150 WORKER'S COMPENSATION	0.00		3,978.88	0.72	4,000.00	21.12
160 LIABILITY INSURANCE	0.00		32.46	0.01	40.00	7.54
210 OPERATING SUPPLIES	5,231.70	16.66	31,063.83	5.62	50,000.00	18,936.17
212 MOTOR FUELS	151.93	0.48	1,207.16	0.22	1,200.00	-7.16
214 UNIFORMS	58.75	0.19	64.35	0.01	420.00	355.65
220 REPAIR/MAINTENANCE SUPPLIES	440.91	1.40	5,077.70	0.92	62,100.00	57,022.30
240 SMALL TOOLS/MINOR EQUIPMENT	602.16	1.92	892.62	0.16	5,000.00	4,107.38
260 METERS	2,695.04	8.58	12,541.67	2.27	10,000.00	-2,541.67
360 INSURANCE	0.00		4,558.77	0.82	6,000.00	1,441.23

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

601 Water Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
400 REPAIRS & MAINTENANCE	55.00	0.18	18,446.40	3.34	85,000.00	66,553.60
410 RENTALS	0.00		30.15	0.01	2,600.00	2,569.85
430 OTHER SERVICE/CHARGES-MISC.	294.35	0.94	1,671.89	0.30	3,600.00	1,928.11
433 MMUA SAFETY PROGRAM	43.43	0.14	2,529.51	0.46	4,800.00	2,270.49
440 PROFESSIONAL SERVICES	105.00	0.33	1,135.00	0.21	2,500.00	1,365.00
444 OTHER CONTRACTUAL SERVICES	30.14	0.10	115.05	0.02	0.00	-115.05
Account Total						
	19,778.50	62.98	170,705.58	30.88	358,201.00	187,495.42
Total Department	19,778.50	62.98	170,705.58	30.88	358,201.00	187,495.42
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	4,979.31	15.85	41,796.95	7.56	76,500.00	34,703.05
102 FULL-TIME EMPLOYEES - OVERTIME	57.85	0.18	308.77	0.06	0.00	-308.77
121 EMPLOYER PERA CONTRIBUTIONS	377.78	1.20	3,097.79	0.56	5,738.00	2,640.21
122 EMPLOYER FICA CONTRIBUTIONS	292.36	0.93	2,450.60	0.44	4,743.00	2,292.40
123 EMPLOYER MEDICARE CONTRIBUTION	68.37	0.22	573.13	0.10	1,109.00	535.87
130 EMPLOYER PAID INSURANCE	976.14	3.11	7,531.18	1.36	13,000.00	5,468.82
210 OPERATING SUPPLIES	57.17	0.18	443.38	0.08	800.00	356.62
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,129.00	0.75	4,406.00	277.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		0.00		750.00	750.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	166.21	0.53	1,218.62	0.22	2,400.00	1,181.38
325 COMMUNICATION-OTHER	361.79	1.15	2,911.27	0.53	5,000.00	2,088.73
333 STAFF MEETINGS & CONFERENCES	0.00		1,225.49	0.22	1,500.00	274.51
334 MEMBERSHIP DUES AND FEES	0.00		229.00	0.04	500.00	271.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	240.64	0.77	2,474.30	0.45	2,725.00	250.70
430 OTHER SERVICE/CHARGES-MISC.	14.60	0.05	32.10	0.01	200.00	167.90
438 CREDIT CARD FEES	485.05	1.54	3,498.67	0.63	4,100.00	601.33
440 PROFESSIONAL SERVICES	0.00		1,570.00	0.28	1,800.00	230.00
Account Total						
	8,077.27	25.72	73,490.25	13.30	132,671.00	59,180.75
Total Department	8,077.27	25.72	73,490.25	13.30	132,671.00	59,180.75
Total Expenses	31,406.79	100.00	552,744.38	100.00	835,386.00	282,641.62
Net Income(Loss)	56,332.09	179.36	137,251.32	24.83		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
<b>Revenue</b>						
<b>Sewage Distribution</b>						
3612 SPECIAL ASSESSMT-PENALTY/	0.00		181.98	0.01	0.00	181.98
3621 INTEREST EARNED	827.77	1.18	18,801.84	1.16	6,000.00	12,801.84
3624 MISC REVENUE - REFUNDS	0.00		65.30		0.00	65.30
3626 MONEY MARKET INTEREST	0.00		3.00		0.00	3.00
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	164,076.41	234.80	1,299,095.57	80.49	1,836,000.00	-536,904.43
3725 SEWER CONNECTION FEES	9,800.00	14.02	51,480.00	3.19	20,000.00	31,480.00
3746 PENALTIES	1,386.94	1.98	8,393.91	0.52	18,000.00	-9,606.09
3922 OTHER MISC-GOVT	0.00		48,480.00	3.00	132,500.00	-84,020.00
<b>Total Department</b>	<b>176,091.12</b>	<b>251.99</b>	<b>1,426,501.60</b>	<b>88.39</b>	<b>2,020,500.00</b>	<b>-593,998.40</b>
<b>Total Revenue</b>	<b>176,091.12</b>	<b>100.00</b>	<b>1,426,501.60</b>	<b>100.00</b>	<b>2,020,500.00</b>	<b>-593,998.40</b>
<b>Expenses</b>						
<b>Debt Service</b>						
<b>Debt Service</b>						
601 BOND PRINCIPAL	0.00		792,384.33	49.10	796,880.00	4,495.67
611 BOND INTEREST	104.30	0.15	97,029.40	6.01	97,232.00	202.60
620 PAYING AGENT FEES	0.00		346.50	0.02	0.00	-346.50
<b>Account Total</b>	<b>104.30</b>	<b>0.15</b>	<b>889,760.23</b>	<b>55.13</b>	<b>894,112.00</b>	<b>4,351.77</b>
<b>Total Department</b>	<b>104.30</b>	<b>0.15</b>	<b>889,760.23</b>	<b>55.13</b>	<b>894,112.00</b>	<b>4,351.77</b>
<b>Sewer Plant</b>						
<b>Sewer Plant</b>						
101 FULL-TIME EMPLOYEES - REGULAR	14,841.48	21.24	126,090.91	7.81	179,100.00	53,009.09
102 FULL-TIME EMPLOYEES - OVERTIME	76.79	0.11	6,528.14	0.40	10,000.00	3,471.86
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,118.90	1.60	9,946.73	0.62	14,183.00	4,236.27
122 EMPLOYER FICA CONTRIBUTIONS	875.77	1.25	7,826.77	0.48	12,433.00	4,606.23
123 EMPLOYER MEDICARE CONTRIBUTION	204.81	0.29	1,830.46	0.11	2,908.00	1,077.54
130 EMPLOYER PAID INSURANCE	3,735.03	5.34	30,127.67	1.87	23,550.00	-6,577.67
150 WORKER'S COMPENSATION	0.00		8,623.69	0.53	8,500.00	-123.69
160 LIABILITY INSURANCE	0.00		0.00		35.00	35.00
210 OPERATING SUPPLIES	142.02	0.20	4,446.60	0.28	35,000.00	30,553.40
211 CHEMICALS	0.00		17,283.89	1.07	60,000.00	42,716.11
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		14.54		910.00	895.46
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	196.68	0.28	1,331.60	0.08	16,000.00	14,668.40
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	1,297.93	1.86	2,398.51	0.15	5,000.00	2,601.49
301 AUDITING/ACCOUNTING	0.00		3,578.00	0.22	3,818.00	240.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		172.99	0.01	400.00	227.01
321 TELEPHONE	201.42	0.29	1,180.98	0.07	2,400.00	1,219.02
333 STAFF MEETINGS & CONFERENCES	0.00		443.42	0.03	2,200.00	1,756.58

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
334 MEMBERSHIP DUES AND FEES	0.00		20.00		130.00	110.00
360 INSURANCE	0.00		6,658.53	0.41	8,500.00	1,841.47
370 MAINTENANCE/SUPPORT FEES	0.00		1,379.69	0.09	1,365.00	-14.69
380 UTILITY SERVICES	392.33	0.56	21,548.74	1.34	65,000.00	43,451.26
381 PURCHASED POWER	7,102.44	10.16	43,309.78	2.68	122,000.00	78,690.22
400 REPAIRS & MAINTENANCE	4,129.90	5.91	14,444.23	0.89	50,000.00	35,555.77
430 OTHER SERVICE/CHARGES-MISC.	152.86	0.22	7,034.22	0.44	3,200.00	-3,834.22
433 MMUA SAFETY PROGRAM	0.00		2,110.50	0.13	4,130.00	2,019.50
440 PROFESSIONAL SERVICES	2,827.37	4.05	23,766.96	1.47	50,000.00	26,233.04
Account Total						
	37,295.73	53.37	342,097.55	21.20	754,232.00	412,134.45
Total Department	37,295.73	53.37	342,097.55	21.20	754,232.00	412,134.45
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	3,772.29	5.40	32,013.50	1.98	48,000.00	15,986.50
102 FULL-TIME EMPLOYEES - OVERTIME	11.81	0.02	988.25	0.06	5,000.00	4,011.75
121 EMPLOYER PERA CONTRIBUTIONS	283.77	0.41	2,475.23	0.15	3,975.00	1,499.77
122 EMPLOYER FICA CONTRIBUTIONS	221.70	0.32	1,942.16	0.12	3,286.00	1,343.84
123 EMPLOYER MEDICARE CONTRIBUTION	51.83	0.07	454.23	0.03	769.00	314.77
130 EMPLOYER PAID INSURANCE	906.82	1.30	7,330.51	0.45	7,500.00	169.49
150 WORKER'S COMPENSATION	0.00		2,783.73	0.17	3,000.00	216.27
160 LIABILITY INSURANCE	0.00		32.46		40.00	7.54
210 OPERATING SUPPLIES	285.40	0.41	7,933.46	0.49	11,000.00	3,066.54
212 MOTOR FUELS	151.94	0.22	1,704.02	0.11	6,400.00	4,695.98
214 UNIFORMS	58.75	0.08	203.69	0.01	210.00	6.31
220 REPAIR/MAINTENANCE SUPPLIES	40.49	0.06	573.67	0.04	2,000.00	1,426.33
240 SMALL TOOLS/MINOR EQUIPMENT	253.00	0.36	998.12	0.06	1,500.00	501.88
260 METERS	2,695.03	3.86	12,541.67	0.78	10,000.00	-2,541.67
303 ENGINEERING FEES	15,715.36	22.49	91,924.87	5.70	500.00	-91,424.87
360 INSURANCE	0.00		10,904.79	0.68	13,000.00	2,095.21
380 UTILITY SERVICES	88.07	0.13	2,260.70	0.14	3,500.00	1,239.30
400 REPAIRS & MAINTENANCE	159.33	0.23	4,480.05	0.28	65,000.00	60,519.95
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	617.50	0.88	1,119.89	0.07	3,000.00	1,880.11
433 MMUA SAFETY PROGRAM	43.43	0.06	494.01	0.03	590.00	95.99
440 PROFESSIONAL SERVICES	0.00		140,983.60	8.74	550,000.00	409,016.40
444 OTHER CONTRACTUAL SERVICES	30.14	0.04	115.05	0.01	200,000.00	199,884.95
Account Total						
	25,386.66	36.33	324,257.66	20.09	938,370.00	614,112.34
Total Department	25,386.66	36.33	324,257.66	20.09	938,370.00	614,112.34
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	4,267.92	6.11	35,056.20	2.17	61,000.00	25,943.80
102 FULL-TIME EMPLOYEES - OVERTIME	38.57	0.06	212.85	0.01	1,000.00	787.15
121 EMPLOYER PERA CONTRIBUTIONS	323.00	0.46	2,645.10	0.16	4,650.00	2,004.90
122 EMPLOYER FICA CONTRIBUTIONS	251.26	0.36	2,060.43	0.13	3,844.00	1,783.57
123 EMPLOYER MEDICARE CONTRIBUTION	58.74	0.08	481.90	0.03	899.00	417.10
130 EMPLOYER PAID INSURANCE	791.23	1.13	6,065.86	0.38	9,600.00	3,534.14
150 WORKER'S COMPENSATION	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	121.57	0.17	622.88	0.04	1,500.00	877.12
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
301 AUDITING/ACCOUNTING	0.00		551.00	0.03	585.00	34.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	144.52	0.21	1,444.42	0.09	2,956.00	1,511.58
325 COMMUNICATION-OTHER	361.79	0.52	2,880.22	0.18	5,000.00	2,119.78
333 STAFF MEETINGS & CONFERENCES	0.00		150.00	0.01	500.00	350.00
334 MEMBERSHIP DUES AND FEES	0.00		75.00		20.00	-55.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	240.64	0.34	1,094.61	0.07	1,750.00	655.39
430 OTHER SERVICE/CHARGES-MISC.	9.59	0.01	-62.91		50.00	112.91
438 CREDIT CARD FEES	485.05	0.69	3,498.67	0.22	4,100.00	601.33
440 PROFESSIONAL SERVICES	0.00		1,071.25	0.07	400.00	-671.25
Account Total						
	7,093.88	10.15	57,847.48	3.58	99,319.00	41,471.52
Total Department	7,093.88	10.15	57,847.48	3.58	99,319.00	41,471.52
Total Expenses	69,880.57	100.00	1,613,962.92	100.00	2,686,033.00	1,072,070.08
Net Income (Loss)	106,210.55	151.99	-187,461.32	-11.61		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Transmission/Distribution</b>						
3483 Program-Other	42.50	0.01	42.50		0.00	42.50
3612 SPECIAL ASSESSMT-PENALTY/	0.00		338.14	0.02	0.00	338.14
3621 INTEREST EARNED	3,299.70	0.85	42,003.45	1.95	10,000.00	32,003.45
3622 RENTS AND ROYALTIES	0.00		3,352.72	0.16	3,000.00	352.72
3624 MISC REVENUE - REFUNDS	24,722.72	6.35	216,056.53	10.03	1,000.00	215,056.53
3626 MONEY MARKET INTEREST	0.51		9.38		0.00	9.38
3735 ELECTRIC ASSESSMENT	880.00	0.23	4,318.50	0.20	4,400.00	-81.50
3740 ELECTRIC SALES-RES/COMM	401,097.46	103.04	2,567,141.19	119.19	3,980,836.00	-1,413,694.81
3742 ELECTRIC SALES-DEMAND	42,613.10	10.95	303,834.52	14.11	496,789.00	-192,954.48
3745 CONNECTION/RECONNECTION F	400.00	0.10	2,250.00	0.10	4,800.00	-2,550.00
3746 PENALTIES	3,693.67	0.95	16,881.76	0.78	40,000.00	-23,118.24
3747 ELECTRIC METER HOOKUP FEE	260.00	0.07	1,455.00	0.07	0.00	1,455.00
3748 Recapture Written Off	338.55	0.09	338.55	0.02	0.00	338.55
3749 CIP Chg	12,111.35	3.11	76,335.37	3.54	111,463.00	-35,127.63
<b>Total Department</b>	<b>489,459.56</b>	<b>125.73</b>	<b>3,234,357.61</b>	<b>150.17</b>	<b>4,652,288.00</b>	<b>-1,417,930.39</b>
<b>Total Revenue</b>	<b>489,459.56</b>	<b>100.00</b>	<b>3,234,357.61</b>	<b>100.00</b>	<b>4,652,288.00</b>	<b>-1,417,930.39</b>
<b>Expenses</b>						
<b>Government Buildings and Library</b>						
<b>Government Buildings and Library</b>						
103 PART-TIME EMPLOYEES	374.42	0.10	2,225.00	0.10	2,950.00	725.00
121 EMPLOYER PERA CONTRIBUTIONS	28.08	0.01	166.89	0.01	221.00	54.11
122 EMPLOYER FICA CONTRIBUTIONS	22.42	0.01	133.66	0.01	183.00	49.34
123 EMPLOYER MEDICARE CONTRIBUTION	5.24		31.25		43.00	11.75
<b>Account Total</b>	<b>430.16</b>	<b>0.11</b>	<b>2,556.80</b>	<b>0.12</b>	<b>3,397.00</b>	<b>840.20</b>
<b>Total Department</b>	<b>430.16</b>	<b>0.11</b>	<b>2,556.80</b>	<b>0.12</b>	<b>3,397.00</b>	<b>840.20</b>
<b>Debt Service</b>						
<b>Debt Service</b>						
601 BOND PRINCIPAL	0.00		45,190.84	2.10	55,356.00	10,165.16
611 BOND INTEREST	392.47	0.10	7,137.50	0.33	7,856.00	718.50
620 PAYING AGENT FEES	0.00		99.00		0.00	-99.00
<b>Account Total</b>	<b>392.47</b>	<b>0.10</b>	<b>52,427.34</b>	<b>2.43</b>	<b>63,212.00</b>	<b>10,784.66</b>
<b>Total Department</b>	<b>392.47</b>	<b>0.10</b>	<b>52,427.34</b>	<b>2.43</b>	<b>63,212.00</b>	<b>10,784.66</b>
<b>Power Supply</b>						
<b>Power Supply</b>						
381 PURCHASED POWER	284,219.22	73.01	1,378,853.04	64.02	2,794,000.00	1,415,146.96
<b>Account Total</b>	<b>284,219.22</b>	<b>73.01</b>	<b>1,378,853.04</b>	<b>64.02</b>	<b>2,794,000.00</b>	<b>1,415,146.96</b>
<b>Total Department</b>	<b>284,219.22</b>	<b>73.01</b>	<b>1,378,853.04</b>	<b>64.02</b>	<b>2,794,000.00</b>	<b>1,415,146.96</b>
<b>Transmission/Distribution</b>						

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Transmission/Distribution</b>						
101 FULL-TIME EMPLOYEES - REGULAR	20,590.21	5.29	208,789.07	9.69	344,000.00	135,210.93
102 FULL-TIME EMPLOYEES - OVERTIME	72.56	0.02	2,339.83	0.11	13,100.00	10,760.17
121 EMPLOYER PERA CONTRIBUTIONS	1,549.71	0.40	15,834.66	0.74	26,783.00	10,948.34
122 EMPLOYER FICA CONTRIBUTIONS	1,234.49	0.32	12,616.28	0.59	22,140.00	9,523.72
123 EMPLOYER MEDICARE CONTRIBUTION	288.70	0.07	2,950.48	0.14	5,178.00	2,227.52
130 EMPLOYER PAID INSURANCE	3,870.71	0.99	38,264.69	1.78	31,000.00	-7,264.69
150 WORKER'S COMPENSATION	0.00		11,163.31	0.52	12,560.00	1,396.69
210 OPERATING SUPPLIES	290.12	0.07	1,374.28	0.06	10,000.00	8,625.72
212 MOTOR FUELS	233.45	0.06	2,175.41	0.10	5,500.00	3,324.59
214 UNIFORMS	89.51	0.02	1,062.44	0.05	2,400.00	1,337.56
220 REPAIR/MAINTENANCE SUPPLIES	24,971.46	6.41	64,921.36	3.01	100,000.00	35,078.64
240 SMALL TOOLS/MINOR EQUIPMENT	3,220.00	0.83	4,381.13	0.20	4,000.00	-381.13
260 METERS	0.00		0.00		10,000.00	10,000.00
270 TRANSFORMERS	5,868.04	1.51	5,868.04	0.27	25,000.00	19,131.96
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		5,851.71	0.27	8,000.00	2,148.29
380 UTILITY SERVICES	473.96	0.12	7,375.25	0.34	13,500.00	6,124.75
400 REPAIRS & MAINTENANCE	1,800.87	0.46	17,147.78	0.80	5,000.00	-12,147.78
410 RENTALS	0.00		335.90	0.02	500.00	164.10
430 OTHER SERVICE/CHARGES-MISC.	307.00	0.08	2,686.77	0.12	3,600.00	913.23
433 MMUA SAFETY PROGRAM	25.92	0.01	2,512.00	0.12	4,720.00	2,208.00
437 LOCATES	157.95	0.04	2,211.15	0.10	3,000.00	788.85
444 OTHER CONTRACTUAL SERVICES	7,777.25	2.00	37,538.37	1.74	55,000.00	17,461.63
Account Total	72,821.91	18.71	447,399.91	20.77	710,231.00	262,831.09
Total Department	72,821.91	18.71	447,399.91	20.77	710,231.00	262,831.09
<b>Customer Account/Meter Reader</b>						
<b>Customer Account/Mtr Reader</b>						
613 Customer Interest	0.00		-0.27		800.00	800.27
Account Total			-0.27		800.00	800.27
Total Department			-0.27		800.00	800.27
<b>Administration &amp; General</b>						
<b>Administration &amp; General</b>						
101 FULL-TIME EMPLOYEES - REGULAR	10,213.04	2.62	84,170.22	3.91	147,000.00	62,829.78
102 FULL-TIME EMPLOYEES - OVERTIME	96.42	0.02	524.90	0.02	2,000.00	1,475.10
121 EMPLOYER PERA CONTRIBUTIONS	773.25	0.20	6,292.01	0.29	11,175.00	4,882.99
122 EMPLOYER FICA CONTRIBUTIONS	603.09	0.15	4,962.70	0.23	9,238.00	4,275.30
123 EMPLOYER MEDICARE CONTRIBUTION	141.02	0.04	1,160.61	0.05	2,161.00	1,000.39
130 EMPLOYER PAID INSURANCE	1,863.94	0.48	14,200.72	0.66	25,700.00	11,499.28
150 WORKER'S COMPENSATION	0.00		0.00		840.00	840.00
160 LIABILITY INSURANCE	0.00		32.46		40.00	7.54
210 OPERATING SUPPLIES	221.24	0.06	873.95	0.04	2,750.00	1,876.05
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,129.00	0.19	4,406.00	277.00
304 LEGAL FEES	730.00	0.19	4,507.75	0.21	5,000.00	492.25
309 EDP, SOFTWARE & DESIGN	1,650.35	0.42	1,650.35	0.08	1,000.00	-650.35
321 TELEPHONE	641.25	0.16	4,753.30	0.22	10,000.00	5,246.70
325 COMMUNICATION-OTHER	783.59	0.20	5,943.84	0.28	10,500.00	4,556.16

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
332 ADMINISTRATOR MEETINGS &	0.00		478.86	0.02	0.00	-478.86
333 STAFF MEETINGS & CONFERENCES	0.00		3,692.68	0.17	3,500.00	-192.68
334 MEMBERSHIP DUES AND FEES	1,500.00	0.39	16,694.00	0.78	40,000.00	23,306.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	486.22	0.12	4,364.50	0.20	4,000.00	-364.50
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	8,465.98	2.17	33,186.22	1.54	95,244.00	62,057.78
430 OTHER SERVICE/CHARGES-MISC.	2,180.97	0.56	11,501.20	0.53	135,000.00	123,498.80
438 CREDIT CARD FEES	1,065.11	0.27	7,724.39	0.36	8,200.00	475.61
440 PROFESSIONAL SERVICES	0.00		1,665.00	0.08	7,500.00	5,835.00
Account Total						
	31,415.47	8.07	212,508.66	9.87	526,454.00	313,945.34
Total Department	31,415.47	8.07	212,508.66	9.87	526,454.00	313,945.34
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		100,000.00	100,000.00
Account Total						
					100,000.00	100,000.00
Total Department					100,000.00	100,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		60,000.00	2.79	70,000.00	10,000.00
Account Total						
			60,000.00	2.79	70,000.00	10,000.00
Total Department			60,000.00	2.79	70,000.00	10,000.00
Total Expenses	389,279.23	100.00	2,153,745.48	100.00	4,268,094.00	2,114,348.52
Net Income(Loss)	100,180.33	25.73	1,080,612.13	50.17		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

605 Storm Water

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
<b>Revenue</b>						
<b>Storm Public Works</b>						
3621 INTEREST EARNED	0.00		5,037.80	2.42	3,000.00	2,037.80
3626 MONEY MARKET INTEREST	0.00		6.83		0.00	6.83
3730 STORM USER CHARGE	37,802.56	614.92	304,186.24	146.15	436,600.00	-132,413.76
3746 PENALTIES	291.57	4.74	1,828.48	0.88	2,200.00	-371.52
<b>Total Department</b>	<b>38,094.13</b>	<b>619.66</b>	<b>311,059.35</b>	<b>149.46</b>	<b>441,800.00</b>	<b>-130,740.65</b>
<b>Total Revenue</b>	<b>38,094.13</b>	<b>100.00</b>	<b>311,059.35</b>	<b>100.00</b>	<b>441,800.00</b>	<b>-130,740.65</b>
<b>Expenses</b>						
<b>Debt Service</b>						
<b>Debt Service</b>						
601 BOND PRINCIPAL	0.00		115,261.07	55.38	115,261.00	-0.07
611 BOND INTEREST	0.00		28,194.19	13.55	28,193.00	-1.19
620 PAYING AGENT FEES	0.00		346.50	0.17	0.00	-346.50
<b>Account Total</b>			<b>143,801.76</b>	<b>69.09</b>	<b>143,454.00</b>	<b>-347.76</b>
<b>Total Department</b>			<b>143,801.76</b>	<b>69.09</b>	<b>143,454.00</b>	<b>-347.76</b>
<b>Storm Public Works</b>						
<b>Storm Public Works</b>						
101 FULL-TIME EMPLOYEES - REGULAR	1,779.55	28.95	17,020.73	8.18	40,675.00	23,654.27
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
121 EMPLOYER PERA CONTRIBUTIONS	133.44	2.17	1,276.43	0.61	2,715.00	1,438.57
122 EMPLOYER FICA CONTRIBUTIONS	101.87	1.66	988.93	0.48	2,430.00	1,441.07
123 EMPLOYER MEDICARE CONTRIBUTION	23.80	0.39	231.28	0.11	525.00	293.72
130 EMPLOYER PAID INSURANCE	685.98	11.16	5,447.49	2.62	9,900.00	4,452.51
210 OPERATING SUPPLIES	307.10	5.00	1,810.31	0.87	7,000.00	5,189.69
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	70.49	1.15	671.28	0.32	20,500.00	19,828.72
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		86.69	0.04	500.00	413.31
303 ENGINEERING FEES	0.00		0.00		162,000.00	162,000.00
304 LEGAL FEES	0.00		43.50	0.02	0.00	-43.50
325 COMMUNICATION-OTHER	356.79	5.80	2,855.21	1.37	5,000.00	2,144.79
331 TRAVEL/MILEAGE	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		585.84	0.28	800.00	214.16
370 MAINTENANCE/SUPPORT FEES	240.64	3.91	1,167.67	0.56	1,700.00	532.33
400 REPAIRS & MAINTENANCE	0.00		5,391.00	2.59	35,000.00	29,609.00
410 RENTALS	0.00		7.73		0.00	-7.73
430 OTHER SERVICE/CHARGES-MISC.	0.00		11.76	0.01	75.00	63.24
433 MMUA SAFETY PROGRAM	25.93	0.42	2,512.02	1.21	4,750.00	2,237.98
440 PROFESSIONAL SERVICES	0.00		0.00		5,000.00	5,000.00
444 OTHER CONTRACTUAL SERVICES	30.14	0.49	90.42	0.04	0.00	-90.42
<b>Account Total</b>			<b>3,755.73</b>	<b>61.09</b>	<b>301,950.00</b>	<b>261,751.71</b>
<b>Total Department</b>	<b>3,755.73</b>	<b>61.09</b>	<b>40,198.29</b>	<b>19.31</b>	<b>301,950.00</b>	<b>261,751.71</b>

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,440.00	23.42	11,659.38	5.60	19,500.00	7,840.62
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		3.83		0.00	-3.83
121 EMPLOYER PERA CONTRIBUTIONS	108.02	1.76	874.63	0.42	1,463.00	588.37
122 EMPLOYER FICA CONTRIBUTIONS	85.00	1.38	688.88	0.33	1,209.00	520.12
123 EMPLOYER MEDICARE CONTRIBUTION	19.88	0.32	161.08	0.08	283.00	121.92
130 EMPLOYER PAID INSURANCE	236.27	3.84	1,775.55	0.85	3,000.00	1,224.45
150 WORKER'S COMPENSATION	0.00		2,489.97	1.20	4,000.00	1,510.03
210 OPERATING SUPPLIES	10.14	0.16	72.10	0.03	700.00	627.90
301 AUDITING/ACCOUNTING	0.00		918.00	0.44	980.00	62.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		217.50	0.10	0.00	-217.50
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		139.20	0.07	450.00	310.80
430 OTHER SERVICE/CHARGES-MISC.	7.50	0.12	60.00	0.03	200.00	140.00
438 CREDIT CARD FEES	485.05	7.89	3,498.67	1.68	4,100.00	601.33
440 PROFESSIONAL SERVICES	0.00		1,570.00	0.75	725.00	-845.00
Account Total	2,391.86	38.91	24,128.79	11.59	41,910.00	17,781.21
Total Department	2,391.86	38.91	24,128.79	11.59	41,910.00	17,781.21
Total Expenses	6,147.59	100.00	208,128.84	100.00	487,314.00	279,185.16
Net Income(Loss)	31,946.54	519.66	102,930.51	49.46		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

606 ICE ARENA

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Ice Arena</b>						
3450 SCHOOL/YOUTH ICE RENTAL	13,690.00	67.15	82,206.00	44.34	200,000.00	-117,794.00
3451 LEAGUE HOCKEY	29,704.40	145.70	48,953.44	26.40	54,000.00	-5,046.56
3452 PUBLIC SKATE	0.00		911.31	0.49	2,500.00	-1,588.69
3453 OPEN HOCKEY/ ICE TIME	0.00		707.79	0.38	5,000.00	-4,292.21
3454 LEASED SIGN REVENUE	0.00		0.00		1,500.00	-1,500.00
3455 CONCESSION/RENTS	0.00		2,820.00	1.52	2,516.00	304.00
3456 POP/GUMBALL SALES	0.00		617.65	0.33	3,000.00	-2,382.35
3457 SKATE RENTS/SHARPENING	0.00		73.11	0.04	1,000.00	-926.89
3458 PRO SHOP SALES	0.00		17.00	0.01	200.00	-183.00
3624 MISC REVENUE - REFUNDS	0.00		-0.23		0.00	-0.23
3922 OTHER MISC-GOVT	0.00		12,500.00	6.74	0.00	12,500.00
<b>Total Department</b>	<b>43,394.40</b>	<b>212.85</b>	<b>148,806.07</b>	<b>80.26</b>	<b>269,716.00</b>	<b>-120,909.93</b>
<b>Total Revenue</b>	<b>43,394.40</b>	<b>100.00</b>	<b>148,806.07</b>	<b>100.00</b>	<b>269,716.00</b>	<b>-120,909.93</b>
<b>Expenses</b>						
<b>Ice Arena</b>						
101 FULL-TIME EMPLOYEES - REGULAR	7,603.20	37.29	64,560.81	34.82	95,300.00	30,739.19
103 PART-TIME EMPLOYEES	3,171.02	15.55	18,385.24	9.92	48,000.00	29,614.76
121 EMPLOYER PERA CONTRIBUTIONS	536.74	2.63	5,128.90	2.77	9,000.00	3,871.10
122 EMPLOYER FICA CONTRIBUTIONS	643.09	3.15	4,943.24	2.67	8,885.00	3,941.76
123 EMPLOYER MEDICARE CONTRIBUTION	150.40	0.74	1,156.06	0.62	1,383.00	226.94
130 EMPLOYER PAID INSURANCE	1,682.45	8.25	13,651.84	7.36	23,000.00	9,348.16
150 WORKER'S COMPENSATION	0.00		4,860.95	2.62	4,800.00	-60.95
210 OPERATING SUPPLIES	26.04	0.13	2,076.62	1.12	4,000.00	1,923.38
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	182.24	0.89	3,471.21	1.87	7,500.00	4,028.79
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		208.90	0.11	1,000.00	791.10
261 MERCH FOR RESALE-TAX	0.00		143.10	0.08	2,000.00	1,856.90
301 AUDITING/ACCOUNTING	0.00		860.00	0.46	900.00	40.00
309 EDP, SOFTWARE & DESIGN	0.00		91.00	0.05	0.00	-91.00
321 TELEPHONE	167.46	0.82	1,609.07	0.87	3,500.00	1,890.93
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		315.00	0.17	400.00	85.00
343 OTHER ADVERTISING	14.05	0.07	112.40	0.06	200.00	87.60
370 MAINTENANCE/SUPPORT FEES	0.00		914.32	0.49	1,800.00	885.68
380 UTILITY SERVICES	5,776.82	28.33	34,564.36	18.64	76,000.00	41,435.64
400 REPAIRS & MAINTENANCE	330.00	1.62	26,877.62	14.50	22,500.00	-4,377.62
430 OTHER SERVICE/CHARGES-MISC.	104.14	0.51	861.38	0.46	2,000.00	1,138.62
433 MMUA SAFETY PROGRAM	0.00		603.00	0.33	1,010.00	407.00
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		10,000.00	10,000.00
<b>Account Total</b>	<b>20,387.65</b>	<b>100.00</b>	<b>185,395.02</b>	<b>100.00</b>	<b>325,278.00</b>	<b>139,882.98</b>
<b>Total Department</b>	<b>20,387.65</b>	<b>100.00</b>	<b>185,395.02</b>	<b>100.00</b>	<b>325,278.00</b>	<b>139,882.98</b>

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CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

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606 ICE ARENA

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	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Total Expenses	20,387.65	100.00	185,395.02	100.00	325,278.00	139,882.98
Net Income (Loss)	23,006.75	112.85	-36,588.95	-19.74		

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CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Financial Administration</b>						
3621 INTEREST EARNED	607.36	0.37	7,505.32	0.71	3,000.00	4,505.32
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	0.00		7.00		0.00	7.00
<b>Total Department</b>	<b>607.36</b>	<b>0.37</b>	<b>7,512.32</b>	<b>0.71</b>	<b>3,250.00</b>	<b>4,262.32</b>
<b>Merchandise</b>						
3781 SALES - LIQUOR	45,459.26	27.41	372,978.48	35.38	443,000.00	-70,021.52
3782 SALES - BEER	78,636.15	47.42	573,774.76	54.42	949,200.00	-375,425.24
3783 SALES - WINE	26,002.65	15.68	201,529.37	19.12	204,750.00	-3,220.63
3784 SALES - MISC. TAXABLE	2,599.25	1.57	16,819.00	1.60	22,000.00	-5,181.00
3786 SALES - NON-TAXABLE	1,088.15	0.66	5,814.64	0.55	5,215.00	599.64
3794 CASH OVER	176.47	0.11	639.20	0.06	0.00	639.20
<b>Total Department</b>	<b>153,961.93</b>	<b>92.84</b>	<b>1,171,555.45</b>	<b>111.13</b>	<b>1,624,165.00</b>	<b>-452,609.55</b>
<b>Total Revenue</b>	<b>154,569.29</b>	<b>100.00</b>	<b>1,179,067.77</b>	<b>100.00</b>	<b>1,627,415.00</b>	<b>-448,347.23</b>
<b>Expenses</b>						
<b>Financial Administration</b>						
<b>Financial Administration</b>						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,087.00	0.10	2,600.00	1,513.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		21.30		195.00	173.70
122 EMPLOYER FICA CONTRIBUTIONS	0.00		67.40	0.01	161.00	93.60
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		15.77		38.00	22.23
301 AUDITING/ACCOUNTING	0.00		4,129.00	0.39	4,406.00	277.00
<b>Account Total</b>			<b>5,320.47</b>	<b>0.50</b>	<b>7,400.00</b>	<b>2,079.53</b>
<b>Total Department</b>			<b>5,320.47</b>	<b>0.50</b>	<b>7,400.00</b>	<b>2,079.53</b>
<b>Merchandise</b>						
<b>Merchandise</b>						
210 OPERATING SUPPLIES	394.17	0.24	1,350.43	0.13	2,500.00	1,149.57
251 LIQUOR	51,634.09	31.14	363,650.80	34.49	462,100.00	98,449.20
252 BEER	88,537.28	53.39	473,161.22	44.88	736,300.00	263,138.78
254 MISC TAXABLES (SOFT DRINKS,ETC	1,568.99	0.95	10,020.61	0.95	15,000.00	4,979.39
257 ICE	948.74	0.57	2,785.77	0.26	2,000.00	-785.77
259 NON-TAX MISC (O.J., ETC)	3.99		490.79	0.05	642.00	151.21
335 FREIGHT	941.26	0.57	6,677.29	0.63	10,000.00	3,322.71
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	3,221.59	1.94	23,438.48	2.22	30,000.00	6,561.52
<b>Account Total</b>			<b>147,250.11</b>	<b>88.79</b>	<b>1,258,592.00</b>	<b>377,016.61</b>
<b>Total Department</b>	<b>147,250.11</b>	<b>88.79</b>	<b>881,575.39</b>	<b>83.62</b>	<b>1,258,592.00</b>	<b>377,016.61</b>

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Manager</b>						
<b>Manager</b>						
101 FULL-TIME EMPLOYEES - REGULAR	5,889.60	3.55	50,009.76	4.74	76,600.00	26,590.24
121 EMPLOYER PERA CONTRIBUTIONS	441.72	0.27	3,750.76	0.36	5,745.00	1,994.24
122 EMPLOYER FICA CONTRIBUTIONS	355.52	0.21	3,023.53	0.29	4,749.00	1,725.47
123 EMPLOYER MEDICARE CONTRIBUTION	83.14	0.05	707.09	0.07	1,111.00	403.91
130 EMPLOYER PAID INSURANCE	778.85	0.47	6,326.96	0.60	9,200.00	2,873.04
150 WORKER'S COMPENSATION	0.00		6,762.17	0.64	6,000.00	-762.17
210 OPERATING SUPPLIES	175.97	0.11	1,399.44	0.13	700.00	-699.44
216 PERIODICALS	0.00		0.00		40.00	40.00
240 SMALL TOOLS/MINOR EQUIPMENT	53.58	0.03	663.05	0.06	3,600.00	2,936.95
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	165.20	0.10	1,296.63	0.12	1,900.00	603.37
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		900.00	900.00
334 MEMBERSHIP DUES AND FEES	0.00		985.00	0.09	1,500.00	515.00
343 OTHER ADVERTISING	167.01	0.10	919.68	0.09	9,000.00	8,080.32
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,438.09	0.23	3,000.00	561.91
430 OTHER SERVICE/CHARGES-MISC.	37.86	0.02	268.47	0.03	1,000.00	731.53
433 MMUA SAFETY PROGRAM	0.00		603.00	0.06	1,200.00	597.00
439 CASH SHORT	111.32	0.07	427.35	0.04	0.00	-427.35
440 PROFESSIONAL SERVICES	0.00		570.00	0.05	525.00	-45.00
Account Total						
	8,259.77	4.98	80,150.98	7.60	127,395.00	47,244.02
Total Department	8,259.77	4.98	80,150.98	7.60	127,395.00	47,244.02
<b>Cashiers</b>						
<b>Cashiers</b>						
101 FULL-TIME EMPLOYEES - REGULAR	3,091.60	1.86	25,798.76	2.45	44,000.00	18,201.24
103 PART-TIME EMPLOYEES	3,152.52	1.90	27,619.12	2.62	42,000.00	14,380.88
121 EMPLOYER PERA CONTRIBUTIONS	452.65	0.27	3,879.12	0.37	6,450.00	2,570.88
122 EMPLOYER FICA CONTRIBUTIONS	366.94	0.22	3,141.43	0.30	5,332.00	2,190.57
123 EMPLOYER MEDICARE CONTRIBUTION	85.82	0.05	734.73	0.07	1,247.00	512.27
130 EMPLOYER PAID INSURANCE	1,639.15	0.99	13,305.51	1.26	19,600.00	6,294.49
160 LIABILITY INSURANCE	0.00		32.46		40.00	7.54
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total						
	8,788.68	5.30	74,511.13	7.07	119,019.00	44,507.87
Total Department	8,788.68	5.30	74,511.13	7.07	119,019.00	44,507.87
<b>Janitor</b>						
<b>Janitor</b>						
210 OPERATING SUPPLIES	0.00		175.40	0.02	900.00	724.60
Account Total						
			175.40	0.02	900.00	724.60
Total Department			175.40	0.02	900.00	724.60

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Buildings and Maintenance</b>						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	30.09	0.02	204.37	0.02	100.00	-104.37
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		3,831.52	0.36	4,500.00	668.48
380 UTILITY SERVICES	1,156.69	0.70	6,232.39	0.59	12,500.00	6,267.61
400 REPAIRS & MAINTENANCE	79.95	0.05	514.23	0.05	11,000.00	10,485.77
410 RENTALS	272.10	0.16	1,743.59	0.17	750.00	-993.59
Account Total	1,538.83	0.93	12,526.10	1.19	29,850.00	17,323.90
Total Department	1,538.83	0.93	12,526.10	1.19	29,850.00	17,323.90
<b>Depreciation</b>						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
<b>Other Expenses</b>						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	165,837.39	100.00	1,054,259.47	100.00	1,572,156.00	517,896.53
Net Income(Loss)	-11,268.10	-6.79	124,808.30	11.84		

CITY OF KASSON  
Income Statement by Department  
For the Accounting Period: 8 / 20

610 Maple Grove Cemetery

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
<b>Revenue</b>						
<b>Cemetery Operations</b>						
3410 CHARGES FOR SERVICES	525.00	17.20	1,050.00	3.03	9,000.00	-7,950.00
3411 CEMETARY LAND RENT	0.00		3,045.55	8.79	6,000.00	-2,954.45
3621 INTEREST EARNED	247.01	8.09	754.07	2.18	4,000.00	-3,245.93
3624 MISC REVENUE - REFUNDS	100.00	3.28	400.00	1.15	300.00	100.00
3626 MONEY MARKET INTEREST	0.00		1.00		0.00	1.00
3711 BURIAL LOTS	0.00		1,500.00	4.33	4,000.00	-2,500.00
<b>Total Department</b>	<b>872.01</b>	<b>28.57</b>	<b>6,750.62</b>	<b>19.48</b>	<b>23,300.00</b>	<b>-16,549.38</b>
<b>Total Revenue</b>	<b>872.01</b>	<b>100.00</b>	<b>6,750.62</b>	<b>100.00</b>	<b>23,300.00</b>	<b>-16,549.38</b>
<b>Expenses</b>						
<b>Cemetery Operations</b>						
101 FULL-TIME EMPLOYEES - REGULAR	834.08	27.32	7,095.43	20.48	11,100.00	4,004.57
121 EMPLOYER PERA CONTRIBUTIONS	62.57	2.05	532.20	1.54	833.00	300.80
122 EMPLOYER FICA CONTRIBUTIONS	49.44	1.62	421.38	1.22	688.00	266.62
123 EMPLOYER MEDICARE CONTRIBUTION	11.56	0.38	98.51	0.28	161.00	62.49
130 EMPLOYER PAID INSURANCE	139.19	4.56	1,129.77	3.26	1,600.00	470.23
150 WORKER'S COMPENSATION	0.00		1,024.05	2.96	900.00	-124.05
210 OPERATING SUPPLIES	13.38	0.44	67.65	0.20	500.00	432.35
212 MOTOR FUELS	0.00		0.00		500.00	500.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		918.00	2.65	980.00	62.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	79.50	2.60	79.50	0.23	100.00	20.50
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		499.02	1.44	600.00	100.98
370 MAINTENANCE/SUPPORT FEES	0.00		1,751.52	5.05	1,560.00	-191.52
380 UTILITY SERVICES	29.51	0.97	203.24	0.59	3,000.00	2,796.76
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,806.00	13.87	8,000.00	3,194.00
440 PROFESSIONAL SERVICES	0.00		285.00	0.82	400.00	115.00
444 OTHER CONTRACTUAL SERVICES	1,833.33	60.06	15,738.32	45.42	24,000.00	8,261.68
<b>Account Total</b>	<b>3,052.56</b>	<b>100.00</b>	<b>34,649.59</b>	<b>100.00</b>	<b>58,072.00</b>	<b>23,422.41</b>
<b>Total Department</b>	<b>3,052.56</b>	<b>100.00</b>	<b>34,649.59</b>	<b>100.00</b>	<b>58,072.00</b>	<b>23,422.41</b>
<b>Total Expenses</b>	<b>3,052.56</b>	<b>100.00</b>	<b>34,649.59</b>	<b>100.00</b>	<b>58,072.00</b>	<b>23,422.41</b>
<b>Net Income(Loss)</b>	<b>-2,180.55</b>	<b>-71.43</b>	<b>-27,898.97</b>	<b>-80.52</b>		

Cash and Investment Summary Draft  
 Aug-20

	1010	1011	1040	1041	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	
101 General Fund	1,240,314		1,285,760	4,487	2,530,562
210 STABILIZATION FUND	25,906		149,000	-	174,906
211 Library Fund	200,755		-	-	200,755
219 Tax Abatement	(200,000)				(200,000)
225 EDA MIF FUND	40,553		-	473	41,026
226 EDA RLF	72,562				72,562
247 Assisted Living	-				-
248 Downtown	123				123
249 TIF	98,988				98,988
290 Economic Development	42,640		-		42,640
382 16th St NE	48,499				48,499
385 Aquatic Center	182,325				182,325
386 Fire Truck and Equipment	52,931				52,931
389 Oppidan Assessment	28,981				28,981
391 Oppidan/Folkestad TIF	7,434		-	-	7,434
392 GO Refunding 2015A	263,613				263,613
393 2017 Street Assessment Project	204,512		284,000	114	488,626
401 Permanent Revolving Impr Fund	466,071		552,750	581	1,019,402
412 16th St NE	(519,847)				(519,847)
423 3-4-5	(251,870)				(251,870)
424 Hwy 57	(468,084)				(468,084)
425 SRTS	(15,930)				(15,930)
426 16th St NW	(42,049)				(42,049)
601 Water Fund	175,617	241,796	598,950	161	1,016,524
602 Sewer Fund	132,827	391,897	1,033,830	1,660	1,560,214
604 Electric Fund	212,778	44,223	4,112,521	2,611	4,372,133
605 Storm Water	124,418	117,855	231,630	975	474,877
606 ICE ARENA	(1,557)		-	-	(1,557)
609 Liquor Fund	86,534		717,950	2,634	807,118
610 Maple Grove Cemetery	(806)		97,999	240	97,432
875 Community Policing Fund	9,951		-		9,951
877 Festival in Park Fund	19,863				19,863
	<u>2,238,052</u>	<u>795,771</u>	<u>9,064,390</u>	<u>13,935</u>	<u>12,112,149</u>

**CITY OF KASSON**  
**2021**

**BUDGET 2021**

Council: September 23, 2020

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**2021 PRELIMINARY GENERAL FUND OPERATING BUDGET  
LEVY BREAKDOWN**

	2021	2020
<b>GENERAL GOVERNMENT LEVY:</b>		
GENERAL FUND	2,419,749	2,093,615
LIBRARY FUND	361,126	361,203
ECONOMIC DEV FUND	87,723	90,533
COMMUNITY POLICING	-	-
2012A 16TH St	75,652	74,910
2013A Aquatic Center		219,280
2014A Truck/Equip	115,562	115,562
2014B TIF Debt		76,153
2015A Refunding	128,000	128,000
2017A Improvement	205,100	199,434
2020A TIF Debt- See unallocated		
2020B Aquatic	224,015	
	<b>3,616,927</b>	<b>3,358,690</b>
<b>FIRE RELIEF LEVY</b>	421	5741
<b>TAX ABATEMENT LEVY</b>	2300	2300
1760 Millwork	3597	3597
P- Willows- starts 2021	20000	
<b>GENERAL AND OTHER LEVY TOTAL</b>	<b>3,643,245</b>	<b>3,370,328</b>
2021 OVER 2020	272,917	
As a Percent	8.10%	
less: Estimated new property absorption	-63000	
Net % Property Tax increase	6.2284%	

For Comparison

**REVENUE/EXPENDITURE SUMMARY**

	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 PROPOSED	LEVY	OVER 2020	% 2020
REVENUE SUMMARY	30-Jun									
GENERAL FUND										
GOVERNMENT WIDE	2,815,378	2,839,226	3,042,598	3,098,063	1,220,028	29,661	1,060,469	<b>2,419,749</b>	2,260,190	185.26%
PLANNING & ZONING	6,000	10,429	6,000	22,395	6,000	4,600	8,000		2,000	33.33%
CABLE TV	60,000	61,990	60,000	65,308	60,000	50,677	65,000		5,000	8.33%
GOVT BLDGS	-	-	-	-	-	-	-		-	#DIV/0!
POLICE	139,700	171,527	139,700	177,254	153,700	40,629	163,800		10,100	6.57%
FIRE	111,470	113,114	111,470	131,242	106,470	54,639	106,470		-	0.00%
BUILDING INSPECTION	94,500	142,911	109,358	232,750	109,358	87,494	112,500		3,142	2.87%
ANIMAL CONTROL	4,200	2,143	4,200	1,590	2,700	300	1,700		(1,000)	-37.04%
HIGHWAYS, STREETS, ROADWAY	72,640	78,743	72,640	84,227	72,640	40,041	88,640		16,000	22.03%
STREET LIGHTING	27,000	27,000	55,000	55,000	70,000	-	65,000		(5,000)	-7.14%
WEED CONTROL				-					-	#DIV/0!
HEALTH				38,218		-	-		-	#DIV/0!
PARKS & RECREATION	2,700	9,142	2,700	29,137	2,700	4,539	2,000		(700)	-25.93%
ICE ARENA							-		-	#DIV/0!
AQUATIC CENTER	241,000	246,351	241,000	241,347	241,000	23,800	241,000		-	0.00%
OTHER REC FACILITIES	6,100	5,426	6,100	3,667	6,100	56	3,100		(3,000)	-49.18%
PARK AREAS	3,500	16,415	3,500	20,710	3,500	1,263	2,000		(1,500)	-42.86%
<b>GENERAL FUND REVENUES:</b>	<b>3,584,188</b>	<b>3,724,417</b>	<b>3,854,266</b>	<b>4,200,907</b>	<b>2,054,196</b>	<b>337,699</b>	<b>1,919,679</b>		<b>2,285,232</b>	<b>111.25%</b>
EXPENDITURE SUMMARY										
GENERAL FUND										
COUNCIL	84,821	68,714	85,829	122,297	77,849	40,067	77,040		(809)	-1.04%
LEGISLATIVE COMMITTEES	-	-	-	-	-	-	-		-	#DIV/0!
ORDINANCES/PROCEEDINGS	4,500	2,346	4,500	1,142	3,500	483	3,000		(500)	-14.29%
MAYOR	5,167	4,254	5,167	4,254	5,167	-	5,167		-	0.00%
CITY CLERK	200,864	191,828	207,525	181,190	212,993	110,291	221,529		8,536	4.01%
ELECTIONS	16,920	13,773	4,818	4,815	15,743	4,812	5,130		(10,612)	-67.41%
ACCOUNTING	6,050	5,380	6,500	5,375	6,500	4,804	7,100		600	9.23%
ASSESSING	31,675	29,891	31,109	30,809	32,700	31,373	32,700		-	0.00%
LAW-LEGAL SERVICES	50,000	33,786	35,000	48,656	35,000	12,218	30,000		(5,000)	-14.29%
PLANNING/ZONING	66,136	37,522	54,350	63,562	71,377	24,040	69,230		(2,147)	-3.01%
DATA PROCESSING	10,700	6,382	12,200	12,919	15,200	6,807	17,500		2,300	15.13%
CABLE TV	250	-	-	-	-	-	-		-	#DIV/0!
GENERAL GOVT BLDGS	20,351	11,922	20,351	12,583	15,355	5,374	15,370		15	0.10%
GENERAL ENGINEERING	15,000	27,509	15,000	39,978	20,000	-	20,000		-	0.00%
POLICE	1,106,255	1,131,381	1,203,896	1,215,471	1,244,077	641,675	1,287,297		43,220	3.47%

	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 PROPOSED	LEVY	OVER 2020	% 2020
FIRE	215,911	190,928	222,924	255,334	239,300	62,951	237,996		(1,304)	-0.54%
BUILDING INSPECTIONS	48,200	51,650	48,200	82,655	48,200	28,431	48,200		-	0.00%
COMMUNITY PREPAREDNESS	-	-	-	-	-	-	-		-	#DIV/0!
ANIMAL CONTROL	2,325	1,163	2,325	-	2,325	-	2,325		-	0.00%
HIGHWAYS, STREETS, ROADWAY	237,060	224,452	254,254	253,165	288,946	109,894	307,083		18,137	6.28%
PAVED STREETS	202,268	201,907	202,268	179,673	202,268	10,040	202,268		-	0.00%
ICE & SNOW REMOVAL	64,020	55,630	64,020	97,518	64,220	30,000	70,094		5,875	9.15%
STREET LIGHTING	27,000	65,876	55,000	66,390	70,000	26,333	65,000		(5,000)	-7.14%
SIDEWALKS	87,017	104,376	50,000	51,350	50,000	-	50,000		-	0.00%
WASTE COLLECTION	9,800	11,014	9,800	10,375	11,500	5,704	11,500		-	0.00%
WEED CONTROL	-	-	-	-	-	-	-		-	#DIV/0!
EMER MGMT/HEALTH	14,760	10,273	14,760	219,590	17,460	44,484	14,350		(3,110)	-17.81%
PARKS & RECREATION	9,280	6,596	9,280	7,190	10,180	3,314	9,180		(1,000)	-9.82%
BIKE TRAIL	-	-	-	-	-	-	-		-	-
PLAYGROUNDS	3,000	1,009	3,000	758	3,000	-	3,000		-	0.00%
ICE ARENA	-	-	-	-	-	-	-		-	#DIV/0!
AQUATIC CENTER	287,464	294,980	340,725	302,123	340,893	35,771	343,467		2,574	0.76%
OTHER REC FACILITIES	65,500	49,904	65,730	55,603	64,530	23,252	66,880		2,350	3.64%
PARK AREAS	#REF!	323,786	355,563	331,502	395,817	183,965	410,806		14,989	3.79%
FORESTRY & NURSERY	24,475	14,564	10,475	7,116	24,475	6,299	15,475		(9,000)	-36.77%
HISTORIC WATERTOWER	6,500	652	6,500	757	2,000	354	2,000		-	0.00%
ARENA ALLOCATION	7,023	(3,162)	22,977	28,545	29,081	716	25,604		(3,477)	-11.96%
CAPITAL	218,500	125,026	295,102	309,291	406,188	56,279	405,158		(1,030)	-0.25%
UNALLOCATED (INS 22, MMUA 6)	84,500	30,459	125,620	114,982	121,970	116,032	257,980		136,010	111.51%
Other Financing				-						
<b>GENERAL FUND TOTAL</b>	<b>#REF!</b>	<b>3,325,770</b>	<b>3,844,766</b>	<b>4,116,968</b>	<b>4,147,811</b>	<b>1,625,768</b>	<b>4,339,428</b>		<b>191,617</b>	<b>4.6%</b>
LIBRARY EXPENSES	386,413	408,552	403,709	378,524	425,535	168,660	426,438		903	0.21%
LIBRARY REVENUES	386,413	390,637	403,709	410,034	64,332	35,267	65,312	<b>361,126</b>	362,106	562.87%
EDA EXPENSES	71,488	60,198	91,602	60,098	92,533	53,374	88,223		(4,310)	-4.66%
EDA REVENUES	71,488	72,365	91,602	92,829	2,000	65	500	<b>87,723</b>	86,223	4311.13%
COMMUNITY POLICING EXPENSE	4,800	3,007	4,800	2,216	4,800	411	4,300		(500)	-10.42%
COMMUNITY POLICING REVENUE	200	553	200	318	200	11	100	<b>4,200</b>	4,100	2050.00%
Use of Fund Reserves								<b>2,850</b>		
<b>TOTAL GF REVENUES</b>	<b>1,985,591</b>	<b>TOTAL GF EXPENSES</b>	<b>4,858,389</b>	<b>TOTAL GF LEVY</b>						<b>2,869,948</b>



**2021 PRELIMINARY BUDGET ANALYSIS**  
**Impacts on Budget**

**INITIAL ASSUMPTIONS**

- 1 Payroll- 2.5% General Wage Adjustment (as per payscale and union contracts) , 3.25 % steps Fully staffed
- 2 Health insurance 10%
- 3 Work Comp/Liab Ins 5%
- 4 Savings from Debt reduction \$49,000.00
- 5 New abatement \$20,000.00

**REVENUES**

- 1 Proposed Utility increases- Increase- Water- 2%, Storm 1.3%, Sewer 2%. Electric 2%
- 2 LGA decrease to \$1,011, 000 (\$200,000 est reduction)

**EXPENSES**

- 1 Mayor/Council Safe Routes to School Yr 2 of 4 \$22,500 each
- 2 Trail grant match \$35310
- 3 Arena- Budget \$25,000/year for 10 years for R22
- 4 Capital  
a) Only 1 PD car instead of 2 \$20,000.00  
to equip instead of \$40,000

b) 2021- Scheduled purchase of Fire tanker truck- shared with townships

**GENERAL FUND**

GOVERNMENT WIDE	ACTUAL 2018		BUDGET 2019		BUDGET 2020	ACTUAL thru 6/30	PROPOSED 2121	COMMENTS	
	101.4000.3101	CURRENT AD VALOREM TAXES	1,689,287	1,715,820	1,912,818	1,881,355	-		
101.4000.3103	MOBILE HOME TAX		-		-	-			
101.4000.3107	ABATEMENT LEVY		3,889		5,307	-			
101.4000.3210	BUSINESS LICENSES/PERMITS	13,500	12,943	13,500	15,320	13,500	13,500	GARBAGE/LIQ LIC/HOUSING	
101.4000.3340	STATE GRANTS & AIDS								
101.4000.3341	LOCAL GOVT AID	1,076,622	1,076,622	1,080,311	1,082,246	1,170,059	1,011,000	1211160 - 200000	
101.4000.3349	MISC STATE GRANT	3,869	3,869	3,869	1,935	3,869	3,869	PERA AID	
101.4000.3410	CHARGES FOR SERVICES	2,000	1,449	2,000	1,447	2,000	1,500		
101.4000.3415	CITY HALL RENT	100	25	100	-	100	100		
101.4000.3612	PENALTY/INTEREST		305		325	-			
101.4000.3621	INTEREST EARNED	13,000	248	13,000	76,598	10,000	12,400	10,000	
101.4000.3622	RENTS AND ROYALTIES		6,500		4,986	3,000	3,186	3,000	
101.4000.3624	MISC REVENUS - REFUNDS	1,000	1,439	1,000	12,450	1,500	3,711	1,500	
101.4000.3626	MONEY MARKET INTEREST	-	117	-	95	-	10	-	
101.4000.3921	TRANSFER FROM OTHER FUNDS	16,000	16,000	16,000	16,000	-	16,000	Liq Store 16,000	
<b>Total GENERAL GOVERNMENT:</b>		<b>2,815,378</b>	<b>2,839,226</b>	<b>3,042,598</b>	<b>3,098,063</b>	<b>1,220,028</b>	<b>29,661</b>	<b>1,060,469</b>	
<b>PLANNING &amp; ZONING</b>									
101.4191.3413	ZONING/SUBDIVISION FEES	2,000	5,204	2,000	14,820	2,000	650	3,000	
101.4191.3624	MISC REVENUES - REFUNDS	4,000	5,225	4,000	7,575	4,000	3,950	5,000	
<b>Total PLANNING &amp; ZONING</b>		<b>6,000</b>	<b>10,429</b>	<b>6,000</b>	<b>22,395</b>	<b>6,000</b>	<b>4,600</b>	<b>8,000</b>	
<b>CABLE TV</b>									
101.4193.3495	OTHER-FRANCHISE ROW USE	60,000	61,990	60,000	65,308	60,000	50,677	65,000	
<b>Total CABLE TV</b>		<b>60,000</b>	<b>61,990</b>	<b>60,000</b>	<b>65,308</b>	<b>60,000</b>	<b>50,677</b>	<b>65,000</b>	
<b>GOVT BLDGS</b>									
101.4194.3624	MISC REVENUE - REFUNDS	-	-	-	-	-	-	-	
<b>Total CABLE TV</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**GENERAL FUND**

	BUDGET		ACTUAL		PROPOSED	thru 6/30		COMMENTS	
	2018	2019	2020	ACTUAL		2021			
<b>POLICE</b>									
101.4210.3345	2% POLICE STATE AID	61,000	69,601	61,000	67,933	70,000	-	70,000	
101.4210.3347	OTHER FEDERAL GRANT		3,423		3,423		-		
101.4210.3349	MISCELLANEOUS STATE GRANTS	4,500	11,484	4,500	8,948	4,500	-	9,000	Post Board train
101.4210.3369	OTHER COUNTY GRANT	58,000	57,177	58,000	59,387	58,000	31,306	62,600	
101.4210.3420	PUBLIC SAFETY	200	324	200	239	200	147	200	
101.4210.3511	COURT FINES	13,000	20,568	13,000	27,204	18,000	7,650	18,000	
101.4210.3623	CONTR/DONATION FROM PRIVATE SOURCE		2,000		400		-		
101.4210.3624	MISC REVENUE - REFUNDS	3,000	6,950	3,000	9,720	3,000	1,526	4,000	Impounds
101.4210.3911	SALES OF FIXED ASSETS		-		-		-		
<b>Total POLICE</b>		<b>139,700</b>	<b>171,527</b>	<b>139,700</b>	<b>177,254</b>	<b>153,700</b>	<b>40,629</b>	<b>163,800</b>	
<b>FIRE</b>									
		2018	2019	2020	thru 6/30	2021			
101.4220.3101	CURRENT AD VALOREM TAXES	-	-	-	-	-	-	-	
101.4220.3340	STATE GRANTS AND AIDS	-	-	-	2,500	-	-	-	
101.4220.3346	STATE FIRE AID	40,000	42,394	40,000	44,533	40,000	1,000	43,000	Passed through to Fire Relief
101.4220.3349	MISCELLANEOUS STATE GRANT	7,000	4,686	7,000	3,373	7,000	-	7,000	
101.4220.3363	GRANT		-		-		-	-	
101.4220.3421	FIRE CONTRACTS	36,470	35,878	36,470	35,920	36,470	35,964	36,470	
101.4220.3422	SPECIAL FIRE PROTECTION SERV	15,000	23,304	15,000	30,643	15,000	10,293	20,000	Fire Calls
101.4220.3612	SPECIAL ASSSSMT-PENALTY		264		-		-	-	
101.4220.3623	CONTR/DONATION FROM PRIVATE SOUR	8,000	6,583	8,000	13,377	8,000	7,122	-	Lawful Gambling Donations
101.4220.3624	MISC REVENUE - REFUNDS	5,000	5	5,000	470	-	260	-	
101.4220.3911	MISC REVENUE - REFUNDS				425		-	-	
<b>Total FIRE</b>		<b>111,470</b>	<b>113,114</b>	<b>111,470</b>	<b>131,242</b>	<b>106,470</b>	<b>54,639</b>	<b>106,470</b>	
<b>BUILDING INSPECTION</b>									
101.4240.3220	NON-BUSINESS LICENSES & PERMITS	54,000	83,041	68,858	180,056	68,858	57,683	70,000	Building Permits
101.4240.3414	PLAN CHECK FEES	34,000	46,218	34,000	39,307	34,000	21,932	34,000	
101.4240.3416	MECHANICAL INSPECTION FEE	4,000	9,574	4,000	9,849	4,000	5,781	6,000	
101.4240.3417	PLUMBING INSPECTION FEES	2,500	4,078	2,500	3,539	2,500	2,098	2,500	
<b>Total BUILDING INSPECTION</b>		<b>94,500</b>	<b>142,911</b>	<b>109,358</b>	<b>232,750</b>	<b>109,358</b>	<b>87,494</b>	<b>112,500</b>	
<b>ANIMAL CONTROL</b>									
101.4270.3220	NON-BUSINESS LICENSES & PERMITS	1,700	1,085	1,700	1,590	1,700	300	1,700	
101.4270.3514	OTHER FINES	2,500	1,058	2,500	-	1,000	-	-	
<b>Total ANIMAL CONTROL</b>		<b>4,200</b>	<b>2,143</b>	<b>4,200</b>	<b>1,590</b>	<b>2,700</b>	<b>300</b>	<b>1,700</b>	

**HIGHWAYS, STREETS, ROADWAYS**

thru 6/30

101.4310.3364 MUNICIPAL STATE AID	72,640	71,387	72,640	9,412	72,640	40,041	88,640	8640+80000 MSAS addtl
101.310.3369 OTHER COUNTY GRANT		5,985		73,377		-		
101.4310.3624 MISC REVENUE - REFUNDS		371		438		-		
101.4310.3911 SALES OF FIXED ASSETS	-	1,000	-	1,000	-	-	-	
<b>Total HIGHWAYS, STREETS, ROADWAYS</b>	<b>72,640</b>	<b>78,743</b>	<b>72,640</b>	<b>84,227</b>	<b>72,640</b>	<b>40,041</b>	<b>88,640</b>	

**GENERAL FUND**

STREET LIGHTING	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
	2018		209		2020		2021	
101.4316.3921 TRANSFER FROM OTHER FUNDS	27,000	27,000	55,000	55,000	70,000	-	65,000	FROM ELECTRIC
<b>Total STREET LIGHTING</b>	<b>27,000</b>	<b>27,000</b>	<b>55,000</b>	<b>55,000</b>	<b>70,000</b>	<b>-</b>	<b>65,000</b>	

HEALTH	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
	2017		2018		2019		2020	
101.4417.3624 MISC REVENUES-REFUNDS	-	4,375	-	2,160	-	-	-	
101.4417.3921 TRANSFER FROM OTHER FUNDS	-		-	36,058	-	-	-	
<b>Total Health</b>	<b>-</b>	<b>4,375</b>	<b>-</b>	<b>38,218</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**PARKS & RECREATION**

thru 6/30

101.4510.3622 RENTS & ROYALTIES	2,700	3,058	2,700	2,083	2,700	889	2,000	
101.4510.3624 MISC REVENUES - REFUNDS	-	196	-	12,755	-	-	-	
101.4510.3470 PARKLAND FEES		5,888		8,800		3,650		Parkland Dedication Fees
101.510.3911 SALES OF FIXED ASSETS				5,500		-		
<b>Total PARKS &amp; RECREATION TOTAL</b>	<b>2,700</b>	<b>9,142</b>	<b>2,700</b>	<b>29,137</b>	<b>2,700</b>	<b>4,539</b>	<b>2,000</b>	

**AQUATIC CENTER**

101.4514.3472 AQUATIC CENTER FEES	106,000	107,528	106,000	100,427	106,000	16,544	106,000	
101.4514.3474 CONCESSIONS	40,000	46,021	40,000	45,998	40,000	5,173	40,000	
101.4514.3475 LESSONS	20,000	20,600	20,000	23,655	20,000	-	20,000	
101.4514.3477 FUNBRELLA		-		3,865		-		
101.4514.3478 FACILITY RENTAL	3,500	1,331	3,500	65,283	3,500	2,048	3,500	
101.4514.3480 SWIM PASSES	70,000	66,300	70,000	-	70,000	-	70,000	
101.4514.3481 TINY TOTS		1,280		1,560		-		
101.4514.3482 SWIM TEAM	1,500	1,347	1,500	1,639	1,500	-	1,500	
101.4514.3483 Program-Other		1,840		185		-		
101.4514.3624 MISC REVENUE - REFUNDS		-		-		-		
101.4514.3794 CASH OVER/SHORT	-	105	-	(1,265)	-	35	-	
<b>Total AQUATIC CENTER</b>	<b>241,000</b>	<b>246,351</b>	<b>241,000</b>	<b>241,347</b>	<b>241,000</b>	<b>23,800</b>	<b>241,000</b>	

**OTHER RECREATIONAL FACILITIES**

101.4517.3471 OTHER ORGANIZED ACTIVITIES	500	458	500	-	500	-	-
101.4517.3473 PLAYGROUND FEES	500	196	500	314	500	56	500
101.4517.3479 SOFTBALL FEES	5,100	4,772	5,100	3,353	5,100	-	2,600
101.4517.3624 MISC REVENUE-REFUNDS	-	-	-	-	-	-	-
<b>Total OTHER RECREATIONAL FACILITIES</b>	<b>6,100</b>	<b>5,426</b>	<b>6,100</b>	<b>3,667</b>	<b>6,100</b>	<b>56</b>	<b>3,100</b>

**PARK AREAS**

101.4522.3474 CONCESSIONS	3,500	1,142	3,500	1,624	3,500	-	2,000
101.4522.3623 CONTR/DONATION FROM PRIVATE SOURCES		15,261		12,000		1,187	
101.4522.3624 MISC REVENUE - REFUNDS	-		-	467	-	76	-
101.4522.3794 CASH OVER		12		69		-	
101.4522.3911 SALES OF FIXED ASSETS				6,550		-	
<b>Total PARK AREAS</b>	<b>3,500</b>	<b>16,415</b>	<b>3,500</b>	<b>20,710</b>	<b>3,500</b>	<b>1,263</b>	<b>2,000</b>

**CAPITAL LEASE PROCEEDS**

101.710.3935 CAPITAL LEASE PROCEEDS				147,227		-	
<b>GENERAL FUND TOTAL</b>	<b>3,584,188</b>	<b>3,728,792</b>	<b>3,854,266</b>	<b>4,348,134</b>	<b>2,054,196</b>	<b>337,699</b>	<b>1,919,679</b>

**LIBRARY**

	BUDGET 2018		BUDGET 2019		BUDGET 2020		thru 6/30	PROPOSED 2021	COMMENTS
		ACTUAL		ACTUAL		ACTUAL			
211.550.3101 CURRENT AD VALOREM TAXES	317,617	317,617	334,913	334,913			-		
211.550.3362 COUNTY GRANTS - SELCO	61,396	61,395	61,396	61,327	56,932		28,466	56,932	
211.550.3363 GRANT	-	949	-	969	-		976	980	Interest on Investment Grant
211.550.3365 SELCO-NET LENDER		-		-			-		
211.550.3410 CHARGES FOR SERVICE-GEN GOVT	400	491	400	444	400		134	400	Copy Charges
211.550.3412 CHARGES FOR SERVICE-PRINTOUTS	400	979	400	1,123	400		384	400	
211.550.3513 LIBRARY FINES	5,000	3,634	5,000	3,212	5,000		1,049	5,000	
211.550.3621 INTEREST EARNED	150	1,006	150	1,237	150		187	150	
211.550.3623 CONTR/DONATION FROM PRIVATE SOUR	1,050	1,023	1,050	5,806	1,050		1,891	1,050	
211.550.3624 MISC REVENUE - REFUNDS	400	3,543	400	1,003	400		2,181	400	Ins Dividend, Lost Books, Keys
<b>Total LIBRARY:</b>	<b>386,413</b>	<b>390,637</b>	<b>403,709</b>	<b>410,034</b>	<b>64,332</b>		<b>35,267</b>	<b>65,312</b>	

**ECONOMIC DEVELOPMENT**

	BUDGET 2018		BUDGET 2019		BUDGET 2020		PROPOSED 2021	COMMENTS
		ACTUAL		ACTUAL		ACTUAL		
290.4650.3101 CURRENT AD VALOREM TAXES	69,488	69,488	69,602	69,602			-	
290.4650.3621 INTEREST EARNED	2,000	2,445	2,000	590	2,000		65	500
290.4650.3107 Abatement Levy		432		2,637			-	
Transfers In		-	20,000	20,000			-	
<b>Total ECONOMIC DEVELOPMENT</b>	<b>71,488</b>	<b>72,365</b>	<b>91,602</b>	<b>92,829</b>	<b>2,000</b>		<b>65</b>	<b>500</b>

COMMUNITY POLICING	BUDGET		ACTUAL		BUDGET	thru 6/30		PROPOSED	COMMENTS
	2018	2018	2019	2019		2020	ACTUAL		
875.4210.3101 CURRENT AD VALOREM TAXES		-		-			-		
875.4210.3624 MISC REVENUE-REFUNDS		398		-			-		
875.4210.3623 CONTR/DONATION FROM PRIVATE				190			-		
875.4210.3621 INTEREST EARNED	200	155	200	128	200		11	100	
<b>Total COMMUNITY POLICING:</b>	<b>200</b>	<b>553</b>	<b>200</b>	<b>318</b>	<b>200</b>		<b>11</b>	<b>100</b>	-
TOTAL - ALL FUNDS	4,042,289	4,192,348	4,349,777	4,851,315	2,120,728		373,042	1,985,591	

**EXPENDITURES**

COUNCIL	BUDGET 2018		BUDGET 2019		BUDGET 2020	thru 6/30 ACTUAL	PROPOSED 2021	COMMENTS	
101.4111.101	FULL TIME EMPLOYEES REGULAR	30000	26,428	30750	30,725	30750	8,346	31750	
101.4111.102	FULL TIME EMPLOYEES OVERTIME		465		365		386		
101.4111.121	EMPLOYER PERA CONTRIBUTIONS	1626	1,634	1626	1,602	1626	655	1626	
101.4111.122	EMPLOYER FICA CONTRIBUTIONS	1860	1,548	1907	1,802	1907	475	1969	
101.4111.123	EMPLOYER MEDICARE CONTRIBUTION	435	362	446	422	446	111	460	
101.4111.130	EMPLOYER PAID INSURANCE	4,600	4,154	4,800	4,850	4,800	2,535	5,400	
<b>Personnel Subtotal</b>		<b>38,521</b>	<b>34,591</b>	<b>39,529</b>	<b>39,766</b>	<b>39,529</b>	<b>12,507</b>	<b>41,205</b>	
101.4111.150	WORKER'S COMPENSATION	150	78	150	110	170	271	285	
101.4111.160	LIABILITY INSURANCE	4000	3,245	4000	2,938	4000	2,836	4000	Bonds, Quarterly
101.4111.210	OPERATING SUPPLIES	150	-	150	61	150	-	150	
101.4111.304	LEGAL FEES	11000	8,708	11000	8,371	11000	3,851	9000	
101.4111.333	STAFF MTGS AND CONFERENCES	2000	562	2000	2,402	2000	819	2000	
101.4111.334	MEMBERSHIP DUES AND FEES	4500	4,325	4500	4,428	4500	3,283	4500	50% LMC Dues
101.4111.351	LEGAL NOTICES PUBLISHING	400	-	400	390	400	70	400	
101.4111.352	GENERAL NOTICE/PUBLIC INFO	1100	90	1100	-	1100	225	500	
101.4111.430	OTHER SERVICE/CHARGES-MISC.	23000	10,751	23000	43,111	15000	15,559	15000	FIP 10,000
101.4111.440	PROFESSIONAL SERVICES		6,364		20,719		644		
<b>Operations Subtotal</b>		<b>46,300</b>	<b>34,122</b>	<b>46,300</b>	<b>82,530</b>	<b>38,320</b>	<b>27,559</b>	<b>35,835</b>	
<b>Total COUNCIL :</b>		<b>84,821</b>	<b>68,714</b>	<b>85,829</b>	<b>122,297</b>	<b>77,849</b>	<b>40,067</b>	<b>77,040</b>	
<b>LEGISLATIVE COMMITTEES</b>									
101.4112.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	-	
<b>Total LEGISLATIVE COMMITTEES:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	
<b>ORDINANCES AND PROCEEDINGS</b>									
101.4113.353	ORDINANCE PUBLICATION	3500	160	3500	-	1000	33	500	Ordinance & Proceedings-DCI
101.4113.430	OTHER SERVICE/CHARGES-MISC.	1000	2,186	1000	1,142	2500	450	2500	
<b>Total ORDINANCES AND PROCEEDINGS:</b>		<b>4,500</b>	<b>2,346</b>	<b>4,500</b>	<b>1,142</b>	<b>3,500</b>	<b>483</b>	<b>3,000</b>	
<b>MAYOR</b>									
101.4131.101	FULL TIME EMPLOYEES REGULAR	4800	3,952	4800	3,952	4800	-	4800	Meetings/Salary
101.4131.121	EMPLOYER PERA CONTRIBUTIONS	0		0		0		0	
101.4131.122	EMPLOYER FICA CONTRIBUTIONS	298	245	298	245	298	-	298	
101.4131.123	EMPLOYER MEDICARE CONTRIBUTION	70	57	70	57	70	-	70	
<b>Total MAYOR:</b>		<b>5,167</b>	<b>4,254</b>	<b>5,167</b>	<b>4,254</b>	<b>5,167</b>	<b>-</b>	<b>5,167</b>	

GENERAL FUND

CITY CLERK	BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2018	2019	2018	2019	2020	2021		
101.4140.101 FULL TIME EMPLOYEES REGULAR	122,000	110,715	125,700	106,981	128,000	59,348	131,000	
101.4140.102 FULL-TIME EMPLOYEES-OVERTIME	-	447	-	292	-	309	-	
101.4140.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4140.121 EMPLOYER PERA CONTRIBUTIONS	9,151	8,281	9,429	7,934	9,601	4,474	9,826	
101.4140.122 EMPLOYER FICA CONTRIBUTIONS	7,564	6,374	7,793	6,419	7,936	3,617	8,122	
101.4140.123 EMPLOYER MEDICARE CONTRIBUTION	1,769	1,492	1,823	1,501	1,856	846	1,900	
101.4140.130 EMPLOYER PAID INSURANCE	19,500	17,722	21,000	18,869	21,000	10,478	26,500	
<b>Personnel Subtotal</b>	<b>159,984</b>	<b>145,031</b>	<b>165,745</b>	<b>141,996</b>	<b>168,393</b>	<b>79,071</b>	<b>177,348</b>	
101.4140.150 WORKER'S COMPENSATION	600	649	600	729	900	924	970	
101.4140.160 LIABILITY INSURANCE	80	91	80	91	80	65	91	
101.4140.210 OPERATING SUPPLIES	4,000	3,737	4,000	4,777	4,000	1,660	4,000	
101.4140.216 PERIODICALS	220	87	220	46	220	-	220	
101.4140.220 REPAIR/MAINTENANCE SUPPLIES	1,000	629	1,000	974	1,000	398	1,000	
101.4140.240 SMALL TOOLS/MINOR EQUIPMENT	3,500	-	3,500	-	3,500	-	3,500	
101.4140.321 TELEPHONE	6,900	7,465	6,900	6,505	8,000	3,639	7,500	
101.4140.325 COMMUNICATION-OTHER	1,500	2,231	2,400	1,248	2,400	675	2,400	
TRAVEL/MILEAGE	600	767	600	655	800	-	800	
101.4140.332 ADMINISTRATOR MEETINGS & CONF	3,500	5,916	3,500	905	3,500	80	2,500	
101.4140.333 STAFF MEETINGS & CONFERENCES	5,000	5,561	5,000	3,523	5,000	75	5,000	
101.4140.334 MEMBERSHIP DUES AND FEES	5,400	5,485	5,400	5,800	5,800	3,820	6,000	
101.4140.343 OTHER ADVERTISING	1,200	139	1,200	169	1,200	92	1,000	
101.4140.351 LEGAL NOTICES PUBLISHING	200	-	200	-	-	-	-	
101.4140.352 GENERAL NOTICE/PUBLIC INFO	80	-	80	-	-	-	-	
101.4140.360 INSURANCE	3,300	3,067	3,300	3,091	3,300	2,690	3,800	
UTILITY SERVICES						471	1,000	
101.4140.400 REPAIRS & MAINTENANCE	1,000	354	1,000	4	1,000	-	500	
101.4140.430 OTHER SERVICE/CHARGES-MISC.	900	294	900	177	900	591	900	
101.4140.440 PROFESSIONAL SERVICES	1,900	2,457	1,900	7,145	3,000	16,037	3,000	
Other Contractual Services		7,868		3,353		-		
<b>Total Operations</b>	<b>40,880</b>	<b>46,797</b>	<b>41,780</b>	<b>39,194</b>	<b>44,600</b>	<b>31,220</b>	<b>44,181</b>	
<b>Total CITY CLERK:</b>	<b>200,864</b>	<b>191,828</b>	<b>207,525</b>	<b>181,190</b>	<b>212,993</b>	<b>110,291</b>	<b>221,529</b>	

GENERAL FUND

ELECTIONS		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
		2018		2019		2020		thru 6/30			
101.4141.101	FULL-TIME EMPLOYEES - REGULA	3300	3,195	3350	3,274	3350	1,670	3500	5% PR Clerk		
101.4141.102	FULL-TIME EMPLOYEES - OVERTIME		94		73		77				
101.4141.121	EMPLOYER PERA CONTRIBUTIONS	248	246	251	250	251	131	263			
101.4141.122	EMPLOYER FICA CONTRIBUTIONS	205	180	208	182	208	95	217			
101.4141.123	EMPLOYER MEDICARE CONTRIBU	48	42	49	43	49	22	51			
101.4141.130	EMPLOYER PAID INSURANCE	920	831	960	970	960	507	1,100			
<b>Personnel Subtotal</b>		<b>4,720</b>	<b>4,588</b>	<b>4,818</b>	<b>4,793</b>	<b>4,818</b>	<b>2,502</b>	<b>5,130</b>			
101.4141.150	WORKER'S COMPENSATION		-		22		-	-			
101.4141.210	OPERATING SUPPLIES	100	256	0	-	300	73	0			
101.4141.333	STAFF MEETINGS & CONFERENCE	0	-	0	-	0	-	0	Part of MCFOA conf and MMCT conf		
101.4141.351	LEGAL NOTICES PUBLISHING	500	440	0	-	500	-	0			
101.4141.370	MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	County owns machines-no maintenance		
101.4141.430	OTHER SERVICE/CHARGES-MISC.	600	7	0	-	100	100	0	75% of Programming + 150 scack referen		
101.4141.444	OTHER CONTRACTUAL SERVICES	11000	8,482	0	-	10000	2,136	0			
<b>Operations Subtotal</b>		<b>12,200</b>	<b>9,184</b>	<b>0</b>	<b>22</b>	<b>10,925</b>	<b>2,309</b>	<b>0</b>			
<b>Total ELECTIONS:</b>		<b>16,920</b>	<b>13,773</b>	<b>4,818</b>	<b>4,815</b>	<b>15,743</b>	<b>4,812</b>	<b>5,130</b>			

ACCOUNTING		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
		2018		2019		2020		2021			
101.4153.301	AUDITING/ACCOUNTING	4450	4,540	4900	4,940	4900	4,588	5500			
101.4153.351	LEGAL NOTICES PUBLISHING	1600	840	1600	435	1600	216	1600	Publishing Financial Report/Budget Summary		
<b>Total ACCOUNTING:</b>		<b>6,050</b>	<b>5,380</b>	<b>6,500</b>	<b>5,375</b>	<b>6,500</b>	<b>4,804</b>	<b>7,100</b>			

ASSESSING		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
		2018		2019		2020		2021			
101.4155.305	ASSESSING FEES	31375	29,891	30809	30,809	32400	31,373	32400			
101.4155.351	LEGAL NOTICES PUBLISHING	300	-	300	-	300	-	300	Board of Review Adv.		
<b>Total ASSESSING:</b>		<b>31,675</b>	<b>29,891</b>	<b>31,109</b>	<b>30,809</b>	<b>32,700</b>	<b>31,373</b>	<b>32,700</b>			

LAW-LEGAL SERVICES		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
		2018		2019		2020		2021			
101.4160.304	LEGAL FEES	50,000	33,786	35,000	48,656	35,000	12,218	30,000			
<b>Total LAW-LEGAL SERVICES:</b>		<b>50,000</b>	<b>33,786</b>	<b>35,000</b>	<b>48,656</b>	<b>35,000</b>	<b>12,218</b>	<b>30,000</b>			

GENERAL FUND

PLANNING & ZONING	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2018		2019		2020			
101.4191.101 FULL-TIME EMPLOYEES - REGULAR	37,200	-	-	3,840	34,500	3,173	36,500	
101.4191.102 FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4191.121 EMPLOYER PERA CONTRIBUTIONS	2,790	-	-	276	2,588	238	2,738	
101.4191.122 EMPLOYER FICA CONTRIBUTIONS	2,306	-	-	218	2,139	181	2,263	
101.4191.123 EMPLOYER MEDICARE CONTRIBUTIONS	539	-	-	51	500	42	529	
101.4191.130 EMPLOYER PAID INSURANCE	4700	-	0	788	4200	477	4900	
<b>Personnel Subtotal</b>	<b>47,536</b>	<b>-</b>	<b>-</b>	<b>5,173</b>	<b>43,927</b>	<b>4,111</b>	<b>46,930</b>	
101.4191.150 WORKER'S COMPENSATION	200	1	200	(98)	200	21	50	
101.4191.210 OPERATING SUPPLIES	500	1,188	500	479	500	124	500	
101.4191.240 SMALL TOOL/MINOR EQUIPMENT	0	-	0	-	0	-	0	
101.4191.303 ENGINEERING FEES		1,733		-		-		
101.4191.304 LEGAL FEES	7500	14,304	7500	24,267	12000	8,428	12000	
101.4191.309 EDP, SOFTWARE & DESIGN		-		-		-		
101.4191.321 TELEPHONE	250	279	250	238	250	131	250	
101.4191.325 COMMUNICATION-OTHER	0	-	0	-	0	-	0	
101.4191.333 STAFF MEETINGS & CONFERENCES	2000	-	2000	-	2000	-	2000	
101.4191.334 MEMBERSHIP DUES & FEES	1500	127	1500	-	1500	-	1500	
101.4191.351 LEGAL NOTICES PUBLISHING	250	1,074	1000	1,185	1000	281	1000	
101.4191.352 GENERAL NOTICE/PUBLIC INFO	0	-	0	8	0	-	0	
101.4191.360 INSURANCE	4400	2,962	4400	2,647	3000	2,633	3000	
101.4191.370 MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	
101.4191.430 OTHER SERVICE/CHARGES-MISC.	0	-	0	-	0	96	0	
101.4191.440 PROFESSIONAL SERVICES	2000	9,953	37000	27,149	7000	8,216	2000	
101.4191.444 OTHER CONTRACTUAL SERVICES		5,901		2,515		-		
<b>Operations Subtotal</b>	<b>18,600</b>	<b>37,522</b>	<b>54,350</b>	<b>58,389</b>	<b>27,450</b>	<b>19,929</b>	<b>22,300</b>	
<b>Total PLANNING &amp; ZONING</b>	<b>66,136</b>	<b>37,522</b>	<b>54,350</b>	<b>63,562</b>	<b>71,377</b>	<b>24,040</b>	<b>69,230</b>	

DATA PROCESSING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020			
101.4192.201 OFFICE SUPPLIES								
101.4192.240 SMALL TOOLS/MINOR EQUIPMENT	1,000	340	1,000	-	1,000	1,484	1,000	
101.4192.309 EDP, SOFTWARE & DESIGN	3,000	1,697	4,500	4,101	6,500	1,631	6,500	3 Hard Drive Upgrades,other + 8 MS Outlook @ 250
101.4192.370 MAINTENANCE/SUPPORT FEES	5,700	4,134	5,700	7,588	5,700	3,135	8,000	BMS Maintenance fees-Bal to Enterprise
101.4192.400 REPAIRS & MAINTENANCE	1,000	211	1,000	1,230	1,000	557	1,000	+addtl \$3500 PCI/security
101.4192.440 PROF SERVICES- CONTRACT					1,000		1,000	
<b>Total DATA PROCESSING:</b>	<b>10,700</b>	<b>6,382</b>	<b>12,200</b>	<b>12,919</b>	<b>15,200</b>	<b>6,807</b>	<b>17,500</b>	

GENERAL FUND

GENERAL GOVERNMENT BLDGS		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
101.4194.103	PART-TIME EMPLOYEES	4,300	2,471	4,300	2,904	3,000	1,405	3,300	
101.4194.121	EMPLOYER PERA CONTRIBUTIONS	323	182	323	224	225	105	248	
101.4194.122	EMPLOYER FICA CONTRIBUTIONS	267	146	267	179	186	85	205	
101.4194.123	EMPLOYER MEDICARE CONTRIBUTION	62	34	62	42	44	20	48	
<b>Personnel Subtotal</b>		<b>4,951</b>	<b>2,834</b>	<b>4,951</b>	<b>3,348</b>	<b>3,455</b>	<b>1,615</b>	<b>3,800</b>	
101.4194.150	WORKER'S COMPENSATION	250	109	250	208	250	127	220	
101.4194.210	OPERATING SUPPLIES	300	68	300	188	300	10	300	
101.4194.220	REPAIR/MAINTENANCE SUPPLIES	250	340	250	-	250	-	250	
101.4194.240	SMALL TOOLS/MINOR EQUIPMENT	800	-	800	-	800	-	500	
101.4194.360	INSURANCE	2,800	272	2,800	398	500	320	500	
101.4194.380	UTILITY SERVICES	6,000	6,153	6,000	6,218	6,800	1,923	6,800	
101.4194.400	REPAIRS & MAINTENANCE	4,000	1,151	4,000	865	2,000	1,050	2,000	
101.4194.410	RENTALS	700	651	700	557	700	79	700	Pitney Bowes
101.4194.430	OTHER SERVICE/CHARGES-MISC.	300	-	300	425	300	-	300	
101.4194.440	PROFESSIONAL SERVICES	-	345	-	375	-	250	-	
<b>Operations Subtotal</b>		<b>15,400</b>	<b>9,088</b>	<b>15,400</b>	<b>9,235</b>	<b>11,900</b>	<b>3,760</b>	<b>11,570</b>	
<b>Total GENERAL GOVT BUILDINGS:</b>		<b>20,351</b>	<b>11,922</b>	<b>20,351</b>	<b>12,583</b>	<b>15,355</b>	<b>5,374</b>	<b>15,370</b>	

GENERAL ENGINEERING		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
101.4196.303	ENGINEERING FEES	15,000	27,509	15,000	39,978	20,000	-	20,000	
<b>Total GENERAL ENGINEERING:</b>		<b>15,000</b>	<b>27,509</b>	<b>15,000</b>	<b>39,978</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	

GENERAL FUND

POLICE	BUDGET 2018		BUDGET 2019		BUDGET 2020		thru 6/30	PROPOSED 2021	COMMENTS
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED 2021		
<b>GOVT BLDGS</b>	<b>BUDGET 2018</b>	<b>ACTUAL 2018</b>	<b>BUDGET 2019</b>	<b>ACTUAL 2019</b>	<b>BUDGET 2020</b>	<b>ACTUAL 2020</b>	<b>PROPOSED 2021</b>	<b>COMMENTS</b>	
101.210.4195.1(PART-TIME EMPLOYEES	3,500	2,945	3,500	2,903	3,500	1,178	3,500		
EMPLOYER PERA CONTRIBUTIONS	263	217	263	218	263	88	263		
EMPLOYER FICA CONTRIBUTIONS	217	174	217	175	217	71	217		
EMPLOYER MEDICARE CONTRIBU	51	41	51	41	51	17	51		
<b>Total GENERAL GOVT BLDGS</b>	<b>4,030</b>	<b>3,376</b>	<b>4,030</b>	<b>3,336</b>	<b>4,030</b>	<b>1,354</b>	<b>4,030</b>		
101.4210.101 FULL-TIME EMPLOYEES - REGULA	630,000	601,165	666,100	712,737	742,000	362,324	742,000		
101.4210.102 FULL-TIME EMPLOYEES - OVERTIM	11,500	14,131	11,500	29,902	11,500	15,978	11,500		
101.4210.103 PART-TIME EMPLOYEES	75,000	125,901	45,000	18,695	30,000	7,163	30,000		
101.4210.104 CANINE STIPEND	3,000	2,942	3,000	2,999	3,000	1,586	3,200		
Two new police officers- includes benefits		-	77,211	-		-			
101.4210.121 EMPLOYER PERA CONTRIBUTION	105,348	103,860	114,028	122,731	131,420	65,498	131,420		
101.4210.122 EMPLOYER FICA CONTRIBUTIONS	8,000	12,039	8,000	4,341	12,700	1,680	6,000		
101.4210.123 EMPLOYER MEDICARE CONTRIBU	9,000	10,412	9,000	10,710	11,000	5,415	11,000		
101.4210.124 SICK CONVERSION		-		-		-			
101.4210.130 EMPLOYER PAID INSURANCE	105,000	100,259	108,000	134,436	108,000	67,691	154,000		
<b>Personnel Subtotal</b>	<b>946,848</b>	<b>970,708</b>	<b>1,041,839</b>	<b>1,036,551</b>	<b>1,049,620</b>	<b>527,336</b>	<b>1,089,120</b>		
101.4210.150 WORKER'S COMPENSATION	27,000	18,432	27,000	36,620	47,500	37,410	41,000		
101.4210.160 LIABILITY INSURANCE	350	318	350	320	350	227	350		
101.4210.210 OPERATING SUPPLIES	9,000	19,817	9,000	12,746	9,000	4,285	9,000		
101.4210.212 MOTOR FUELS	13,000	18,443	13,000	20,320	13,000	6,250	13,000		
101.4210.214 UNIFORMS	4,000	3,905	4,000	4,376	4,000	1,285	4,000		
101.4210.220 REPAIR/MAINTENANCE SUPPLIES	1,000	3,270	1,000	2,171	1,000	983	3,500		
101.4210.240 SMALL TOOLS/MINOR EQUIPMENT	7,000	4,756	9,000	2,263	16,000	5,538	10,000		
101.4210.304 LEGAL FEES		109		125		189			
101.4210.309 EDP SOFTWARE,DESIGN	350		350	-	350	-	350		
101.4210.321 TELEPHONE	18,577	18,703	18,577	18,774	18,577	8,143	18,577		
101.4210.325 COMMUNICATION-OTHER	500	631	900	592	900	78	900		
101.4210.331 TRAVEL/MILEAGE		95		43		-			
101.4210.333 STAFF MEETINGS & CONFERENCE	8,000	8,653	8,000	10,250	8,000	3,351	8,000		POST Training-Required
101.4210.334 MEMBERSHIP DUES AND FEES	8,750	8,033	9,000	8,024	9,200	8,257	9,500		Task Force-7880, USPCA, NATW
101.4210.343 OTHER ADVERTISING	250	100	250	-	250	-	250		
101.4210.360 INSURANCE	20,400	20,941	20,400	22,217	23,100	24,303	34,000		
101.4210.370 MAINTENANCE/SUPPORT FEES	12,500	9,456	12,500	780	12,500	100	12,500		(10,000 County IT)
101.4210.380 UTILITIES	7,200	6,483	7,200	7,043	7,200	2,469	7,200		
101.4210.400 REPAIRS & MAINTENANCE	10,000	7,401	10,000	5,426	10,000	4,320	10,000		
101.4210.410 RENTALS		16		13		13	20		
101.4210.430 OTHER SERVICE/CHARGES-MISC.	6,000	4,127	6,000	5,404	6,000	1,699	6,000		
101.4210.440 PROFESSIONAL SERVICES	1,500	3,610	1,500	7,014	1,500	1,483	3,000		
101.4210.444 OTHER CONTRACTUAL SERVICES	-		-	11,062	2,000	2,600	3,000		
<b>Operations Subtotal</b>	<b>155,377</b>	<b>157,297</b>	<b>158,027</b>	<b>175,583</b>	<b>190,427</b>	<b>112,985</b>	<b>194,147</b>		
<b>Total POLICE:</b>	<b>1,106,255</b>	<b>1,131,381</b>	<b>1,203,896</b>	<b>1,215,471</b>	<b>1,244,077</b>	<b>641,675</b>	<b>1,287,297</b>		

CITY OF KASSON - 2021 OPERATING BUDGET

FIRE DEPT	BUDGET 2018	ACTUAL 2018	BUDGET 2019	ACTUAL 2019	thru 6/30		PROPOSED 2021	COMMENTS
					BUDGET 2020	ACTUAL		
101.4220.101 FULL-TIME EMPLOYEES - REGULA	50,000	52,046	50,000	53,853	60,000	5,629	56,000	+ 7,000 adm asst
101.4220.102 FULL-TIME EMPLOYEES - OT		54		163		59		
101.4220.121 EMPLOYER PERA	525	271	525	471	525	427	525	
101.4220.122 EMPLOYER FICA CONTRIBUTIONS	434	581	434	1,067	434	320	1,100	
101.4220.123 EMPLOYER MEDICARE CONTRIBU	702	754	701	769	701	75	800	
101.4220.130 EMPLOYER PAID INSURANCE	1,400	586	1,300	1,795	1,300	2,151	3,300	
<b>Personnel Subtotal</b>	<b>53,061</b>	<b>54,292</b>	<b>52,960</b>	<b>58,119</b>	<b>62,960</b>	<b>8,661</b>	<b>61,725</b>	
101.210.4195.11 PART-TIME EMPLOYEES	1,100	275	1,500	274	1,000	37	-	
EMPLOYER PERA CONTRIBUTION	80	21	109	21	73	3	-	
EMPLOYER FICA CONTRIBUTIONS	68	17	93	17	62	2	-	
EMPLOYER MEDICARE CONTRIBU	16	4	22	4	15	1	-	
<b>Total GENERAL GOVT BLDGS</b>	<b>1,264</b>	<b>317</b>	<b>1,724</b>	<b>315</b>	<b>1,149</b>	<b>42</b>	<b>-</b>	
101.4220.142 UNEMPLOYMENT BENEFIT				707		-		
101.4220.150 WORKER'S COMPENSATION	13,150	8,799	13,150	15,678	15,000	14,279	15,000	
101.4220.160 LIABILITY INSURANCE	50	45	50	46	50	32	50	
101.4220.209 MEDICAL SUPPLIES						-	2,500	
101.4220.210 OPERATING SUPPLIES	8,630	7,775	7,520	7,557	8,200	3,727	5,700	Includes NFPW
101.4220.212 MOTOR FUELS	2,700	1,782	2,700	2,107	2,700	477	2,500	
101.4220.214 UNIFORMS	4,500		3,000	4,260	4,000	-	4,000	
101.4220.216 PERIODICALS	500	26	500	96	500	46	100	
101.4220.220 REPAIR/MAINTENANCE SUPPLIES	3,000	3,386	4,000	1,373	4,000	722	4,000	
101.4220.240 SMALL TOOLS/MINOR EQUIPMENT	30,000	33,436	35,000	50,540	40,000	17,000	40,000	Turnout gear/ in 2021- \$15,000 containers
101.4220.304 LEGAL FEES		87		-		-		-cost shared with Training
101.4220.321 TELEPHONE	1,500	2,288	2,500	2,019	2,500	1,110	2,000	
101.4220.325 COMMUNICATION-OTHER				524		-		
101.4220.330 TRAINING	15,000	8,991	15,000	20,987	15,000	3,904	15,000	EMR/State
101.4220.333 STAFF MEETINGS & CONFERENCE	6,000	-	6,000	3,164	6,000	-	6,000	Conferences/Convention
101.4220.334 MEMBERSHIP DUES AND FEES	2,500	901	2,500	953	2,500	1,009	1,500	
101.4220.343 OTHER ADVERTISING	300		300	150	300	-	300	
101.4220.360 INSURANCE	7,620	3,479	7,620	3,938	4,300	3,073	4,300	
101.4220.370 MAINTENANCE/SUPPORT FEES	400		400		400	-	400	
101.4220.380 UTILITY SERVICES	10,000	9,172	10,000	8,230	10,000	3,732	10,000	
101.4220.400 REPAIRS & MAINTENANCE	6,000	9,005	7,000	20,384	1,000	460	10,000	
101.4220.430 OTHER SERVICE/CHARGES-MISC.	46,000	44,373	46,000	46,318	51,741	3,590	45,421	+421 FR contribution
101.4220.435 UNCOLLECTIBLE		314		-		-		
101.4220.444 OTHER CONTRACTUAL SERVICES	5,000	2,777	5,000	7,873	7,000	1,085	7,500	\$5000 physicals
<b>Operations Subtotal</b>	<b>162,850</b>	<b>136,637</b>	<b>168,240</b>	<b>196,901</b>	<b>175,191</b>	<b>54,248</b>	<b>176,271</b>	
<b>Total FIRE:</b>	<b>215,911</b>	<b>190,928</b>	<b>222,924</b>	<b>255,334</b>	<b>239,300</b>	<b>62,951</b>	<b>237,996</b>	Expenditures - Page 7

GENERAL FUND	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	
	2018		2019		2020		thru 6/30			
CABLE TV-CHANNEL 19	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	
	2018	2018	2019	2019	2020	2020	2020	2020	2021	
101.4193.210 OPERATING SUPPLIES	250	-	-	-	-	-	-	-	-	
<b>Total CABLE TV:</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

BUILDING INSPECTION	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2020			
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	
	2018	2018	2019	2019	2020	2020	2020	2020	2021	
101.4240.331 TRAVEL	3200	3,233	3200	3,360	3200	1,308	3200	1,308	3200	
101.4240.444 OTHER CONTRACTUAL SERVICES	45000	48,416	45000	79,295	45000	27,123	45000	27,123	45000	
<b>Total BUILDING INSPECTION:</b>	<b>48,200</b>	<b>51,650</b>	<b>48,200</b>	<b>82,655</b>	<b>48,200</b>	<b>28,431</b>	<b>48,200</b>	<b>28,431</b>	<b>48,200</b>	

COMMUNITY PREPAREDNESS	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2020			
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	
	2018	2018	2019	2019	2020	2020	2020	2020	2021	
101.4250.400 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	0	0	
<b>Total COMMUNITY PREPAREDNESS:</b>	<b>-</b>	See Emergency Management starting 2011								

ANIMAL CONTROL	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2020			
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	
	2018	2018	2019	2019	2020	2020	2020	2020	2021	
101.4270.210 OPERATING SUPPLIES	175	-	175	-	175	-	175	-	175	
101.4270.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	-	150	
101.4270.430 OTHER SERVICE/CHARGES	2000	1,163	2000	-	2000	-	2000	-	2000	
<b>Total ANIMAL CONTROL:</b>	<b>2,325</b>	<b>1,163</b>	<b>2,325</b>	<b>-</b>	<b>2,325</b>	<b>-</b>	<b>2,325</b>	<b>-</b>	<b>2,325</b>	

GENERAL FUND

HIGHWAYS, STREETS, ROADS	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018	2019	2019	2020	thru 6/30	2021		
101.4310.101 FULL-TIME EMPLOYEES - REGULAR	106,470	106,405	109,700	105,740	114,000	47,338	152,200	
101.4310.102 FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	-	
101.4310.103 PART-TIME EMPLOYEES	-	-	-	3,205	11,650	566	-	
Increase 2019 new PT to FT			13,424		14,100		-	
101.4310.121 EMPLOYER PERA CONTRIBUTIONS	7,985	7,944	8,228	7,944	9,424	3,593	11,415	
101.4310.122 EMPLOYER FICA CONTRIBUTIONS	6,601	6,144	6,801	6,673	7,790	2,847	9,436	
101.4310.123 EMPLOYER MEDICARE CONTRIBUTIO	1,544	1,437	1,591	1,561	1,822	666	2,207	
101.4310.124 SICK CONVERSION		-		-		-		
101.4310.130 EMPLOYER PAID INSURANCE	35,000	27,718	31,250	30,255	37,200	16,150	40,000	
101.4310.142 UNEMPLOYMENT BENEFITS	-	-	-	-	-	-	-	
<b>Personnel Subtotal</b>	<b>157,600</b>	<b>149,648</b>	<b>170,994</b>	<b>155,377</b>	<b>195,986</b>	<b>71,159</b>	<b>215,258</b>	
101.4310.150 WORKER'S COMPENSATION	7,800	4,526	7,800	10,721	11,500	8,630	11,000	
101.4310.210 OPERATING SUPPLIES	10,000	11,562	10,000	11,139	10,000	5,060	11,000	
101.4310.212 MOTOR FUELS	5,000	3,649	5,000	3,403	5,000	589	4,000	
101.4310.214 UNIFORMS	1,000	669	1,300	706	1,300	299	1,000	
101.4310.220 REPAIR/MAINTENANCE SUPPLIES	16,000	19,934	16,000	19,103	20,000	5,173	20,000	
101.4310.240 SMALL TOOLS/MINOR EQUIPMENT	3,000	2,068	3,000	1,955	3,000	500	2,500	
101.4310.321 TELEPHONE	2,310	1,628	2,310	1,487	2,310	632	2,000	
101.4310.325 COMMUNICATION-OTHER				90		60		
101.4310.333 STAFF MEETINGS & CONFERENCES	1,200		1,200	99	1,200	-	1,000	
101.4310.334 MEMBERSHIP DUES AND FEES	50	62	50	62	50	-	75	
101.4310.343 OTHER ADVERTISING	250		250	30	250	-	250	
101.4310.351 LEGAL NOTICES PUBLISHING						-		
101.4310.352 GENERAL NOTICE/PUBLIC INFO	250		250		250	-	250	
101.4310.360 INSURANCE	6,000	3,828	6,000	5,515	6,000	3,635	6,250	
101.4310.380 UTILITY SERVICES	14,000	11,839	14,000	11,811	14,000	6,312	13,000	
101.4310.400 REPAIRS & MAINTENANCE	10,000	9,001	10,000	15,583	12,000	3,127	13,000	
101.4310.410 RENTALS	100	39	100	918	100	75	500	
101.4310.420 DEPRECIATION				259		-		
101.4310.430 OTHER SERVICE/CHARGES-MISC.	2,500	4,593	2,500	2,323	2,500	2,867	2,500	
101.4310.431 GRANTS				10,944		440		
101.4310.440 PROFESSIONAL SERVICES		1,250	1,500	1,250	1,500	1,250	1,500	GIS and bridge inspection
101.4310.444 OTHER CONTRACTUAL SERVICES	-	158	2,000	391	2,000	85	2,000	3 Bridge Inspection Costs -Dodge County
<b>Operation Subtotal</b>	<b>79,460</b>	<b>74,805</b>	<b>83,260</b>	<b>97,788</b>	<b>92,960</b>	<b>38,735</b>	<b>91,825</b>	(\$250 per plus incidental)
<b>Total HIGHWAY STREETS, ROADWAYS:</b>	<b>237,060</b>	<b>224,452</b>	<b>254,254</b>	<b>253,165</b>	<b>288,946</b>	<b>109,894</b>	<b>307,083</b>	

PAVED STREETS	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET <sup>thru 6/30</sup> ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020			
101.4311.220 REPAIRS/MAINTENANCE SUPPLIES	10,000	9,029	10,000	5,023	10,000	10,040	10,000	
101.4311.400 REPAIRS & MAINTENANCE	192,268	-	151,268	133,925	177,268	-	177,268	
101.4311.303 ENGINEERING FEES		22,060	41,000	40,726	15,000	-	15,000	
101.4311.444 STREET RECONSTRUCTION		170,817		-		-		
101.4311.430 OTHER SERVICE/CHARGES-MISC		-		-		-		
<b>Total PAVED STREETS:</b>	<b>202,268</b>	<b>201,907</b>	<b>202,268</b>	<b>179,673</b>	<b>202,268</b>	<b>10,040</b>	<b>202,268</b>	

ICE & SNOW	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET <sup>thru 6/30</sup> ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020			
101.4312.101 FULL-TIME EMPLOYEES - REGULAR								
101.4312.102 FULL-TIME EMPLOYEES - OVERTIME	13,000	11,775	13,000	27,280	13,000	7,994	16,000	
101.4312.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4312.121 EMPLOYER PERA CONTRIBUTIONS	975	893	975	1,973	975	599	1,200	
101.4312.122 EMPLOYER FICA CONTRIBUTIONS	806	712	806	1,567	806	475	992	
101.4312.123 EMPLOYER MEDICARE CONTRIBUTION	189	166	189	367	189	111	232	
101.4312.130 EMPLOYER PAID INSURANCE	2,500	1,855	2,500	4,106	2,500	1,594	5,000	Distribution for OT wages
<b>Personnel Subtotal</b>	<b>17,470</b>	<b>15,400</b>	<b>17,470</b>	<b>35,292</b>	<b>17,470</b>	<b>10,773</b>	<b>23,424</b>	
101.4312.150 WORKER'S COMPENSATION	1,000	309	1,000	1,008	1,200	2,071	2,100	
101.4312.210 OPERATING SUPPLIES	8,000	10,805	8,000	9,090	8,000	4,713	9,000	
101.4312.212 MOTOR FUELS	1,000	126	1,000	51	1,000	-	500	
101.4312.220 REPAIR/MAINTENANCE SUPPLIES	20,000	22,884	20,000	33,490	20,000	9,029	22,500	
101.4312.240 SMALL TOOLS/MINOR EQUIPMENT	500	110	500	507	500	181	500	
101.4312.360 INSURANCE	300	254	300	264	300	227	320	
101.4312.400 REPAIRS & MAINTENANCE	8,200	5,479	8,200	16,901	8,200	2,505	8,200	
101.4312.410 RENTALS	50	-	50	-	50	-	50	
101.4312.430 OTHER SERVICE/CHARGES-MISC.	2,500	263	2,500	(570)	2,500	502	500	
101.4312.444 OTHER CONTRACTUAL SERVICES	5,000	-	5,000	1,485	5,000	-	3,000	(outside snow removal)
<b>Operations Subtotal</b>	<b>46,550</b>	<b>40,230</b>	<b>46,550</b>	<b>62,226</b>	<b>46,750</b>	<b>19,228</b>	<b>46,670</b>	
<b>Total ICE &amp; SNOW REMOVAL:</b>	<b>64,020</b>	<b>55,630</b>	<b>64,020</b>	<b>97,518</b>	<b>64,220</b>	<b>30,000</b>	<b>70,094</b>	

GENERAL FUND

		BUDGET		ACTUAL		BUDGET		ACTUAL		BUDGET	PROPOSED	COMMENTS
		2018		2019		2020		thru 6/30		2021		
<b>STREET LIGHTING</b>												
101.4316.380	UTILITY SERVICES	27,000	65,876	55,000	66,390	70,000	26,333	65,000	Subsidized by Electric Fund			
<b>Total STREET LIGHTING:</b>		27,000	65,876	55,000	66,390	70,000	26,333	65,000				
<b>SIDEWALKS AND TRAILS</b>												
101.4317.303	ENGINEERING FEES	22000	24581.25		550		0					
101.4317.343	OTHER ADVERTISING		270		-		-					
101.4317.400	REPAIRS & MAINTENANCE	65,017	79,525	50,000	800	50,000	-	50,000				
101.4317.430	OTHER SERVICE/CHARGES	-	-	-	50,000	-	-	-				
<b>Total SIDEWALKS:</b>		87,017	104,376	50,000	51,350	50,000	0	50,000				
<b>WASTE COLL/DISPOSAL</b>												
101.4323.430	OTHER SERVICE/CHARGES-MISC.	9,800	11,014	9,800	10,375	11,500	5,704	11,500				
<b>Total WASTE COLLECTION &amp; DISPOSAL:</b>		9,800	11,014	9,800	10,375	11,500	5,704	11,500				
<b>WEED CONTROL</b>												
<b>Personnel Subtotal</b>												
101.4326.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-				
<b>Total WEED CONTROL:</b>		0	0	0	-	-	-	-				
<b>EMER MGMT/Health</b>												
101.4417.210	OPERATING SUPPLIES	2,000	883	2,000	734	2,000	51	1,500	Prevention programs			
101.4417.360	INSURANCE	760	646	760	684	760	591	850				
101.4417.370	MAINTENANCE/SUPPORT FEES		-		-		-					
101.4417.380	UTILITY SERVICES	2,000	1,821	2,000	1,698	2,000	611	2,000				
101.4417.400	REPAIRS AND MAINT	2,000	803	2,000	-	2,000	-	2,000				
101.4417.430	OTHER SERVICE/CHARGES-MISC.	7,000	6,120	7,000	213,404	7,000	43,231	7,000				
101.4417.431	GRANTS		-		2,400		-					
101.4417.444	OTHER CONTRACTUAL SERVICES	1,000	-	1,000	670	3,700	-	1,000				
<b>Total HEALTH :</b>		14,760	10,273	14,760	219,590	17,460	44,484	14,350	Expenditures - Page 11			

GENERAL FUND		BUDGET		ACTUAL		BUDGET		ACTUAL		thru 6/30	PROPOSED	COMMENTS
PARKS & RECREATION		2018		2019		2020		2020		2021	2021	
101.4510.101	FULL-TIME EMPLOYEES - REGULAR	-	-	-	-	-	-	-	-	-	-	
101.4510.102	FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	-	-	-	-	
101.4510.121	EMPLOYER PERA CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-	
101.4510.122	EMPLOYER FICA CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-	
101.4510.123	EMPLOYER MEDICARE CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-	
101.4510.130	EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	-	-	-	
101.4510.142	UNEMPLOYMENT BENEFITS	-	-	-	-	-	-	-	-	-	-	
<b>Personnel Subtotal</b>		-	-	-	-	-	-	-	-	-	-	
101.4510.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-	-	-	
101.4510.210	OPERATING SUPPLIES	500	203	500	979	500	215	500				
101.4510.240	SMALL TOOLS/MINOR EQUIPMENT	100	-	100	-	1,000	-	-				
101.4510.304	LEGAL FEES	-	-	-	-	-	-	-				
101.4510.321	TELEPHONE	4,500	4,463	4,500	3,833	4,500	1,791	4,500				
101.4510.325	COMMUNICATION-OTHER	100	120	100	110	100	60	100				
101.4510.333	STAFF MEETINGS & CONFERENCE	50	60	50	755	50	249	50				
101.4510.334	MEMBERSHIP DUES AND FEES	500	464	500	484	500	365	500				MN Rec & Park Assn
101.4510.400	REPAIRS & MAINTENANCE	-	38	-	-	-	-	-				
101.4510.410	RENTALS	30	-	30	-	30	-	30				
101.4510.430	OTHER SERVICE/CHARGES-MISC.	3,500	1,248	3,500	1,029	3,500	633	3,500				
<b>Operations Subtotal</b>		9,280	6,596	9,280	7,190	10,180	3,314	9,180				
<b>Total PARKS &amp; RECREATION:</b>		9,280	6,596	9,280	7,190	10,180	3,314	9,180				
<b>BIKE TRAIL</b>												
101.4512.400	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-				
101.4512.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	-				
101.4512.530		-	-	-	-	-	-	-				
<b>Total BIKE TRAIL:</b>		-	-	-	-	-	-	-				
<b>PLAYGROUNDS</b>												
101.4513.220	REPAIR/MAINTENANCE SUPPLIES	3,000	192	3,000	758	3,000	-	3,000				\$1,000 + \$2,000 wood fiber/playground
101.4513.400	REPAIRS & MAINTENANCE	-	817	-	-	-	-	-				
<b>Total PLAYGROUNDS:</b>		3,000	1,009	3,000	758	3,000	-	3,000				

AQUATIC CENTER		BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		PROPOSED	COMMENTS
		2018		2019		2020	2021		
101.4514.10	FULL-TIME EMPLOYEES - REGULAR		574		281		-		
101.4514.102	PART-TIME EMPLOYEES - OVERTI	5,000	5,967	9,300	5,349	9,300	-	6,000	Start up/Shutdown/incidents+4300 OC
101.4514.103	PART-TIME EMPLOYEES	139,400	142,875	141,500	154,693	145,000	10,059	155,000	Mgr., Lifeguard, WSI
101.4514.121	EMPLOYER PERA CONTRIBUTIONS		292		255		-	300	+ 2000 labor backwash
101.4514.122	EMPLOYER FICA CONTRIBUTIONS	8,643	9,246	8,773	9,949	8,990	624	9,982	
101.4514.123	EMPLOYER MEDICARE CONTRIBU	2,021	2,162	2,052	2,327	2,103	146	2,335	
101.4514.130	EMPLOYER PAID INSURANCE	500	974	500	737	500	-	1,000	
101.4514.142	UNEMPLOYMENT BENEFIT		-		-		-		
<b>Personnel Subtotal</b>		<b>155,564</b>	<b>162,091</b>	<b>162,125</b>	<b>173,590</b>	<b>165,893</b>	<b>10,828</b>	<b>174,617</b>	
101.4514.150	WORKER'S COMPENSATION	5,800	4,433	5,800	9,543	9,500	11,649	12,300	
101.4514.210	OPERATING SUPPLIES	25,000	16,004	25,000	10,292	25,000	2,847	22,000	Chemicals, other
101.4514.214	UNIFORMS		27		-		-		
101.4514.220	REPAIR/MAINTENANCE SUPPLIES	12,000	17,563	12,000	13,362	14,000	2,082	14,000	
101.4514.221	LRG REPAIR/MAINTENANCE SUPPLIES			20,000		20,000	-	20,000	
101.4514.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	406	1,000	-	1,000	-	500	
101.4514.262	Cost of Concessions	25,000	27,745	25,000	25,362	25,000	799	25,000	
101.4514.321	TELEPHONE	1,100	985	1,100	843	1,100	410	1,100	
101.4514.325	COMMUNICATION-OTHER		-		-		-		
101.4514.333	STAFF MEETINGS & CONFERENCE	-	747	-	-	-	-	-	
101.4514.334	MEMBERSHIP DUES AND FEES	800	-	-	-	-	-	-	
101.4514.343	OTHER ADVERTISING	150	1,160	150	775	150	-	150	
101.4514.344	PROMOTION-MARKETING	3,000	50	3,000	50	3,000	-	1,500	
101.4514.352	GENERAL NOTICE/PUBLIC INFO		-		-		-		
101.4514.360	INSURANCE	3,300	2,385	3,300	2,553	3,000	2,176	3,050	
101.4514.370	MAINTENANCE SUPPORT AND FE	2,500	625	2,500	1,179	2,500	925	2,500	
101.4514.380	UTILITY SERVICES	37,500	50,666	65,000	52,194	65,000	1,661	60,000	
101.4514.400	REPAIRS & MAINTENANCE	4,000	1,619	4,000	9,921	4,000	-	4,000	
101.4514.410	RENTALS	750	-	750	-	750	-	750	Red Cross Equip Rental
101.4514.430	OTHER SERVICE/CHARGES-MISC.	10,000	8,475	10,000	2,459	1,000	2,395	2,000	WSI/Lifeguard Reimb, Red Cr Aff-Xtreme Fit
101.4514.444	OTHER CONTRACTUAL SERVICES		-		-		-		
<b>Operations Subtotal</b>		<b>131,900</b>	<b>132,889</b>	<b>178,600</b>	<b>128,533</b>	<b>175,000</b>	<b>24,943</b>	<b>168,850</b>	
<b>Total AQUATIC CENTER</b>		<b>287,464</b>	<b>294,980</b>	<b>340,725</b>	<b>302,123</b>	<b>340,893</b>	<b>35,771</b>	<b>343,467</b>	

OTHER REC FACILITIES		BUDGET		ACTUAL		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2018		2019		2020		2021					
101.4517.103	PART-TIME EMPLOYEES	3,000	2,112	3,000	525	3,000	-	3,000					
101.4517.122	EMPLOYER FICA CONTRIBUTIONS	-	158	186	33	186	-	186					
101.4517.123	EMPLOYER MEDICARE CONTRIBU	-	37	44	8	44	-	44					
<b>Personnel Subtotal</b>		<b>3,000</b>	<b>2,307</b>	<b>3,230</b>	<b>565</b>	<b>3,230</b>	<b>-</b>	<b>3,230</b>					
101.4517.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-					
101.4517.210	OPERATING SUPPLIES	8,500	5,904	8,500	4,123	8,500	2,266	6,500					
101.4517.214	UNIFORMS	500	-	500	600	500	-	500					
101.4517.220	REPAIR/MAINTENANCE SUPPLIES	5,500	3,193	5,500	5,137	5,500	868	5,500					Seed \$1,500
101.4517.240	SMALL TOOLS/MINOR EQUIPMENT	2,850	2,226	2,850	2,341	2,850	2,400	8,000					550 + \$5000 pic tble (10) + garbage cans \$2500 (5)
101.4517.333	STAFF MEETINGS & CONFERENCE	350	171	350	11	350	156	350					
101.4517.334	MEMBERSHIP DUES AND FEES	450	130	450	130	450	130	450					
101.4517.343	OTHER ADVERTISING	250	-	250	-	250	-	250					also includes ads for MIP
101.4517.360	INSURANCE	2,000	792	2,000	415	800	327	500					
101.4517.380	UTILITY SERVICES	8,000	10,869	9,000	10,139	9,000	1,528	10,500					
101.4517.400	REPAIRS & MAINTENANCE	9,500	4,063	8,500	13,604	8,500	107	8,500					Infield lime and 4 ballfields/annual expense
101.4517.410	RENTALS												Fert program-ballfields\$3000
101.4517.430	OTHER SERVICE/CHARGES-MISC.	3,000	1,583	3,000	1,323	3,000	471	1,000					MIP
101.4517.444	OTHER CONTRACTUAL SERVICES	21,600	18,666	21,600	17,214	21,600	15,000	21,600					\$27/game adult (250 games) Joint Rec
<b>Operations Subtotal</b>		<b>62,500</b>	<b>47,596</b>	<b>62,500</b>	<b>55,037</b>	<b>61,300</b>	<b>23,252</b>	<b>63,650</b>					Joint fee \$10,000 + \$500 lighting
<b>Total OTHER RECREATIONAL FACILITIES</b>		<b>65,500</b>	<b>49,904</b>	<b>65,730</b>	<b>55,603</b>	<b>64,530</b>	<b>23,252</b>	<b>66,880</b>					+ ADDTL 5000=\$15000 FOR BALLFIELD LIGHTING Yr 2 of 5
PARK AREAS		BUDGET		ACTUAL		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2018		2019		2020		2021					
101.4522.101	FULL-TIME EMPLOYEES - REGULA	185,000	185,865	185,600	186,308	215,000	95,008	225,000					
101.4522.102	FULL-TIME EMPLOYEES - OVERTIM	2,000	703	2,000	384	2,000	-	2,000					
101.4522.103	PART-TIME EMPLOYEES	18,000	20,533	27,000	18,041	27,000	14,532	27,000					PT Parks person + Manpower mower\$7500
101.4522.121	EMPLOYER PERA CONTRIBUTION	14,025	15,248	14,070	15,115	16,275	8,216	17,025					
101.4522.122	EMPLOYER FICA CONTRIBUTIONS	11,594	12,222	11,631	11,933	13,454	6,444	15,748					
101.4522.123	EMPLOYER MEDICARE CONTRIBU	2,973	2,858	3,112	2,791	3,538	1,507	3,683					
101.4522.130	EMPLOYER PAID INSURANCE	43,000	33,618	43,000	37,090	43,000	20,101	41,700					
<b>Personnel Subtotal</b>		<b>276,592</b>	<b>271,048</b>	<b>286,413</b>	<b>271,662</b>	<b>320,267</b>	<b>145,808</b>	<b>332,156</b>					
101.4522.150	WORKER'S COMPENSATION	8,100	5,834	8,100	10,814	11,000	13,842	14,500					
101.4522.210	OPERATING SUPPLIES	3,000	2,319	3,000	7,420	3,000	308	3,000					
101.4522.212	MOTOR FUELS	6,000	3,882	6,000	3,572	6,000	821	6,000					
101.4522.214	UNIFORMS	1,500	471	1,500	435	1,500	1,237	1,500					
101.4522.220	REPAIR/MAINTENANCE SUPPLIES	12,000	7,618	12,000	6,829	12,000	3,509	12,000					

101.4522.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	2,577	3,000	752	3,000	-	3,000	
101.4522.262	COST OF CONCESSIONS	2,000	983	2,000	821	2,000	-	2,000	
101.4522.304	LEGAL FEES				44		-		
101.4522.333	STAFF MEETINGS & CONFERENCE	400	-	400	-	400	-	400	MSTMA Workshop & State Conference
101.4522.334	MEMBERSHIP DUES AND FEES	150	-	150	-	150	-	150	MSTMA, Sports Turf Mgrs
101.4522.360	INSURANCE	15,000	12,004	10,000	12,618	13,500	10,413	14,600	
101.4522.380	UTILITY SERVICES	6,000	5,276	6,000	6,628	6,000	2,428	6,000	Includes Park Maint shed
101.4522.400	REPAIRS & MAINTENANCE	1,000	2,759	1,000	586	1,000	60	1,000	(savings from inhouse)
101.4522.410	RENTALS	6,500	4,047	6,500	4,583	6,500	415	6,500	
101.4522.430	OTHER SERVICE/CHARGES-MISC.	3,000	464	3,000	400	3,000	772	1,500	Flags etc
101.4522.444	OTHER CONTRACTUAL SERVICES	6,500	4,502	6,500	4,340	6,500	4,350	6,500	Weed control
<b>Operations Subtotal</b>		<b>74,150</b>	<b>52,738</b>	<b>69,150</b>	<b>59,840</b>	<b>75,550</b>	<b>38,157</b>	<b>78,650</b>	
<b>Total PARK AREAS:</b>		<b>350,742</b>	<b>323,786</b>	<b>355,563</b>	<b>331,502</b>	<b>395,817</b>	<b>183,965</b>	<b>410,806</b>	

FORESTRY & NURSERY	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018	2019	2020	thru 6/30	2020	2021				
101.4524.210	OPERATING SUPPLIES	600	15	600	675	600	38	600		
101.4524.240	SMALL TOOLS/MINOR EQUIPMENT	750	787	750	340	750	-	750		
101.4524.333	STAFF MEETINGS & CONFERENCE	300	510	300	600	300	-	300	Tree Insp School	
101.4524.334	MEMBERSHIP DUES AND FEES	25	-	25	15	25	15	25		
101.4524.352	GENERAL NOTICE/PUBLIC INFO	100	-	100	-	100	-	100		
101.4524.430	OTHER SERVICE/CHARGES-MISC.	8,700	13,003	8,700	3,520	8,700	6,048	6,700	\$2000 trees Lions Park + 4700 blvd trees	
101.4524.444	OTHER CONTRACTUAL SERVICES	14,000	249	14,000	1,966	14,000	198	7,000	New EAB Program	
		-	-	-	-	-	-	-	2-yr program	
<b>Total FORESTRY &amp; NURSERY:</b>		<b>24,475</b>	<b>14,564</b>	<b>10,475</b>	<b>7,116</b>	<b>24,475</b>	<b>6,299</b>	<b>15,475</b>		

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
HISTORIC WATERTOWER		2018		2019		2020		2021	
101.4526.430	OTHER SERVICE/CHARGES-MISC	6500	652	6500	757	2000	354	2000	Utility Services + landscaping
<b>Total HISTORIC WATERTOWER:</b>		<b>6,500</b>	<b>652</b>	<b>6,500</b>	<b>757</b>	<b>2,000</b>	<b>354</b>	<b>2,000</b>	
DODGE COUNTY ARENA		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
101.4527.430	OTHER SERVICE/CHARGES-MISC	7,023	-3432.42	22,677	28275.44	28,781	431	25,304	
101.4527.440	PROFESSIONAL SERVICES		270	300	270	300	285	300	
<b>Total DODGE COUNTY ARENA:</b>		<b>7,023</b>	<b>(3,162)</b>	<b>22,977</b>	<b>28,545</b>	<b>29,081</b>	<b>716</b>	<b>25,604</b>	
CAPITAL		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
<b>COUNCIL</b>									
101.680.4111.580	OTHER EQUIPMENT	38000	36,500	22500	13,089	22500	-	22500	Yr 3 of 4 SRTS
<b>CLERK</b>									
101.680.4140.570	OFFICE EQUIP AND FURNISHINGS	6,000	0	6,000	0		0		
<b>GENL GOVT BLDGS</b>									
101.680.4194.580	OTHER EQUIPMENT	-		-		10,000		10,000	
<b>POLICE</b>									
101.680.4210.550	MOTOR VEHICLES	42,000	5,651		185,002	35,948	11,374	36,764	Lease vehicle
101.680.4210.601					17,252	40,000	-	20,000	1 veh to equip @ \$20000.ea
101.680.4210.580	OTHER EQUIPMENT		-		-	14,000	-	14,000	4 portable radios every year
101.680.4210.611	VEH INTEREST				2,937	5,030	1,711	4,217	Lease Vehicle Int
<b>FIRE</b>									
101.680.4220.530	IMPR OTHER THAN BUILDINGS								(yr 1 and 2 at 5000)
101.680.4220.550	MOTOR VEHICLES	5,000	-	8,333	-	8,333	-	8,333	Yr 5 of 5 for tanker truck
				48,333		48,333		48,333	FD trucks and mobile property
						13,000		13,000	Lease vehicle
101.680.4220.611				-		1,800		1,800	Lease Vehicle Int
				-		-		-	
101.680.4310.530	IMPR OTHER THAN BUILDINGS	-	-	50,000	-	50,000	-	50,000	Grant share- trail under Hwy 14
101.680.4310.601					3,360		-		(Includes yr 3 of 5 for str sweeper \$35,000)
101.680.4310.540	HEAVY MACHINERY	35,000	-	74,136	-	74,136	-	74,136	PW trucks and mobile property
101.680.4310.550	MOTOR VEHICLES		748	-	-	3,470	1,718	8,669	Lease vehicle
101.680.4310.580	OTHER EQUIPMENT						11,519		
101.680.4310.611	VEH INTEREST				480	380	202	1,073	Lease Vehicle Int
<b>ICE/SNOW</b>									
101.680.4312.540	HEAVY MACHINERY	-	-	-	-	-	-	-	
101.680.4312.580	OTHER EQUIPMENT	13,000	6,742						
<b>Bike Trail</b>									
101.680.4512.530	IMPR OTHER THAN BUILDINGS	-		-		-		35,310	Trail grant match NW
<b>Playgrounds</b>									
101.680.4513.530	IMPR OTHER THAN BUILDINGS	-	5,916	-	-	-	-	-	

Swimming Pool										
101.680.4514.570	OFFICE EQUIP AND FURNISHINGS									3 POS computers +
101.680.4514.580	OTHER EQUIPMENT									KAC software- \$25000 in 2022
Other Rec Facilities										
101.680.4517.530	IMPR OTHER THAN BUILDINGS									
Park Areas										
101.680.4522.520	BUILDINGS & STRUCTURES									
101.680.4522.530	IMPR OTHER THAN BUILDINGS	52,500	41,859	55,800	56,515	67,500	26,839	45,400		Parks
										KAC laptop/camera 1200
										Yr 2 of 2 Tractor 30000
										N Park fence 9500
										Basketball- E Diamond Park 3500
101.680.4522.550	MOTOR VEHICLES	27,000	27,610	30,000	27,271	10,165	2,500	10,207		Lease Vehicles
101.680.4522.580	OTHER EQUIPMENT									
101.680.4522.601					2,837					
101.680.4522.611	VEH INTEREST				547	1,593	415	1,416		Vehicle Int
Forestry Nursery										
101.680.4524.530	IMPR OTHER THAN BUILDINGS									
101.680.4524.580	OTHER EQUIPMENT									
<b>Total Capital:</b>		<b>218,500</b>	<b>125,026</b>	<b>295,102</b>	<b>309,291</b>	<b>406,188</b>	<b>56,279</b>	<b>405,158</b>		
							thru 6/30			
	<b>UNALLOCATED EXPENDITURE</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PROPOSED</b>		<b>COMMENTS</b>
		2018		2019		2020		2021		
101.4920.360	INSURANCE	21650	17,444	21650	17,555	18000	19,382	22500		
101.4920.430	OTHER SERVICE/CHARGES-MISC	4500	6,632	4500	2,503	4500	3,597	4500		City Abatement payments - 4500
		41650	-	3470	-	3470	-	3470		
		10000	-	0	-	0	-	49488		Initial Debt Savings
101.4920.433	MMUA SAFETY PROGRAM	6700	6,384	7000	5,924	7000	4,052	66000		Council hold
								15522		TIF LEVY
101.4930.720	OPERATING TRANSFERS		0 ;		0 ;		0	7500		As per Council 4.11.18:
101.4930.435	UNCOLLECTIBLE	0	0		0		0			Offset drop in Debt levy to Fund 423
				89000	89000	89000	89000	89000		2019- \$89,000, 2020-\$89,000
<b>Total UNALLOCATED EXPENDITURES:</b>		<b>84,500</b>	<b>30,459</b>	<b>125,620</b>	<b>114,982</b>	<b>121,970</b>	<b>116,032</b>	<b>257,980</b>		2021-\$89,000; Debt dropoff: \$40,000 each of yrs 2022,2023,2024; and Debt dropoff 2024 for \$76,000
	<b>OTHER FINANCING SOURCES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PROPOSED</b>		<b>COMMENTS</b>
		2018		2019		2020		2021		
101.4930.720	OPERATING TRANSFERS		191923	0	0	0	0	0		
<b>Total OTHER FINANCING SOURCES</b>		<b>0</b>	<b>191923</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

LIBRARY FUND

GOVT BLDGS & LIBRARY		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018	2018	2019	2019	2020	thru 6/30 2020	2021	
211.550.4195.101	FULL-TIME EMPLOYEES - REGULAR		-		-		-		
211.550.4195.103	PART-TIME EMPLOYEES	10,845	9,728	9,974	9,824	9,974	5,383	10,100	
211.550.4195.121	EMPLOYER PERA CONTRIBUTIONS	813	724	728	736	728	404	758	
211.550.4195.122	EMPLOYER FICA CONTRIBUTIONS	672	580	602	589	602	324	626	
211.550.4195.123	EMPLOYER MEDICARE CONTRIBU	157	136	250	138	141	76	146	
211.550.4195.130	EMPLOYER PAID INSURANCE								6664
<b>Total GENERAL GOVT BLDGS</b>		<b>12,488</b>	<b>11,168</b>	<b>11,554</b>	<b>11,287</b>	<b>11,445</b>	<b>6,186</b>	<b>11,630</b>	
211.550.4550.101	FULL-TIME EMPLOYEES - REGULA	232,506	229,068	241,750	211,994	241,832	94,692	225,100	
211.550.4550.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-	67	-	-	-	
211.550.4550.103	PART-TIME EMPLOYEES	-	882	-	5,719	-	-	-	
211.550.4550.121	EMPLOYER PERA CONTRIBUTIONS	17,438	17,118	18,300	16,251	18,300	7,102	16,883	
211.550.4550.122	EMPLOYER FICA CONTRIBUTIONS	14,415	13,677	15,128	13,129	15,128	5,561	13,956	
211.550.4550.123	EMPLOYER MEDICARE CONTRIBU	3,371	3,196	3,583	3,070	3,583	1,301	3,264	
211.550.4550.130	EMPLOYER PAID INSURANCE	36,000	35,958	39,200	43,646	56,000	19,450	41,500	
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-	
<b>Personnel Subtotal</b>		<b>303,731</b>	<b>299,900</b>	<b>317,961</b>	<b>293,875</b>	<b>334,843</b>	<b>128,106</b>	<b>300,703</b>	
211.550.4550.150	WORKER'S COMPENSATION	1,000	1,346	1,000	2,154	1,500	2,364	2,500	
211.550.4550.160	LIABILITY INSURANCE	-	45	-	46	-	32	45	
211.550.4550.210	OPERATING SUPPLIES	2,600	2,620	2,800	3,246	3,000	1,153	4,500	
211.550.4550.216	PERIODICALS	450	292	450	335	450	292	450	
211.550.4550.218	BOOKS	13,800	9,236	10,800	10,241	11,000	4,972	11,000	
211.550.4550.219	AUDIO VISUAL	6,800	6,610	5,800	5,007	5,800	1,092	6,000	
211.550.4550.220	REPAIR/MAINTENANCE SUPPLIES	600	870	700	955	1,000	60	1,000	
211.550.4550.222	ELECTRONIC SERVICES			6,000	1,531	4,500	1,531	3,000	
211.550.4550.240	SMALL TOOLS/MINOR EQUIPMENT	100	144	100	9	100	85	100	
211.550.4550.303	ENGINEERING FEES		505		-		-	1,000	
211.550.4550.304	LEGAL FEES	1,000	-	1,000	87	1,000	-	1,000	
211.550.4550.309	EDP, SOFTWARE & DESIGN	15,200	16,232	15,200	17,103	16,200	8,947	18,000	Automation-MTHLY SELCO CHGS/PC & software
211.550.4550.321	TELEPHONE	1,700	1,861	1,700	1,569	1,700	899	2,000	Phones/WiFi/Internet/cell
211.550.4550.325	COMMUNICATION-OTHER	500	176	500	24	500	-	500	USPO & Selco-OVERDUE NOTICES
211.550.4550.331	TRAVEL/MILEAGE	500	-	500	27	500	-	400	
211.550.4550.333	STAFF MEETINGS & CONFERENCE	850	23	850	-	850	-	500	
211.550.4550.334	MEMBERSHIP DUES AND FEES	500	589	500	314	500	50	500	ALA, MLA
211.550.4550.343	OTHER ADVERTISING	250	241	250	854	250	30	150	
211.550.4550.360	INSURANCE	3,500	2,766	3,500	2,898	3,500	2,494	3,500	
211.550.4550.370	MAINTENANCE/SUPPORT FEES	2,000	754	2,000	821	2,000	533	2,000	IKON-Photocopier Charges
211.550.4550.380	UTILITY SERVICES	6,700	12,851	8,700	12,583	9,000	4,517	13,000	
211.550.4550.400	REPAIRS & MAINTENANCE	2,900	4,995	2,500	4,457	6,453	1,158	9,000	
211.550.4550.430	OTHER SERVICE/CHARGES-MISC.	2,000	2,035	2,000	446	2,000	518	2,000	
211.550.4550.433	MMUA SAFETY PROGRAM	744	833	844	794	944	603	1,210	
211.550.4550.440	PROFESSIONAL SERVICES	500	270	500	270	500	285	500	Library Committee
211.550.4550.441	LIBRARY PROGRAMS	4,000	4,250	4,000	4,713	4,000	2,376	4,000	Outreach
211.550.4550.444	OTHE CONTRACTUAL SERVICES		221		221		189	250	
211.550.4550.530	IMPROVEMENTS OTHER THAN BLDGS							24,000	Door/Pkg lot/Drainage
211.550.4550.570	OFFICE EQUIP AND FURNISHINGS	2,000	1,188	2,000	2,657	2,000	188	2,000	
211.550.4550.705	SETTLEMENT		26,531		-		-		
<b>Operations Subtotal</b>		<b>70,194</b>	<b>97,484</b>	<b>74,194</b>	<b>73,362</b>	<b>79,247</b>	<b>34,368</b>	<b>114,105</b>	
<b>Total LIBRARY</b>		<b>373,925</b>	<b>397,384</b>	<b>392,155</b>	<b>367,237</b>	<b>414,090</b>	<b>162,474</b>	<b>414,808</b>	
<b>GRAND TOTAL-LIBRARY</b>		<b>386,413</b>	<b>408,552</b>	<b>403,709</b>	<b>378,524</b>	<b>425,535</b>	<b>168,660</b>	<b>426,438</b>	

ECONOMIC DEVELOPMENT COMMUNITY/ECONOMIC DE		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2018	2019	2020	2021				
290.4650.101	FULL-TIME EMPLOYEES - REGULA	40,450	10,799	11,500	6,782	11,700	5,281	11,700	
290.4650.121	FULL-TIME EMPLOYEES - OVRTIME								
290.4650.121	EMPLOYER PERA CONTRIBUTIONS	3,034	799	863	488	878	396	878	
290.4650.122	EMPLOYER FICA CONTRIBUTIONS	2,508	634	713	423	725	326	725	
290.4650.123	EMPLOYER MEDICARE CONTRIBU	587	148	167	99	170	76	170	
290.4650.130	EMPLOYER PAID INSURANCE	4,000	959	1,100	538	2,000	335	5,500	
<b>Personnel Subtotal</b>		<b>50,578</b>	<b>13,339</b>	<b>14,342</b>	<b>8,330</b>	<b>15,473</b>	<b>6,414</b>	<b>18,973</b>	
290.4650.150	WORKER'S COMPENSATION	300	41	300	(36)	100	48	100	
290.4650.210	OPERATING SUPPLIES	400	516	400	465	400	135	500	
290.4650.216	PERIODICALS		-		-		-		
290.4650.240	SMALL TOOLS/MINOR EQUIP		-		-		-		
290.4650.303	ENGINEERING FEES	3,000	-	3,000	-	3,000	-	1,000	
290.4650.304	LEGAL FEES	4,000	454	4,000	1,350	4,000	-	2,500	
290.4650.321	TELEPHONE	500	410	500	329	500	109	500	
290.4650.325	COMMUNICATION-OTHER	200	120	200	227	200	177	200	Postage
290.4650.333	STAFF MEETINGS & CONFERENCE	2,000	-	500	16	500	-	400	
290.4650.334	MEMBERSHIP DUES AND FEES	3,150	356	500	416	500	396	500	
290.4650.343	ADVERTISING	-	-	-	-	-	-	5,000	
290.4650.351	LEGAL NOTICES PUBLISHING	-	180	-	75	-	51	100	
290.4650.352	GENERAL NOTICE/PUBLIC INFO	-	-	-	-	-	-	-	
290.4650.360	INSURANCE	360	314	360	339	360	291	400	
290.4650.380	UTILITY SERVICES		-		-		-		
290.4650.414	PROGRAMS			20,000	2,000	20,000	2,000	10,000	Commercial Programs
290.4650.413	Rental Expenses	2,000	-	-	-	-	-	-	
290.4650.430	OTHER SERVICE/CHARGES-MISC.	4,500	3,076	4,500	1,265	4,500	1,654	3,500	includes \$500 SMIF
290.4650.440	PROFESSIONAL SERVICES	500	270	500	2,967	500	285	800	Marketing
290.4650.444	OTHER CONTRACTUAL SERVICES		41,124	42,500	42,355	42,500	21,814	43,750	CEDA
290.4650.720	OPERATING TRANSFERS						20,000		
<b>Operations Subtotal</b>		<b>20,910</b>	<b>46,859</b>	<b>77,260</b>	<b>51,767</b>	<b>77,060</b>	<b>46,960</b>	<b>69,250</b>	
<b>Total ECONOMIC DEVELOPMENT</b>		<b>71,488</b>	<b>60,198</b>	<b>91,602</b>	<b>60,098</b>	<b>92,533</b>	<b>53,374</b>	<b>88,223</b>	

COMMUNITY POLICING FUN		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2018	2019	2020	2021				
875.4210.150	WORKER'S COMPENSATION	300	397	300	399	300	274	300	
875.4210.210	OPERATING SUPPLIES	2,000	1,741	2,000	1,716	2,000	113	2,000	Operating/Training supplies for community policing/
875.4210.214	UNIFORMS		375		-		24		crime watch & prevention
875.4210.240	SMALL TOOLS/MINOR EQUIPMENT		-		-		-		
875.4210.334	MEMBERSHIP DUES & FEES								
875.4210.430	OTHER SERVICE/CHARGES-MISC.	1,000	494	1,000	100	1,000	-	500	
875.4210.430	OPERATING SUPPLIES	1,500	-	1,500	-	1,500	-	1,500	NNO
<b>Total COMMUNITY POLICING FUND:</b>		<b>4,800</b>	<b>3,007</b>	<b>4,800</b>	<b>2,216</b>	<b>4,800</b>	<b>411</b>	<b>4,300</b>	



TOTAL REVENUES	23,300	17,396	23,300	20,906	23,300	4,311	23,300
TOTAL EXPENSES	52,767	45,628	54,196	48,892	58,072	28,641	68,330
CAPITAL ITEMS	-	-	-	-	-	-	-
GAIN OR (LOSS)	(29,467)	(28,232)	(30,896)	(27,986)	(34,772)	(24,330)	(45,030) Loss

2021 CAPITAL REQUESTS:

Total \$0

**EXPENDITURES--WATER FUND**

WATER--DEBT SERVICE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	2021	COMMENTS
		2018	2018	2019	2019	2020	2020		
601.4710.601	BOND PRINCIPAL	184,921	-	254,283	-	254,732	245,138	266,215	plus leased vehicles
601.4710.611	BOND INTEREST	49,981	46,846	43,597	42,456	39,782	20,895	35,719	plus leased vehicles
601.4710.620	PAYING AGENT FEES	-	347	-	594	-	495	-	
601.4710.621	BOND ISSUANCE COSTS	-	-	-	-	-	-	-	
<b>Total DEBT SERVICE</b>		<b>234,902</b>	<b>47,192</b>	<b>297,880</b>	<b>43,050</b>	<b>294,514</b>	<b>266,528</b>	<b>301,934</b>	
<b>OTHER FINANCING USES</b>									
<b>Total OTHER FINANCING USES</b>									
<b>POWER &amp; PUMPING</b>									
601.4941.380	UTILITY SERVICES	27,000	47,722	40,000	44,826	50,000	16,826	50,000	
<b>Total POWER &amp; PUMPING</b>		<b>27,000</b>	<b>47,722</b>	<b>40,000</b>	<b>44,826</b>	<b>50,000</b>	<b>16,826</b>	<b>50,000</b>	
<b>DISTRIBUTION</b>									
601.4943.101	FULL-TIME EMPLOYEES - REGULAR	80,900	80,204	86,000	88,933	89,000	46,745	92,000	
601.4943.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	4,454	5,000	4,964	5,000	2,127	5,000	
601.4943.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4943.121	EMPLOYER PERA CONTRIBUTIONS	6,293	2,303	6,825	8,867	7,050	3,665	7,275	
601.4943.122	EMPLOYER FICA CONTRIBUTIONS	5,202	5,057	5,642	5,249	5,828	2,883	6,014	
601.4943.123	EMPLOYER MEDICARE CONTRIBUTIONS	1,217	1,183	1,320	1,227	1,363	674	1,407	
601.4943.130	EMPLOYER PAID INSURANCE	13,000	10,545	12,500	18,353	12,700	10,748	23,000	
601.4943.131	OPEB OBLIGATION		(1,351)		2,590		-		
<b>Personnel Subtotal</b>		<b>109,611</b>	<b>102,396</b>	<b>117,287</b>	<b>130,183</b>	<b>120,941</b>	<b>66,843</b>	<b>134,696</b>	
601.4943.150	WORKER'S COMPENSATION	3,000	2,407	3,000	3,499	4,000	3,979	4,200	
601.4943.160	LIABILITY INSURANCE	40	45	40	46	40	32	45	
601.4943.210	OPERATING SUPPLIES	50,000	43,852	50,000	33,559	50,000	19,642	45,000	
601.4943.212	MOTOR FUELS	1,200	-	1,200	1,933	1,200	709	1,200	
601.4943.214	UNIFORMS	420	258	420	358	420	6	420	
601.4943.220	REPAIR/MAINTENANCE SUPPLIES	27,100	13,765	62,100	12,629	62,100	3,667	50,000	
601.4943.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	3,578	5,000	7,177	5,000	270	5,000	
601.4943.260	WATER/SEWER METERS	8,000	10,901	8,000	9,568	10,000	9,847	30,000	
601.4943.360	INSURANCE	6,000	5,310	6,000	5,569	6,000	4,559	6,000	
601.4943.400	REPAIRS & MAINTENANCE	120,000	98,618	85,000	36,239	85,000	18,391	67,000	(65,000 + 2000 1/3 of Utility Box trfr)
601.4943.410	RENTALS	2,600	-	2,600	-	2,600	30	-	
601.4943.420	DEPRECIATION				138		-		
601.4943.430	OTHER SERVICE/CHARGES	3,600	2,144	3,600	394	3,600	1,378	13,600	(10,000 Itron)
601.4943.433	MMUA SAFETY PROGRAM	4,700	2,233	4,800	3,414	4,800	2,462	4,850	
601.4943.435	UNCOLLECTIBLE				1,482		-		
601.4943.440	PROFESSIONAL SERVICES	2,500	2,069	2,500	2,218	2,500	925	2,500	
601.4943.444	CONTRACTED SERVICES	-	300	-	148	-	85	-	
<b>Operations Subtotal</b>		<b>234,160</b>	<b>185,480</b>	<b>234,260</b>	<b>118,370</b>	<b>237,260</b>	<b>65,982</b>	<b>229,815</b>	
<b>Total DISTRIBUTION</b>		<b>343,771</b>	<b>287,876</b>	<b>351,547</b>	<b>248,553</b>	<b>358,201</b>	<b>132,825</b>	<b>364,511</b>	

ADMINISTRATION		thru 6/30							
601.4944.101	FULL-TIME EMPLOYEES - REGULAR	76,500	56,471	76,500	57,262	76,500	30,752	78,500	
601.4944.102	FULL-TIME EMPLOYEES - OVERTIME		305		219		251		
601.4944.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4944.121	EMPLOYER PERA CONTRIBUTIONS	5,738	4,112	5,738	4,075	5,738	2,325	5,888	
601.4944.122	EMPLOYER FICA CONTRIBUTIONS	4,743	3,251	4,743	3,298	4,743	1,802	4,867	
601.4944.123	EMPLOYER MEDICARE CONTRIBUTI	1,109	761	1,109	771	1,109	421	1,138	
601.4944.124	SICK CONVERSION		-		-		-		
601.4944.130	EMPLOYER PAID INSURANCE	12,300	9,465	13,000	10,442	13,000	5,579	15,400	
	<b>Personnel Subtotal</b>	<b>100,390</b>	<b>74,365</b>	<b>101,090</b>	<b>76,066</b>	<b>101,090</b>	<b>41,130</b>	<b>105,793</b>	
601.4944.210	OPERATING SUPPLIES	800	826	800	786	800	315	800	
601.4944.216	PERIODICALS	100	40	100	20	100	-	100	
601.4944.240	SMALL TOOLS/MINOR EQUIPMENT	500	340	500	-	500	-	500	
601.4944.301	AUDITING/ACCOUNTING	4,000	4,086	4,406	4,446	4,406	4,129	4,900	
601.4944.303	ENGINEERING FEES	5,000	368	5,000	-	5,000	-	5,000	
601.4944.304	LEGAL FEES	750	36	750	-	750	-	750	
601.4944.309	EDP, SOFTWARE & DESIGN	500	-	500	-	500	-	500	
601.4944.321	TELEPHONE	2,400	2,130	2,400	1,879	2,400	887	2,400	
601.4944.325	COMMUNICATION-OTHER	5,000	4,779	5,000	5,842	5,000	1,809	5,000	
601.4944.333	STAFF MEETINGS & CONFERENCES	1,500	563	1,500	1,247	1,500	1,075	1,500	
601.4944.334	MEMBERSHIP DUES AND FEES	500	285	500	322	500	229	500	
601.4944.343	OTHER ADVERTISING	100	-	100	-	100	-	100	
601.4944.352	GENERAL NOTICE/PUBLIC INFO	1,200	1,200	1,200	-	1,200	-	1,200	
601.4944.370	MAINTENANCE/SUPPORT FEES	2,725	2,411	2,725	2,473	2,725	2,234	2,725	BMS-1725
601.4944.400	REPAIRS & MAINTENANCE		109		-		-		
601.4944.430	OTHER SERVICE/CHARGES	200	1,051	200	650	200	5	200	ltron-925
601.4944.435	UNCOLLECTIBLE		-		-		-		
601.4944.438	CREDIT CARD FEES	2,800	3,649	2,800	4,255	4,100	2,273	4,700	
601.4944.440	PROFESSIONAL SERVICES	1,800	1,540	1,800	1,540	1,800	1,570	1,800	
601.4944.444	OTHER CONTRACTUAL SERVICES		5,901		2,515		-		
	<b>Operations Subtotal</b>	<b>29,875</b>	<b>29,313</b>	<b>30,281</b>	<b>25,975</b>	<b>31,581</b>	<b>14,527</b>	<b>32,675</b>	
	<b>Total ADMINISTRATION</b>	<b>130,265</b>	<b>103,679</b>	<b>131,371</b>	<b>102,040</b>	<b>132,671</b>	<b>55,657</b>	<b>138,468</b>	

DEPRECIATION									
601.4997.462	AMORTIZATION		(1,597)		(1,597)		-		
601.4997.420	DEPRECIATION		204,976		215,934		-		
	<b>Total DEPRECIATION</b>	<b>0</b>	<b>203,379</b>	<b>0</b>	<b>214,337</b>	<b>0</b>	<b>0</b>	<b>0</b>	

OTHER EXPENSE									
601.4999.720	OPERATING TRANSFERS	13,897	90,480	-	27,015	-	-	-	2011 A-
	<b>Total OTHER EXPENSE</b>	<b>13,897</b>	<b>90,480</b>	<b>-</b>	<b>27,015</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Total WATER FUND EXPENSES**                      **749,835**    **780,327**    **820,797**    **679,822**    **835,386**    **471,837**    **854,912**

**REVENUES--WATER FUND**

WATER FUND	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020	2021	
<b>MISCELLANEOUS REVENUES</b>								
601.4943.3347		0		0		0		
601.4943.3611		289.33	0	0	0	0	0	
601.4943.3612		2681.03		2212.34		0		
601.3600.3621	5,000	5,805	5,000	16,284	5,000	3,304	5,000	
601.3600.3622	23,500	27,259	23,500	22,819	12,625	7,491	12,625	
601.3600.3624	500	1,223	500	10,026	500	1,421	500	
601.3600.3626	-	11	-	13	-	3	-	
<b>Total MISCELLANEOUS REVENUES</b>	<b>29,000</b>	<b>37,268</b>	<b>29,000</b>	<b>51,354</b>	<b>18,125</b>	<b>12,220</b>	<b>18,125</b>	
<b>PROPRIETARY FUND REVENUES</b>								
601.3700.3710	721,980	767,406	754,469	854,875	788,400	426,611	908,000	2.0%
601.3700.3715	100	0	100	0	100	0	100	Reconnects/Water Assess-permits-350
601.3700.3716	0	45,601	0	44,600	0	32,580	0	WAC
601.3700.3717	0	0	0	0	0	0	0	
601.3700.3718	6,000	8,813	6,000	7,745	6,000	8,100	6,000	50/50 WATER/SEWER
601.3700.3719		1,200		12,520			0	
601.3700.3746	7,000	7,302	7,000	7,788	7,000	2,311	7,000	
<b>Total PROPRIETARY FUND REVENUES</b>	<b>735,080</b>	<b>830,322</b>	<b>767,569</b>	<b>927,528</b>	<b>801,500</b>	<b>469,602</b>	<b>921,100</b>	
<b>OTHER FINANCING SOURCES</b>								
601.943.3911		2000		5650			0	
601.943.3998		93,120		103,598		-	-	
<b>Total OTHER FINANCING SOURCES</b>	<b>-</b>	<b>95,120</b>	<b>-</b>	<b>109,248</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total WATER FUND</b>	<b>764,080</b>	<b>962,710</b>	<b>796,569</b>	<b>1,088,129</b>	<b>819,625</b>	<b>481,822</b>	<b>939,225</b>	
<b>WATER EXPENSES</b>	<b>749,835</b>	<b>780,327</b>	<b>820,797</b>	<b>679,822</b>	<b>835,386</b>	<b>471,837</b>	<b>854,912</b>	
<b>WATER REVENUES</b>	<b>764,080</b>	<b>962,710</b>	<b>796,569</b>	<b>1,088,129</b>	<b>819,625</b>	<b>481,822</b>	<b>939,225</b>	
Capital Expenditures	78000		20000		6600		6,600	
<b>GAIN OR LOSS</b>	<b>(63,755)</b>	<b>182,383</b>	<b>(44,228)</b>	<b>408,307</b>	<b>(22,361)</b>	<b>9,985</b>	<b>77,713</b>	

2021 CAPITAL REQUESTS:

Vehicle	6,600
Total Equip	<u>6,600</u>

**EXPENDITURES--SEWER FUND**

SEWER--DEBT SERVICE	BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
	2018	2019	2020	2020	ACTUAL	2021				
602.4710.601 BOND PRINCIPAL	710,386	-	775,824	111,912	796,880	105,384	825,028	plus leased vehicles		
602.4710.611 BOND INTEREST	145,991	124,037	116,395	347	97,232	49,084	77,539	plus leased vehicles		
602.4710.620 PAYING AGENT FEES	-	597	-	-	-	-	-			
602.4710.621 BOND ISSUANCE COSTS	(43,000)	10,947	-	-	-	-	-			
<b>Total DEBT SERVICE</b>	<b>813,377</b>	<b>135,581</b>	<b>892,219</b>	<b>112,258</b>	<b>894,112</b>	<b>154,469</b>	<b>902,567</b>			
<b>SEWER PLAN I</b>										
602.4947.101 FULL-TIME EMPLOYEES - REGULAR	165,600	163,369	175,400	176,437	179,100	96,548	186,500	SF		
602.4947.102 FULL-TIME EMPLOYEES - OVERTIM	4,000	9,921	10,000	10,139	10,000	5,385	10,000	SF		
602.4947.103 PART-TIME EMPLOYEES	11,440	2,748	11,440	3,013	11,440	-	11,440	SF Mower (6 mos at \$11)(ADD 11440)		
602.4947.121 EMPLOYER PERA CONTRIBUTIONS	12,720	12,427	13,905	13,452	14,183	7,645	14,738	SF		
602.4947.122 EMPLOYER FICA CONTRIBUTIONS	11,224	10,126	12,204	10,891	12,433	6,022	12,892	SF		
602.4947.123 EMPLOYER MEDICARE CONTRIBUT	2,625	2,368	2,854	2,547	2,908	1,409	3,015	SF		
602.4947.130 EMPLOYER PAID INSURANCE	24,000	18,700	23,550	37,029	23,550	22,658	48,500	SF		
602.4947.131 OPEB OBLIGATION	-	-	-	19,431	-	-	-			
<b>Personnel Subtotal</b>	<b>231,610</b>	<b>219,659</b>	<b>249,353</b>	<b>272,940</b>	<b>253,614</b>	<b>139,666</b>	<b>287,085</b>			
602.4947.150 WORKER'S COMPENSATION	6,000	5,459	6,000	7,802	8,500	8,624	9,100	SF		
602.4947.160 LIABILITY INSURANCE	35	-	35	-	35	-	-	SF		
602.4947.210 OPERATING SUPPLIES	35,000	4,648	35,000	4,727	35,000	3,508	25,000	SF		
602.4947.211 CHEMICALS	60,000	46,014	60,000	50,980	60,000	11,570	60,000	FV		
602.4947.212 MOTOR FUELS	2,000	395	2,000	-	2,000	-	2,000	FV estimate		
602.4947.214 UNIFORMS	910	169	910	-	910	15	910	SF		
602.4947.216 PERIODICALS	30	-	30	-	30	-	30	SF		
602.4947.220 REPAIR/MAINTENANCE SUPPLIES	16,000	9,249	16,000	11,379	16,000	916	16,000	FV		
602.4947.221 LG REPAIR/MAINT SUPPLIES	-	-	50,000	23,646	50,000	-	50,000	Large replacement parts		
602.4947.240 SMALL TOOLS/MINOR EQUIPMENT	5,000	1,809	5,000	1,023	5,000	1,148	5,000	FV		
602.4947.260 WATER/SEWER METERS	-	-	-	-	-	-	-			
602.4947.301 AUDITING ACCOUNTING	3,450	6,132	3,818	3,956	3,818	3,578	4,300	SF		
602.4947.303 ENGINEERING	10,000	-	10,000	12,439	10,000	-	10,000	SF		
602.4947.309 EDP/SOFTWARE/DESIGN	400	-	400	205	400	173	400	SF		
602.4947.321 TELEPHONE	2,400	1,600	2,400	1,385	2,400	779	2,000	SF		
602.4947.333 STAFF MEETINGS AND CONFERENC	2,200	2,486	2,200	1,706	2,200	443	3,000	SF		
602.4947.334 MEMBERSHIP DUES AND FEES	130	78	130	-	130	-	130	SF		
602.4947.360 INSURANCE	12,100	7,418	8,000	7,788	8,500	6,659	9,350	SF		
602.4947.370 MAINTENANCE/SUPPORT FEES	1,200	915	1,365	1,337	1,365	1,380	1,500	SF		
602.4947.380 UTILITY SERVICES	80,000	62,043	65,000	46,361	65,000	16,986	65,000	SF		
602.4947.381 PURCHASED POWER	122,000	87,217	122,000	98,452	122,000	28,257	122,000	FV add generator diesel to this		
602.4947.400 REPAIRS & MAINTENANCE	50,000	46,167	50,000	157,206	50,000	10,314	62,000	FV 50000 + 1/3 Util Box + wall repair 10000		
602.4947.410 RENTALS	-	-	-	-	-	-	-			
602.4947.430 OTHER SERVICE/CHARGES-MISC.	3,200	3,227	3,200	7,591	3,200	6,729	3,200	SF		
602.4947.433 MMUA SAFETY PROGRAM	3,000	4,191	4,130	2,777	4,130	2,111	4,220	SF		
602.4947.440 PROFESSIONAL SERVICES	50,000	41,171	50,000	41,077	50,000	17,674	50,000	SF all testing add \$35,000 for addtl testing		
602.4947.444 OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	Permit begins June 2017- use addtl		
<b>Operations Subtotal</b>	<b>465,055</b>	<b>330,389</b>	<b>497,618</b>	<b>481,839</b>	<b>500,618</b>	<b>120,862</b>	<b>505,140</b>			
<b>Total SEWER PLAN I</b>	<b>696,665</b>	<b>550,048</b>	<b>746,971</b>	<b>754,779</b>	<b>754,232</b>	<b>260,529</b>	<b>792,225</b>			

SEWER DISTRIBUTION									thru 6/30	
602.4948.101	FULL-TIME EMPLOYEES - REGULAR	42,680	42,462	45,400	48,131	48,000	24,492	49,000		
602.4948.102	FULL-TIME EMPLOYEES - OVERTIM	3,000	3,286	5,000	1,542	5,000	812	5,000		
602.4948.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-		
602.4948.121	EMPLOYER PERA CONTRIBUTIONS	3,426	25,047	3,780	18,562	3,975	1,898	4,050		
602.4948.122	EMPLOYER FICA CONTRIBUTIONS	2,832	2,644	3,125	2,715	3,286	1,491	3,348		
602.4948.123	EMPLOYER MEDICARE CONTRIBUT	662	618	731	*635	769	349	783		
602.4948.130	EMPLOYER PAID INSURANCE	10,600	6,215	7,500	9,587	7,500	5,517	12,000		
602.4948.131	OPEB OBLIGATION		(1,495)		-		-			
602.4948.142	UNEMPLOYMENT BENEFIT		-		-		-			
	<b>Personnel Subtotal</b>	<b>63,201</b>	<b>78,778</b>	<b>65,536</b>	<b>81,173</b>	<b>68,530</b>	<b>34,558</b>	<b>74,181</b>		
602.4948.150	WORKER'S COMPENSATION	3,000	930	3,000	2,378	3,000	2,784	3,000		
602.4948.160	LIABILITY INSURANCE	40	45	40	46	40	32	45		
602.4948.210	OPERATING SUPPLIES	11,000	12,723	11,000	11,027	11,000	6,972	11,000		
602.4948.212	MOTOR FUELS	6,400	4,778	6,400	3,608	6,400	1,028	6,400		
602.4948.214	UNIFORMS	210	861	210	1,290	210	145	210		
602.4948.220	REPAIR/MAINTENANCE SUPPLIES	2,000	2,511	2,000	2,415	2,000	409	2,000		
602.4948.240	SMALL TOOLS/MINOR EQUIPMENT	1,500	1,871	1,500	1,390	1,500	440	1,500		
602.4948.260	WATER/SEWER METERS	8,000	10,901	8,000	9,568	10,000	9,847	30,000		
602.4948.303	ENGINEERING FEES	500	-	500	28,189	553,500	75,572	550,000	I/I Program	
602.4948.360	INSURANCE	13,000	12,236	13,000	12,073	13,000	10,905	15,300		
602.4948.380	UTILITY SERVICES	3,500	3,111	3,500	3,998	3,500	1,407	3,500		
602.4948.400	REPAIRS & MAINTENANCE	40,000	47,327	65,000	55,455	65,000	4,301	42,000	30000+ Itron 10000 + 2000 1/3 Util Box	
602.4948.410	RENTALS	100	-	100	-	100	-	100		
602.4948.420	DEPRECIATION				138		-			
602.4948.430	OTHER SERVICE/CHARGES-MISC.	3,000	306	3,000	644	3,000	502	3,000		
602.4948.435	UNCOLLECTIBLE				1,040		-			
602.4948.433	MMUA SAFETY PROGRAM	500	885	590	1,195	590	352	610		
602.4948.440	PROFESSIONAL SERVICES	2,000	-	2,000	450	2,000	108,045	2,000		
602.4948.444	OTHER CONTRACTUAL SERVICES	-	300	-	15,374	200,000	85	25,000	20000 + 500 Itron	
	<b>Operations Subtotal</b>	<b>94,750</b>	<b>98,783</b>	<b>119,840</b>	<b>150,279</b>	<b>874,840</b>	<b>222,825</b>	<b>695,665</b>		
	<b>Total SEWER DISTRIBUTION</b>	<b>157,951</b>	<b>177,561</b>	<b>185,376</b>	<b>231,452</b>	<b>943,370</b>	<b>257,384</b>	<b>769,846</b>		

SAN SEWER-ADMIN/GENERAL									thru 6/30	
602.4949.101	FULL-TIME EMPLOYEES - REGULAR	61,000	45,614	60,000	47,357	61,000	26,521	62,500		
602.4949.102	FULL-TIME EMPLOYEES - OVERTIM	1,000	203	1,000	146	1,000	174	1,000		
602.4949.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-		
602.4949.121	EMPLOYER PERA CONTRIBUTIONS	4,650	3,400	4,575	3,458	4,650	2,002	4,763		
602.4949.122	EMPLOYER FICA CONTRIBUTIONS	3,844	2,636	3,782	2,727	3,844	1,560	3,937		
602.4949.123	EMPLOYER MEDICARE CONTRIBUT	899	616	885	638	899	365	921		
602.4949.124	SICK CONVERSION		-		-		-			
602.4949.130	EMPLOYER PAID INSURANCE	10,400	7,567	9,600	8,370	9,600	4,484	11,900		
602.4949.131	OPEB OBLIGATION		-		-		-			
	<b>Personnel Subtotal</b>	<b>81,793</b>	<b>60,036</b>	<b>79,842</b>	<b>62,695</b>	<b>80,993</b>	<b>35,106</b>	<b>85,020</b>		
602.4949.150	WORKER'S COMPENSATION	350	-	350	-	350	-	-		
602.4949.210	OPERATING SUPPLIES	1,500	863	1,500	912	1,500	321	1,500		
602.4949.240	SMALL TOOLS/MINOR EQUIPMENT	-	340	590	-	590	-	590		

602.4949.301	AUDITING/ACCOUNTING	530	454	585	490	585	551	650	
602.4949.303	ENGINEERING FEES	500	-	500	-	500	-	500	
602.4949.304	LEGAL FEES	-	-	-	73	-	-	-	
602.4949.309	EDA, SOFTWARE & DESIGN	-	-	-	-	-	-	-	
602.4949.321	TELEPHONE	2,956	2,566	2,956	2,519	2,956	1,157	2,956	
602.4949.325	COMMUNICATION-OTHER	5,000	4,745	5,000	5,816	5,000	1,778	5,000	
602.4949.333	STAFF MEETINGS & CONFERENCES	500	115	500	-	500	-	500	
602.4949.334	MEMBERSHIP DUES AND FEES	20	113	20	143	20	75	20	
602.4949.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
602.4949.370	MAINTENANCE/SUPPORT FEES	2,725	1,493	1,750	1,135	1,750	854	1,750	BMS-300
602.4949.400	REPAIRS & MAINTENANCE		109		-		-		
602.4949.430	OTHER SERVICE/CHARGES-MISC.	50	1,066	50	345	50	(80)	50	\ Itron-975
602.4949.435	UNCOLLECTIBLE		-		-		-		
602.4949.438	Credit Card Fees	2,800	3,649	2,800	4,255	4,100	2,273	4,700	
602.4949.440	PROFESSIONAL SERVICES	400	1,540	400	1,070	400	1,071	400	
602.4949.444	OTHER CONTRACTUAL SERVICES		6,034		2,515		-		
602.4949.720	OPERATING TRANSFERS	12,225	12,225	-	-	-	-	-	
	Operations Subtotal	29,581	35,312	17,026	19,273	18,326	8,001	18,641	
	<b>Total SAN SEWER-ADMIN/GENERAL</b>	<b>111,374</b>	<b>95,348</b>	<b>96,868</b>	<b>81,967</b>	<b>99,319</b>	<b>43,107</b>	<b>103,661</b>	
602.4997.420	Depreciation		540,612		562,753		-		
602.4997.462	AMORTIZATION EXPENSE		(1,930)		(1,930)		-		
	Depreciation Subtotal	-	538,682	-	560,823	-	-	-	
	<b>Total SEWER FUND EXPENSES</b>	<b>1,779,366</b>	<b>1,497,220</b>	<b>1,921,433</b>	<b>1,741,279</b>	<b>2,691,032</b>	<b>715,488</b>	<b>2,568,300</b>	

**REVENUES--SEWER FUND**

SEWER FUND	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	thru 6/30		PROPOSED 2021	COMMENTS
					BUDGET 2020	ACTUAL		
<b>MISCELLANEOUS REVENUES</b>								
602.948.3347 OTHER FEDERAL GRANT		0		0		0		
602.4948. SPECIAL ASSESSMENTS		0		450.02		0		
602.3600.3621 INTEREST EARNED	6000	18,249	6000	40,001	6000	15,430	6000	
602.948.3624 MISC REVENUE		-		-		65		
602.3600.3626 MONEY MARKET INTEREST	0	9	0	70	0	3	0	
<b>Total MISCELLANEOUS REVENUES</b>	<b>6,000</b>	<b>18,258</b>	<b>6,000</b>	<b>40,522</b>	<b>6,000</b>	<b>15,499</b>	<b>6,000</b>	
<b>PROPRIETARY FUND REVENUES</b>								
602.3700.3718 METER SALES	8,000	8812.59	8,000	7745	8,000	0	8,000	
602.3700.3720 SEWER SERVICE	1,750,000	1,804,724	1,785,000	1,902,451	1,836,000	970,297	1,873,000	2.00%
602.3700.3725 SEWER CONNECTION FEES	20,000	54,500	20,000	41,850	20,000	31,780	20,000	
602.3700.3726 SEWER ACCESS CHARGES-BP	-	-	-	-	-	-	-	
602.3700.3729 SAC Fee		1,200		12,520		-		
602.3700.3746 PENALTIES	18,000	18,374	18,000	19,242	18,000	5,544	18,000	
602.948.3911 SALE OF FIXED ASSETS		2,000		7,500		-		
602.948.3922 OTHER MISC-GOVT	96,000	90,845	132,500	113,215	132,500	48,480	124,000	=Debt \$36,000 + oper \$ 88000
<b>Total PROPRIETARY REVENUES</b>	<b>1,892,000</b>	<b>1,980,456</b>	<b>1,963,500</b>	<b>2,104,522</b>	<b>2,014,500</b>	<b>1,056,101</b>	<b>2,043,000</b>	
<b>OTHER FINANCING SOURCES</b>								
602.4948.3990 CAPITAL CONTRIBUTIONS		573991		0		0		2018-\$approx 471,000 for PSIG grant
DEVELOPER CONTRIB		0		0		0		
<b>Total OTHER FINANCING SOURCES</b>	<b>-</b>	<b>573,991</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total SEWER FUND REVENUES</b>	<b>1,898,000</b>	<b>2,572,704</b>	<b>1,969,500</b>	<b>2,145,044</b>	<b>2,020,500</b>	<b>1,071,600</b>	<b>2,049,000</b>	
<b>SEWER EXPENSES</b>	<b>1,779,366</b>	<b>1,497,220</b>	<b>1,921,433</b>	<b>1,741,279</b>	<b>2,691,032</b>	<b>715,488</b>	<b>2,568,300</b>	
<b>SEWER REVENUES</b>	<b>1,898,000</b>	<b>2,572,704</b>	<b>1,969,500</b>	<b>2,145,044</b>	<b>2,020,500</b>	<b>1,071,600</b>	<b>2,049,000</b>	
Capital Expenditures	154,200		102,000		66,600		66,600	
<b>GAIN OR (LOSS)</b>	<b>(35,566)</b>	<b>1,075,485</b>	<b>(53,933)</b>	<b>403,765</b>	<b>(737,132)</b>	<b>356,112</b>	<b>(585,900)</b>	

**2021 CAPITAL REQUESTS:**

UV Tank Bldg	40000 Yr 2 of 5 yrs
Dump Station	20000 Yr 2 of 2
	-
Vehicle	6,600
	<u>66,600</u>

**EXPENDITURES-ELECTRIC FUND**

	BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		PROPOSED	COMMENTS	
					2018	2019			2020
604.4710.601	BOND PRINCIPAL	43,779	-	45,191	-	55,356	45,191	61,204	plus leased vehicles
604.4710.611	BOND INTEREST	8,057	7,692	7,167	7,338	7,856	3,773	7,618	plus leased vehicles
604.4710.620	PAYING AGENT FEES		99		99		-		
<b>Total DEBT SERVICE</b>		<b>51,836</b>	<b>7,791</b>	<b>52,358</b>	<b>7,437</b>	<b>63,212</b>	<b>48,964</b>	<b>68,822</b>	
<b>POWER SUPPLY</b>									
604.4956.381	PURCHASED POWER	2,641,704	2,374,610	2,716,346	2,195,147	2,794,002	872,889	2,874,813	AS PER MRES STUDY
<b>Total POWER SUPPLY:</b>		<b>2,641,704</b>	<b>2,374,610</b>	<b>2,716,346</b>	<b>2,195,147</b>	<b>2,794,002</b>	<b>872,889</b>	<b>2,874,813</b>	
<b>TRANSMISSION/DISTRIBUTION</b>									
604.4957.101	FULL-TIME EMPLOYEES - REGULAR	321,500	321,425	340,500	288,108	344,000	164,344	359,200	+ standby 11 x 52x26.50
604.4957.102	FULL-TIME EMPLOYEES - OVERTIME	13,100	6,577	13,100	7,671	13,100	2,267	8,000	
604.4957.121	EMPLOYER PERA CONTRIBUTIONS	25,095	2,362	26,520	(29,955)	26,783	12,496	27,540	
604.4957.122	EMPLOYER FICA CONTRIBUTIONS	20,745	19,686	21,923	17,770	22,140	9,974	22,766	
604.4957.123	EMPLOYER MEDICARE CONTRIBUTION	4,852	4,604	5,127	4,156	5,178	2,332	5,324	
604.4957.124	SICK CONVERSION		-		20,171		-		
604.4957.130	EMPLOYER PAID INSURANCE	34,000	35,568	27,000	29,689	31,000	30,163	60,000	
604.4957.131	OPEB OBLIGATION		(2,884)		18,558		-		
<b>Personnel Subtotal</b>		<b>419,292</b>	<b>387,337</b>	<b>434,170</b>	<b>356,166</b>	<b>442,201</b>	<b>221,576</b>	<b>482,831</b>	
604.4957.150	WORKER'S COMPENSATION	12,560	9,179	12,560	11,110	12,560	11,163	11,800	
604.4957.210	OPERATING SUPPLIES	10,000	1,055	10,000	7,459	10,000	729	10,000	
604.4957.212	MOTOR FUELS	5,500	4,259	5,500	4,108	5,500	1,297	5,500	
604.4957.214	UNIFORMS	2,400	4,864	2,400	6,314	2,400	884	3,500	
604.4957.220	REPAIR/MAINTENANCE SUPPLIES	91,500	160,151	91,500	30,952	100,000	27,174	100,000	
604.4957.240	SMALL TOOLS/MINOR EQUIPMENT	4,000	1,412	4,000	6,204	4,000	548	4,000	
604.4957.260	ELECTRIC METERS	10,000	9,750	10,000	1,030	10,000	-	10,000	Replace prog-residential
604.4957.270	TRANSFORMERS	25,000	14,072	25,000	29,974	25,000	-	25,000	
604.4957.303	ENGINEERING FEES	5,000	-	5,000	6,355	5,000	-	5,000	mapping
604.4957.343	OTHER ADVERTISING	250	-	250	30	250	-	250	
604.4957.360	INSURANCE	9,000	6,889	9,000	7,157	8,000	5,852	8,200	
604.4957.380	UTILITY SERVICES	13,500	11,592	13,500	11,461	13,500	6,434	13,500	
604.4957.400	REPAIRS & MAINTENANCE	5,000	6,967	5,000	5,351	5,000	15,347	6,000	
604.4957.410	RENTALS	500	487	500	503	500	251	500	
604.4957.430	OTHER SERVICE/CHARGES-MISC.	3,600	3,470	3,600	3,345	3,600	2,380	3,600	registration/licenses & PSP
604.4957.433	MMUA SAFETY PROGRAM	4,050	5,326	4,720	4,305	4,720	2,462	4,820	
604.4957.435	UNCOLLECTIBLE				12,167		-		
604.4957.437	GOPHER STATE ONE-CALL	3,000	2,511	3,000	2,199	3,000	1,847	3,000	
604.4957.444	OTHER CONTRACTUAL SERVICES	55,000	68,404	55,000	22,690	55,000	18,405	55,000	
<b>Operations Subtotal</b>		<b>259,860</b>	<b>310,388</b>	<b>260,530</b>	<b>172,713</b>	<b>268,030</b>	<b>94,771</b>	<b>269,670</b>	
<b>Total TRANSMISSION &amp; DISTRIBUTION:</b>		<b>679,152</b>	<b>697,726</b>	<b>694,700</b>	<b>528,879</b>	<b>710,231</b>	<b>316,347</b>	<b>752,501</b>	

GOVT BLDGS	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020	2021	
PART-TIME EMPLOYEES	2,950	2,582	2,950	2,940	2,950	1,560	3,500	
EMPLOYER PERA CONTRIBUTIONS	221	201	221	214	221	117	263	
EMPLOYER FICA CONTRIBUTIONS	183	161	183	171	183	94	217	
EMPLOYER MEDICARE CONTRIBUT	43	38	43	40	43	22	51	
<b>Total GENERAL GOVT BLDGS</b>	<b>3,397</b>	<b>2,982</b>	<b>3,397</b>	<b>3,365</b>	<b>3,397</b>	<b>1,793</b>	<b>4,030</b>	

ADMINISTRATION & GENERAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	PROPOSED	COMMENTS	
	2018	2018	2019	2019	2020	2021		
604.4959.101 FULL-TIME EMPLOYEES - REGULAR	146,000	113,166	146,000	110,383	147,000	62,658	152,000	
604.4959.102 FULL-TIME EMPLOYEES - OVERTIM	2,000	504	2,000	364	2,000	428	2,000	
604.4959.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
604.4959.121 EMPLOYER PERA CONTRIBUTIONS	11,100	8,329	11,100	7,950	11,175	4,732	11,550	
604.4959.122 EMPLOYER FICA CONTRIBUTIONS	9,176	6,534	9,176	6,400	9,238	3,695	9,548	
604.4959.123 EMPLOYER MEDICARE CONTRIBUT	2,147	1,528	2,147	1,497	2,161	864	2,234	
604.4959.124 SICK CONVERSION		-		-		-		
604.4959.130 EMPLOYER PAID INSURANCE	24,500	18,212	31,000	19,468	25,700	10,473	29,700	
604.4959.131 OPEB OBLIGATION				-		-		
<b>Personnel Subtotal</b>	<b>194,923</b>	<b>148,272</b>	<b>201,423</b>	<b>146,061</b>	<b>197,274</b>	<b>82,850</b>	<b>207,032</b>	
604.4959.150 WORKER'S COMPENSATION	840	-	840	-	840	-	-	
604.4959.160 LIABILITY INSURANCE	40	45	40	46	40	32	45	
604.4959.210 OPERATING SUPPLIES	2,750	1,262	2,750	1,336	2,750	548	2,750	
604.4959.240 SMALL TOOLS/MINOR EQUIPMENT	500	688	500	326	500	-	500	
604.4959.301 AUDITING/ACCOUNTING	4,000	4,086	4,406	4,446	4,406	4,129	4,900	
604.4959.304 LEGAL FEES	5,000	5,568	5,000	970	5,000	3,048	5,000	
604.4959.309 EDP, SOFTWARE & DESIGN	1,000		1,000		1,000	-	1,000	
604.4959.321 TELEPHONE	7,920	9,547	7,920	8,071	10,000	3,486	10,000	
604.4959.325 COMMUNICATION-OTHER	10,500	9,498	10,500	11,933	10,500	3,680	10,500	Web & Postage
604.4959.332 ADMINISTRATOR MEETINGS						343		
604.4959.333 STAFF MEETINGS & CONFERENCES	3,500	5,229	3,500	5,063	3,500	3,693	3,500	Includes JTS-\$2000 (2005-2006)
604.4959.334 MEMBERSHIP DUES AND FEES	40,000	35,307	40,000	23,915	40,000	13,694	40,000	MMUA- \$12000; MMUA \$4000;
604.4959.343 OTHER ADVERTISING		-		1,158		-		CMPAS- \$6000
604.4959.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	
604.4959.370 MAINTENANCE/SUPPORT FEES	4,000	4,280	4,000	4,412	4,000	3,878	4,000	
604.4959.400 REPAIRS & MAINTENANCE	550	191	550	-	550	-	550	
604.4959.429 CONSERVATION IMPROVEMENT PR	95,244	82,614	95,244	54,013	95,244	14,859	119,425	
604.4959.430 OTHER SERVICE/CHARGES-MISC.	140,000	137,815	135,000	18,039	135,000	7,622	135,000	sched, tran agt, res mgmt fees
604.4959.435 Uncollectible/Collection fees		283		-		-		
604.4959.438 CREDIT CARD FEES	5,600	7,661	5,600	9,480	8,200	5,082	10,000	
604.4959.440 PROFESSIONAL SERVICES	7,500	39,054	7,500	1,925	7,500	1,665	7,500	Agency fee, Consultant-Union-3000
604.4959.444 OTHER CONTRACTUAL SERVICES		11,669		5,029		-		Agency fee, Consultant-Union-3000
<b>Operations Subtotal</b>	<b>329,094</b>	<b>354,796</b>	<b>324,500</b>	<b>150,163</b>	<b>329,180</b>	<b>65,759</b>	<b>354,820</b>	
<b>Total ADMINISTRATION &amp; GENERAL:</b>	<b>524,017</b>	<b>503,068</b>	<b>525,923</b>	<b>296,224</b>	<b>526,454</b>	<b>148,609</b>	<b>561,852</b>	

CUSTOMER ACCOUNT	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		thru 6/30			
604.4958.435 UNCOLLECTIBLE ACCOUNTS		-		-		-		-		
604.4958.613 CUSTOMER INTEREST	100	741	100	1,444	800	-		800		
Operations Subtotal	100	741	100	1,444	800	-		800		
<b>Total CUSTOMER ACCOUNT</b>	<b>100</b>	<b>741</b>	<b>100</b>	<b>1,444</b>	<b>800</b>	<b>-</b>		<b>800</b>		
<b>DEPRECIATION</b>										
604.4997.420 DEPRECIATION	130,000	90,172	100,000	85,148	100,000	-		100,000		
604.4997.462 AMORTIZATION EXPENSE		5,138		5,138		-				
<b>Total DEPRECIATION:</b>	<b>130,000</b>	<b>95,309</b>	<b>100,000</b>	<b>90,286</b>	<b>100,000</b>	<b>-</b>		<b>100,000</b>		
<b>OTHER EXPENSE</b>										
Capital Contributions										
604.4999.720 OPERATING TRANSFERS	27,000	27,000	75,000	111,058	70,000	60,000		248,000		St Ltes 65,000 + Tranf to GF
<b>Total OTHER EXPENSE:</b>	<b>27,000</b>	<b>27,000</b>	<b>75,000</b>	<b>111,058</b>	<b>70,000</b>	<b>60,000</b>		<b>248,000</b>		\$183,000
<b>Total ELECTRIC FUND:</b>	<b>4,057,206</b>	<b>3,709,226</b>	<b>4,167,824</b>	<b>3,233,840</b>	<b>4,268,096</b>	<b>1,448,602</b>		<b>4,610,818</b>		

**REVENUES--ELECTRIC FUND**

thru 6/30

ELECTRIC FUND		BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	PROPOSED 2021	COMMENTS
MISCELLANEOUS REVENUE									
604.4957.3347	OTHER FEDERAL GRANT		0		0		0		
604.4957.3483	PROGRAM-OTHER		43		43		0		
604.4957.3612	SPECIAL ASSESS/PEN/INT		149		261		0		
604.3600.3621	INTEREST EARNED	10,000	-2,079	10,000	147,420	10,000	34,160	10,000	
604.3600.3622	RENTS AND ROYALTIES	3,000	9,543	3,000	9,519	3,000	2,934	3,000	
604.3600.3624	MISC REVENUE - REFUNDS	1,000	5,976	1,000	219,201	1,000	166,551	1,000	
604.3600.3626	MONEY MARKET INTEREST	0	91	0	144	0	9	0	
<b>Total MISCELLANEOUS REVENUES</b>		<b>14,000</b>	<b>13,722</b>	<b>14,000</b>	<b>376,586</b>	<b>14,000</b>	<b>203,653</b>	<b>14,000</b>	
PROPRIETARY FUND REVENUES									
604.3700.3735	ELECTRIC ASSESSMENT	4,400	5,565	4,400	4,620	4,400	2,559	4,400	
604.3700.3740	ELECTRIC SALES	3,980,836	3,730,303	3,980,836	3,688,834	3,980,836	1,746,730	3,980,836	2%
604.3700.3742	ELECTRIC SALES-DEMAND	405,000	494,769	405,000	487,366	496,789	217,548	496,789	2%
604.3700.3743	ELECTRIC SALES		0		0		0		
604.3700.3745	CONNECTION/RECONNECTION FEE	4,800	2,150	4,800	4,550	4,800	950	4,800	
604.3700.3746	PENALTIES	40,000	44,000	40,000	42,771	40,000	10,107	40,000	
604.3700.3747	ELECTRIC METER HOOKUP FEE	0	1,845	0	1,760	0	935	0	
604.3700.3748	RECAPTURE/WRITEOFF		0		60		0		
604.957.3749	3.0% CIP	111,463	112,287	111,463	110,440	111,463	51,702	119,425	
604.957.3911	SALES OF FIXED ASSETS		0		4,350		0		
<b>Total PROPRIETARY REVENUES</b>		<b>4,546,499</b>	<b>4,390,919</b>	<b>4,546,499</b>	<b>4,344,751</b>	<b>4,638,288</b>	<b>2,030,530</b>	<b>4,646,250</b>	
OTHER FINANCING SOURCES									
604.3900.3911	SALES OF FIXED ASSETS								
<b>Total OTHER FINANCING SOURCES</b>		<b>-</b>							
<b>Total ELECTRIC FUND</b>		<b>4,560,499</b>	<b>4,404,640</b>	<b>4,560,499</b>	<b>4,721,338</b>	<b>4,652,288</b>	<b>2,234,183</b>	<b>4,660,250</b>	
ELECTRIC EXPENDITURES		4,057,206	3,709,226	4,167,824	3,233,840	4,268,096	1,448,602	4,610,818	
ELECTRIC REVENUES		4,560,499	4,404,640	4,560,499	4,721,338	4,652,288	2,234,183	4,660,250	
CAPITAL EXPENSES		270,000		134,000		103,800		113,800	
GAIN OR LOSS		233,294	695,414	258,675	1,487,498	280,393	785,581	(64,368)	

**2021 CAPITAL REQUESTS:**

Bucket truck-Yr 4 of4	50,000		Sub Station 2020?
	-		
Annual Territory Acquisitions	50,000		Territory (20,000 each 2017 and 2018)
Vehicle- Lease	13,800		(40,000 2019 and 2020)
Mini-Skid Steer		(\$50000 2022)	
	<u>113,800</u>		

EXPENDITURES--LIQUOR STORE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
LIQUOR STORE		2018		2019		2020		2021	
FINANCIAL ADMINISTRATION									
609.4151.101	FULL-TIME EMPLOYEES - REGULA	2,600	2,059	2,600	2,223	2,600	-	2,600	Part of Council Salaries
609.4151.102	FULL-TIME EMPLOYEES - OVERTIME								
609.4151.121	EMPLOYER PERA CONTRIBUTIONS	195	58	195	43	195	-	195	
609.4151.122	EMPLOYER FICA CONTRIBUTIONS	161	128	161	138	161	-	161	
609.4151.123	EMPLOYER MEDICARE CONTRIBU	38	30	38	32	38	-	38	
609.4151.130	EMPLOYER PAID INSURANCE		-		-		-		
Personnel Subtotal		2,994	2,275	2,994	2,436	2,994	-	2,994	
609.4151.301	AUDITING/ACCOUNTING	4,000	4,086	4,406	4,446	4,406	4,129	4,900	
609.4151.309	EDP, SOFTWARE & DESIGN								
609.4151.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-		
609.4151.440	PROFESSIONAL SERVICES								
Operations Subtotal		4,000	4,086	4,406	4,446	4,406	4,129	4,900	
Total FINANCIAL ADMINISTRATION		6,994	6,361	7,400	6,882	7,400	4,129	7,894	
MERCHANDISE									
609.4975.210	OPERATING SUPPLIES	2,500	2,539	2,500	2,826	2,500	932	2,500	
609.4975.251	LIQUOR & WINE	419,100	488,617	440,100	490,892	462,100	275,686	351,200	decrease 24%
609.4975.252	BEER	667,800	645,542	701,200	640,917	736,300	322,480	559,600	decrease 24%
609.4975.254	MISC TAXABLES (SOFT DRINKS,ET	15,000	16,373	15,000	17,536	15,000	6,363	15,000	
609.4975.257	ICE	2,000	6,227	2,000	4,358	2,000	1,228	2,000	
609.4975.259	NON-TAX MISC (O.J., ETC) NA BEE	642	440	642	1,128	642	479	642	
609.4975.335	FREIGHT	10,000	10,340	10,000	10,061	10,000	4,991	10,000	
609.4975.343	OTHER ADVERTISING		-		-		-		
609.4975.430	OTHER SERVICE/CHARGES-MISC.	50	240	50	(242)	50	-	50	
609.4975.438	CREDIT CARD FEES	25,000	27,457	25,000	25,463	30,000	16,877	30,000	
609.4975.439	REFUNDS AND DEPOSITS		-		-		-		
Total MERCHANDISE		1,142,092	1,197,776	1,196,492	1,192,938	1,258,592	629,034	970,992	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED	
LIQUOR STORE		2018		2019		2020		2021	COMMENTS
<b>MANAGER</b>									
609.4976.101	FULL-TIME EMPLOYEES - REGULA	74,000	73,650	75,000	75,073	76,600	38,231	78,500	
609.4976.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-	-	-	-	-	
609.4976.103	PART-TIME EMPLOYEES		-		-		-		
609.4976.121	EMPLOYER PERA CONTRIBUTIONS	5,550	5,464	5,625	5,599	5,745	2,867	5,888	
609.4976.122	EMPLOYER FICA CONTRIBUTIONS	4,588	4,388	4,650	4,515	4,749	2,312	4,867	
609.4976.123	EMPLOYER MEDICARE CONTRIBU	1,073	1,026	1,088	1,056	1,111	541	1,138	
609.4976.130	EMPLOYER PAID INSURANCE	9,400	9,513	8,500	9,188	9,200	4,769	9,900	
609.4976.131	OPEB OBLIGATION		(1,072)		7,812		-		
	<b>Personnel Services</b>	<b>94,611</b>	<b>92,969</b>	<b>94,863</b>	<b>103,243</b>	<b>97,405</b>	<b>48,720</b>	<b>100,293</b>	
609.4976.150	WORKER'S COMPENSATION	5,000	4,415	5,000	5,799	6,000	6,762	7,100	
609.4976.210	OPERATING SUPPLIES	700	207	700	1,364	700	1,185	1,200	
609.4976.214	UNIFORMS		-		-		-		
609.4976.216	PERIODICALS	40	135	40	120	40	-	40	DCI SUBSCRIPTION
609.4976.240	SMALL TOOLS/MINOR EQUIPMENT	3,600	1,440	3,600	1,068	3,600	556	3,600	\$2,000 for computers
609.4976.304	LEGAL FEES	100	-	100	-	100	-	100	
609.4976.309	EDP, SOFTWARE & DESIGN		-		-		-		
609.4976.321	TELEPHONE	1,900	1,952	1,900	1,686	1,900	969	1,900	PHONES & INTERNET
609.4976.331	TRAVEL	250	-	250	-	250	-	250	
609.4976.333	STAFF MEETINGS & CONFERENCE	900	1,440	900	1,944	900	-	900	
609.4976.334	MEMBERSHIP DUES AND FEES	1,500	1,335	1,500	1,585	1,500	985	1,500	BUYER CARD, BEV ASSN, CHAMBER
609.4976.343	OTHER ADVERTISING	9,000	5,069	9,000	6,452	9,000	653	9,000	
609.4976.351	LEGAL NOTICES PUBLISHING	250	-	250	90	250	-	250	
609.4976.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
609.4976.370	MAINTENANCE/SUPPORT FEES	3,000	2,283	3,000	2,258	3,000	2,438	3,000	BMS and LIQ support
609.4976.430	OTHER SERVICE/CHARGES-MISC.	1,000	581	1,000	192	1,000	119	1,000	GROC, UNEMP, NSF, P CASH, FOOD LIC
609.4976.433	MMUA SAFETY PROGRAM	800	780	1,200	794	1,200	603	1,210	/ALCOHOL , TOBACCO , SCHOLARSHIP-500
609.4976.439	CASH OVER SHORT		1,093		1,088		136		
609.4976.440	PROFESSIONAL SERVICES	525	540	525	540	525	570	525	INS AGENCY
609.4976.444	OTHER CONTRACTUAL SERVICES		-		-		-		
	<b>Operations Subtotal</b>	<b>28,590</b>	<b>21,269</b>	<b>28,990</b>	<b>24,981</b>	<b>29,990</b>	<b>14,975</b>	<b>31,600</b>	
<b>Total MANAGER</b>		<b>123,201</b>	<b>114,238</b>	<b>123,853</b>	<b>128,224</b>	<b>127,395</b>	<b>63,696</b>	<b>131,893</b>	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	thru 6/30		PROPOSED	COMMENTS
						2018	2019		
LIQUOR STORE									
CASHIERS									
609.4977.101	FULL-TIME EMPLOYEES - REGULA	44,000	39,624	44,000	40,758	44,000	19,507	44,000	
609.4977.102	FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
609.4977.103	PART-TIME EMPLOYEES	35,200	40,823	40,000	42,667	42,000	21,379	45,000	
609.4977.121	EMPLOYER PERA CONTRIBUTIONS	5,940	4,705	6,300	11,659	6,450	2,976	6,675	
609.4977.122	EMPLOYER FICA CONTRIBUTIONS	4,910	4,708	5,208	4,868	5,332	2,406	5,518	
609.4977.123	EMPLOYER MEDICARE CONTRIBU	1,148	1,101	1,218	1,139	1,247	563	1,291	
609.4977.130	EMPLOYER PAID INSURANCE	18,000	16,413	19,000	19,175	19,600	10,027	21,400	
609.4977.131	OPEB OBLIGATION		-		-		-		
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-	
	<b>Personnel Subtotal</b>	<b>109,199</b>	<b>107,375</b>	<b>115,726</b>	<b>120,266</b>	<b>118,629</b>	<b>56,858</b>	<b>123,884</b>	
609.4977.160	LIABILITY INSURANCE	40	45	40	46	40	32	45	
609.4977.333	STAFF MEETINGS & CONFERENCE	300	20	300	120	300	-	300	TRADE SHOW
609.4977.334	MEMBERSHIP DUES AND FEES	50	-	50	-	50	-	50	
	<b>Operations Total</b>	<b>390</b>	<b>65</b>	<b>390</b>	<b>166</b>	<b>390</b>	<b>32</b>	<b>395</b>	
<b>Total CASHIERS</b>		<b>109,589</b>	<b>107,441</b>	<b>116,116</b>	<b>120,432</b>	<b>119,019</b>	<b>56,891</b>	<b>124,279</b>	
JANITOR									
609.4978.210	OPERATING SUPPLIES	600	769	600	815	900	166	900	
<b>Total JANITOR:</b>		<b>600</b>	<b>769</b>	<b>600</b>	<b>815</b>	<b>900</b>	<b>166</b>	<b>900</b>	
BUILDINGS & MAINTENANCE									
609.4979.220	REPAIR/MAINTENANCE SUPPLIES	100	12	100	107	100	160	100	
609.4979.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	519	1,000	2,256	1,000	-	1,000	
609.4979.360	INSURANCE	4,500	4,024	4,500	4,203	4,500	3,832	4,850	
609.4979.380	UTILITY SERVICES	12,500	11,868	12,500	11,774	12,500	4,061	12,500	
609.4979.400	REPAIRS & MAINTENANCE	11,000	2,225	21,000	4,409	11,000	434	11,000	
609.4979.410	RENTALS	750	1,805	750	2,368	750	1,290	750	
<b>Total BUILDING MAINTENANCE</b>		<b>29,850</b>	<b>20,454</b>	<b>39,850</b>	<b>25,117</b>	<b>29,850</b>	<b>9,776</b>	<b>30,200</b>	

DEPRECIATION

609.4997.420 DEPRECIATION	13,000	5,268	13,000	2,856	*	13,000	-	13,000
Total DEPRECIATION	13,000	5,268	13,000	2,856		13,000	-	13,000

OTHER EXPENSE

609.xxxx.580						-		
609.4999.720 OPERATING TRANSFERS	16,000	16,000	16,000	16,000		16,000	-	16,000
Total OTHER EXPENSE	16,000	16,000	16,000	16,000		16,000	-	16,000

Total LIQUOR FUND EXPENDITURES	1,441,326	1,468,306	1,513,310	1,493,264	1,572,156	763,692	1,295,157
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REVENUES--LIQUOR STORE	thru 6/30						PROPOSED 2021	COMMENTS
	PROPOSED 2018	ACTUAL	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL		
LIQUOR FUND								
MISCELLANEOUS REVENUES								
609.4151.3621 INTEREST EARNED	3,000	(1,142)	3,000	34,262	3,000	4,024	3,000	
609.4151.3624 MISC REVENUE - REFUNDS	250	-	250	52	250	-	250	INS DIV, CK FEES, TASTING CKS
609.4151.3626 MONEY MARKET INTEREST		52		0		7		
Total MISCELLANEOUS REVENUES:	3,250	(1,090)	3,250	34,314	3,250	4,031	3,250	
PROPRIETARY FUND REVENUES								
609.4975.3781 SALES - LIQUOR	401,700	494,158	422,000	496,880	443,000	278,240	336,680	decrease 24%
609.4975.3782 SALES - BEER	860,600	783,974	904,000	757,563	949,200	408,080	721,400	decrease 24%
609.4975.3783 SALES - WINE	185,500	247,997	195,000	262,675	204,750	149,190	155,600	decrease 24%
609.4975.3784 SALES - MISC. TAXABLE	22,000	23,388	22,000	26,608	22,000	11,728	22,000	
609.4975.3786 SALES - NON-TAXABLE	5,215	9,156	5,215	9,193	5,215	3,150	5,215	
609.4975.3794 CASH OVER		1,250		1,270		328		
Total PROPRIETARY FUND REVENUES:	1,475,015	1,559,924	1,548,215	1,554,189	1,624,165	850,716	1,240,895	

Total LIQUOR FUND REVENUES: 1,478,265 1,558,833 1,551,465 1,588,503 1,627,415 854,746 1,244,145

TOTAL REVENUES	1,478,265	1,558,833	1,551,465	1,588,503	1,627,415	854,746	1,244,145
TOTAL EXPENDITURES	1,425,326	1,452,306	1,497,310	1,477,264	1,556,156	763,692	1,279,157
CAPITAL	6,000	0	6,000	0	0		0
NET INCOME BEFORE TRANSFERS	46,939	106,528	48,155	111,239	71,259	91,054	-35,012
TRANSFERS	16,000	16,000	16,000	16,000	16,000		16,000
GAIN OR LOSS	30,939	90,528	32,155	95,239	55,259	91,054	-51,012

2021 CAPITAL REQUESTS:

Total 0

**EXPENDITURES--STORM SEWER**

	BUDGET ACTUAL		BUDGET ACTUAL		31-Oct thru 6/30		PROPOSED	COMMENTS
	2018		2019		2020	ACTUAL		
605.4710.601 BOND PRINCIPAL	47,634	0	114,451	0	115,261	115,261	116,424	W Main/6th and 11th NE/16TH
605.4710.611 BOND INTEREST	33,550	31,734	30,324	29,452	28,193	14,639	25,988	
605.4710.620 PAYING AGENT FEES		347		347		0		
605.4710.621 BOND ISSUANCE COSTS		0		0		0		
<b>Total DEBT SERVICE</b>	<b>81,184</b>	<b>32,081</b>	<b>144,775</b>	<b>29,798</b>	<b>143,454</b>	<b>129,900</b>	<b>142,412</b>	
DISTRIBUTION								
605.4963.101 FULL-TIME EMPLOYEES - REGULAR	31,000	30,422	31,000	29,885	36,200	12,945	45,000	
605.4643.102 FULL-TIME EMPLOYEES - OVERTIME		0		0		0		
605.4963.103 PART-TIME EMPLOYEES	3,000	0	7,475	1,068	7,475	0	0	
605.4963.121 EMPLOYER PERA CONTRIBUTIONS	2,325	-54	2,325	1,079	2,715	971	3,375	
605.4963.122 EMPLOYER FICA CONTRIBUTIONS	2,108	1,730	2,385	1,806	2,708	753	2,790	
605.4963.123 EMPLOYER MEDICARE CONTRIBUTIONS	450	405	450	422	525	176	653	
605.4963.124 SICK CONVERSION		0				0		
605.4963.130 EMPLOYER PAID INSURANCE	8,600	7,227	7,500	7,765	9,900	4,076	15,000	
605.4963.131 OPEB OBLIGATION		-358		1,631		0		
<b>Personnel Subtotal</b>	<b>47,483</b>	<b>39,372</b>	<b>51,135</b>	<b>43,657</b>	<b>59,523</b>	<b>18,921</b>	<b>66,818</b>	
605.4963.210 OPERATING SUPPLIES	7,000	3,670	7,000	3,366	7,000	1,120	5,000	Diesel
605.4963.214 UNIFORMS	280	0	280	0	280	0	280	
605.4963.220 REPAIR/MAINTENANCE SUPPLIES	30,500	3,830	20,500	1,477	20,500	442	10,500	
605.4963.240 SMALL TOOLS/MINOR EQUIPMENT	500	12	500	500	500	87	500	
605.4963.303 ENGINEERING FEES		0		0	162,000	0	162,000	I/I program
605.4963.304 LEGAL FEES						44		
605.4963.325 COMMUNICATION-OTHER	5,000	4,745	5,000	5,786	5,000	1,758	5,000	
605.4963.331 TRAVEL	100	0	100	0	100	0	0	
605.4963.360 INSURANCE	800	701	800	745	800	586	820	
605.4963.370 MAINTENANCE & SUPPORT FEES	1,700	1,174	1,700	1,199	1,700	927	1,700	
605.4963.400 REPAIRS & MAINTENANCE	25,000	8,583	35,000	14,584	35,000	1,514	30,000	
605.4963.410 RENTALS		2		861		8	500	
605.4963.420 DEPRECIATION				259		0		
605.4963.430 OTHER SERVICE/CHARGES	75	181	75	11	75	12	100	
605.4963.433 MMUA SAFETY PROGRAM	4,050	3,290	4,750	3,323	4,750	2,462	4,820	
605.4963.435 UNCOLLECTIBLE				68		0		
605.4963.440 PROFESSIONAL SERVICES	5,000	0	5,000	0	5,000	0	0	
605.4963.444 OTHER CONTRACTUAL SERVICES		0		0		60		
<b>Operations Subtotal</b>	<b>80,005</b>	<b>26,188</b>	<b>80,705</b>	<b>32,178</b>	<b>242,705</b>	<b>9,019</b>	<b>221,220</b>	
<b>Total STORM WATER</b>	<b>127,488</b>	<b>65,559</b>	<b>131,840</b>	<b>75,835</b>	<b>302,228</b>	<b>27,940</b>	<b>288,038</b>	

thru 6/30

ADMINISTRATION

605.4964.101	FULL-TIME EMPLOYEES - REGULAR	19,500	15,380	19,500	15,209	19,500	8,778	19,600
605.4964.102	FULL-TIME EMPLOYEES - OVERTIME		7		0		4	
605.4964.103	PART-TIME EMPLOYEES	0	0	0	0	0	0	0
605.4964.121	EMPLOYER PERA CONTRIBUTIONS	1,463	1,143	1,463	1,103	1,463	659	1,470
605.4964.122	EMPLOYER FICA CONTRIBUTIONS	1,209	891	1,209	882	1,209	519	1,215
605.4964.123	EMPLOYER MEDICARE CONTRIBUTIONS	283	208	283	206	283	121	284
605.4964.124	SICK CONVERSION		0					
605.4964.130	EMPLOYER PAID INSURANCE	3,400	2,249	3,000	2,405	3,000	1,303	3,700
605.4964.131	OPEB OBLIGATION		0		0		0	
	<b>Personnel Subtotal</b>	<b>25,854</b>	<b>19,879</b>	<b>25,454</b>	<b>19,805</b>	<b>25,454</b>	<b>11,384</b>	<b>26,269</b>
605.4964.150	WORKER'S COMPENSATION	5,600	1,335	5,600	3,368	4,000	2,490	2,650
605.4964.210	OPERATING SUPPLIES	700	35	700	98	700	62	700
605.4964.240	SMALL TOOLS/MINOR EQUIP		340		0		0	
605.4964.301	AUDITING/ACCOUNTING	900	908	980	988	980	918	1,100
605.4964.303	ENGINEERING FEES	5,000	0	5,000	0	5,000	0	5,000
605.4964.304	LEGAL FEES				29		218	
605.4964.309	EDP, SOFTWARE & DESIGN		0		0		0	500
605.4964.333	STAFF MEETINGS & CONFERENCES	300	0	300		300	0	300
605.4964.343	OTHER ADVERTISING				248		0	
605.4964.370	MAINTENANCE/SUPPORT FEES	450	122	450	141	450	139	450
605.4964.400	REPAIRS & MAINTENANCE		71		0		0	
605.4964.430	OTHER SERVICE/CHARGES	200	250	200	305	200	45	200
605.4964.438	CREDIT CARD FEES	2,800	3,649	2,800	4,255	4,100	2,273	4,700
605.4964.440	PROFESSIONAL SERVICES	725	1,540	725	1,540	725	1,570	725
605.4964.444	OTHER CONTRACTUAL SERVICES		1,967		838		0	
	<b>Operations Subtotal</b>	<b>16,675</b>	<b>10,217</b>	<b>16,755</b>	<b>11,810</b>	<b>16,455</b>	<b>7,715</b>	<b>16,325</b>
	<b>Total ADMINISTRATION</b>	<b>42,529</b>	<b>30,096</b>	<b>42,209</b>	<b>31,615</b>	<b>41,909</b>	<b>19,098</b>	<b>42,594</b>
	<b>DEPRECIATION</b>							
605.4997.420	DEPRECIATION		92,811		101,813		0	
605.4997.625	AMORTIZATION		-1,097		-1,097		0	
605.4997.630	BOND DISCOUNT PAID		0		0		0	
	<b>Total DEPRECIATION</b>	<b>0</b>	<b>91,714</b>	<b>0</b>	<b>100,716</b>	<b>0</b>	<b>0</b>	<b>0</b>
605.4999.720	Operating Transfers	0	77,698	0	0	0		0
	<b>TOTAL STORM WATER EXPENSES</b>	<b>251,201</b>	<b>297,148</b>	<b>318,824</b>	<b>237,964</b>	<b>487,591</b>	<b>176,938</b>	<b>473,044</b>

**REVENUES--STORM WATER**

STORM WATER FUND	2018		BUDGET 2019	ACTUAL	thru 6/30		PROPOSED 2021	COMMENTS
					BUDGET 2020	ACTUAL		
<b>MISCELLANEOUS REVENUES</b>								
605.4963.3340		-		-		-		
605.4963.3613	-	-	-	-	-	-	-	
605.4963.3621	3000	14137	3000	41802	3000	4063	3000	
605.4963.3624				50000		0		
605.4963.3625								
605.4963.3626		53		651		7		
<b>Total MISCELLANEOUS REVENUES</b>	<b>3000</b>	<b>14189.84</b>	<b>3000</b>	<b>92453.23</b>	<b>3000</b>	<b>4069.76</b>	<b>3000</b>	
<b>PROPRIETARY FUND REVENUES</b>								
605.4963.3720	428,000	435,686	432,280	447,456	436,600	228,163	445,000	14.8 to 15.00
605.4963.3746	2,200	4,284	2,200	4,405	2,200	1,239	2,200	
		-		-		-		
605.4963.3921		-		-		-		
605.4963.3990		160,289		-		-		
<b>Total PROPRIETARY REVENUES</b>	<b>430200</b>	<b>600258.8</b>	<b>434480</b>	<b>451860.36</b>	<b>438800</b>	<b>229401.77</b>	<b>447200</b>	
<b>Storm Expenses</b>	251,201	297,148	318,824	237,964	487,591	176,938	473,044	
<b>Storm Revenues</b>	433,200	614,449	437,480	544,314	441,800	233,472	450,200	
<b>Capital Expenses</b>	12,500		65,000		0		0	
<b>GAIN OR LOSS</b>	<b>169,499</b>	<b>317,301</b>	<b>53,656</b>	<b>306,350</b>	<b>(45,791)</b>	<b>56,533</b>	<b>(22,844)</b>	

2021 CAPITAL REQUESTS:

	MS4 reserve	2013	10000
		2014	10000
		2015-2020	30000 \$5000/yr
			<u>50000</u>
<u>0</u>			

## EXPENDITURES

						thru 6/30		PROPOSED 2021	COMMENTS
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
ICE ARENA		2018		2019		2020			
606.4516.101	FULL-TIME EMPLOYEES -	93,000	91,029	96,500	97,967	95,300	49,354	97,500	
606.4516.102	FULL-TIME EMPLOYEES - OVERTIME		-	-	-	-	-	-	
606.4516.103	PART-TIME EMPLOYEES	40,100	41,328	48,000	42,181	48,000	12,411	45,000	
606.4516.121	EMPLOYER PERA CONTR	9,000	8,298	9,000	8,271	9,000	4,022	7,313	
606.4516.122	EMPLOYER FICA CONTRI	8,252	7,840	8,959	8,275	8,885	3,680	8,835	
606.4516.123	EMPLOYER MEDICARE CO	1,349	1,833	1,400	1,935	1,383	861	2,066	
606.4516.130	EMPLOYER PAID INSURAN	20,000	16,841	23,000	19,714	23,000	10,287	21,700	
606.4516.142	UNEMPLOYMENT BENEFIT		-		(172)		-		
<b>Personnel Subtotal</b>		<b>171,701</b>	<b>167,168</b>	<b>186,859</b>	<b>178,172</b>	<b>185,567</b>	<b>80,615</b>	<b>182,414</b>	
606.4516.150	WORKER'S COMPENSATI	3,500	1,901	3,500	4,388	4,800	4,861	4,800	
606.4516.210	OPERATING SUPPLIES	4,000	8,610	4,000	1,294	4,000	1,835	4,000	
606.4516.214	UNIFORMS	950	-	600	-	600	-	600	
606.4516.220	REPAIR/MAINTENANCE SU	7,500	4,659	7,500	5,861	7,500	2,995	7,500	
606.4516.240	SMALL TOOLS/MINOR EQ	1,000	173	1,000	130	1,000	209	1,000	
606.4516.261	MERCH FOR RESALE- TAX	2,000	1,793	2,000	772	2,000	143	1,000	
606.4516.301	AUDITING/ACCOUNTING	900	900	900	900	900	860	900	
606.4516.309	EDP,SOFTWARE,DESIGN	-	-	-	-	-	-	-	
606.4516.321	TELEPHONE	3,200	3,295	3,200	3,118	3,500	1,275	3,500	
606.4516.333	STAFF MEETINGS & CONF	1,000	-	1,000	-	1,000	-	1,000	Refrig
606.4516.334	MEMBERSHIP DUES AND	400	259	400	276	400	315	400	MIAMA, Star
606.4516.343	OTHER ADVERTISING	200	183	200	155	200	84	200	
606.4516.370	MAINTENANCE/SUPPORT	2,400	1,325	2,400	1,339	1,800	914	1,800	Message center contract fees
606.4516.380	UTILITIES	54,000	80,814	76,000	76,473	76,000	25,225	76,000	Use 45000 x .80 x 1.5 (20% energy savings?)
606.4516.400	REPAIRS & MAINTENANC	22,500	14,948	22,500	37,565	22,500	20,808	22,500	new multiplier
606.4516.430	OTHER SERVICE/CHARGE	2,000	8,632	2,000	1,333	2,000	653	2,000	Weed control/garbage/sprinkler
606.4516.433	MMUA SAFETY	1,010	875	1,010	794	1,010	603	1,210	
606.4516.440	PROFESSIONAL SERVICE	500	-	500	-	500	-	500	Alarm
606.4516.444	OTHER CONTRACTUAL SE		594		8,574	10,000	-	8,500	\$8500 to fair board 2019-2023
606.4516.530	IMPROVE OTHER THAN B		-	-	-	-	-	-	Yr 3 of 10- R22 replacement
606.4516.580	OTHER EQUIP		-		-		-		
<b>Operations Subtotal</b>		<b>107,060</b>	<b>128,962</b>	<b>128,710</b>	<b>142,970</b>	<b>139,710</b>	<b>60,780</b>	<b>137,410</b>	
<b>Total ICE ARENA</b>		<b>278,761</b>	<b>296,130</b>	<b>315,569</b>	<b>321,141</b>	<b>325,277</b>	<b>141,394</b>	<b>319,824</b>	

REVENUES

		thru 6/30						
ICE ARENA		BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	PROPOSED 2021
606.4516.3349	MISC STATE GRANT		0		0		0	
606.4516.3450	SCHOOL/YOUTH ICE REN	200,000	237,126	200,000	228,227	200,000	63,356	230,000
606.4516.3451	LEAGUE HOCKEY	49,000	41,662	79,000	46,602	54,000	16,609	50,000
606.4516.3452	PUBLIC SKATE	2,500	2,523	2,500	1,473	2,500	911	1,500
606.4516.3453	OPEN HOCKEY/ICE TIME	5,000	2,742	5,000	6,435	5,000	708	5,000
606.4516.3454	LEASED SIGN REVENUE	1,000	1,445	3,500	-	1,500	-	1,500
606.4516.3455	CONCESSION RENTS	2,516	4,531	2,516	2,858	2,516	2,820	2,516
606.4516.3456	POP AND GUMBALL SALE	3,000	2,047	3,000	1,585	3,000	373	2,000
606.4516.3457	SKATE RENTS/SHARPENI	1,500	848	1,500	322	1,000	73	500
606.4516.3458	PRO SHOP SALES	200	207	200	95	200	17	200
606.4516.3623	CONTRIBUTIONS AND DO	-	-	-	-	-	-	-
606.4516.3624	MISC REVENUE-REFUNDS	-	3,000	-	3,001	-	(0)	3,000
	Transfer from other funds		-		55,544		-	-
<b>Total ICE ARENA</b>		<b>264,716</b>	<b>296,130</b>	<b>297,216</b>	<b>346,141</b>	<b>269,716</b>	<b>84,867</b>	<b>296,216</b>

<b>Arena Expenses</b>	278,761	296,130	315,569	321,141	325,277	141,394	319,824
<b>Arena Revenues</b>	264,716	296,130	297,216	346,141	269,716	84,867	296,216
<b>Capital Expenses</b>	100000		0		0		0
<b>GAIN OR LOSS</b>	(114,045)	0	(18,353)	25,000	(55,561)	(56,527)	(23,608)

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2021 CAPITAL REQUESTS:

phones???	-
cameras????	-
Refrigerant	25,000
Yr 2 of 10 for Cit; Bill for refrigerant	(25,000) 1/2 from City and 1/2 from County
Yr 3 of 10 for Co	-
	-

2019- refrigerant

10 years at \$25,000